

2019-2020 Attendance Reporting: Common Issues Webinar QA

Q1: What SIS has that issue with auto-filling quarter dates?

A1: I've been seeing it with one-off versions of PowerSchool, but it doesn't do that for everyone it seems, so just keep an eye out.

Q2: On the screen it is says that our reporting attendance data should be including July through December and that is due 1/15/2020, which is cumulative. However, I just heard you say that it should only be Quarter 2 10/1/19-12/31/19. Please clarify.

A2: I see that! The website is incorrect, it will be discrete quarters, not cumulative. We will work on updating the webpage.

Q3: To clarify, I have 4 students who attend special purpose private schools so I should enter a 0 in Synergy for the attendance, so they don't count in the incomplete records column.

A3: Yes, you will want to enter the zeroes for the outplaced students.

Q4: How soon will Q2 reporting data show in the NEO certification report?

A4: The report is open now for review and certification. Synergy data entered will update the report every hour in NEO.

Q5: When a SPPS has exited a student and he didn't attend at all in quarter 2, do we not enter any data or enter zeros even though the student is not enrolled with us anymore?

A5: If you held a primary enrollment for the student anywhere from 10/1 to 12/31, you would.

Q6: For the number of quarter days, do we count the no school days (snow days, etc?)

A6: You would not count them in Q2 but will essentially be counting the make-up days in Q4 for those attendance numbers.

Q7: I used the sample file as a guide and have the same information. But keep getting an error for the year code... unable to solve year reference

A7: I would contact the helpdesk so we can look at the specific upload, but it could be a wrong header somewhere throwing it off.

Q8: Is it possible in the future for students with a sped setting of D(meant separate school) to prefill the attendance with the zeros for the primary enrollment school?

A8: We can look into that and ask around to see.

Q9: Is PowerSchool supposed to update to match with the state quarter reporting dates, or do we have to manually change those?

A9: Some schools have already worked with PowerSchool to get those dates change. You may need to work with your vendor to get this setup.

Q10: Is it only the Attendance reporting that is now just quarterly specific? Or is it all of the reports - enrollment, behavior, truancy, etc.?

A10: Attendance was always done every quarter, we've just started having Superintendents certify data every quarter so that we can use the data earlier in the year for other reporting (Title V, etc). Each report is also specific to each quarter now and not just a cumulation of attendance from the whole year.