

ATTENDANCE SUPPORT PLAN

Regular attendance helps students to; develop a sense of belonging, maintain and develop friendships, progress with learning and be more engaged at school.



PERSONAL INFORMATION

Student Name: _____

Grade: _____

Current % Days Present: _____

Goal: _____

Caregiver Name: _____ Best Contact Method: _____ Best Time: _____



STUDENT STRENGTHS & CONNECTIONS

Blank area for student strengths and connections.



STUDENT & FAMILY CHALLENGES / REASONS STUDENT DOES NOT ATTEND SCHOOL

Blank area for student and family challenges.



INTERVENTIONS & STRATEGIES: CHOOSE 2-3 TO ADDRESS CHALLENGES (SEE PAGE 2)

Blank area for interventions and strategies.



HOW WILL YOU KNOW THE PLAN IS WORKING?

Blank area for monitoring the plan's effectiveness.

Student Signature

Caregiver Signature

Teacher/Admin Signature

EVIDENCE-BASED INTERVENTIONS & STRATEGIES

FOR INCREASING SCHOOL ATTENDANCE



SCHOOL

- Follow up on any unexplained absences.
- Connect the student with a peer support/buddy system.
- Build student-teacher relationships (2x10)
- Check-in and check out
- School Counselor or Social Work Support
- MTSS/RTI/Risk Team Referral
- Rewards chart and/or use of school Incentives
- Communicate with parents any academic or well-being concerns as soon as possible

STUDENT

- Follow routine:
 - Bed and wake-up times should be consistent each day.
 - Pack a school bag and prepare for school the previous night.
- Discuss with your teacher/ school any issues that may arise regarding school and ask for help if you are struggling.
- Eat breakfast
- Attempt to take part in classroom activities.
- Join extracurricular activities or other school groups/teams
- Tell your caregiver 3 good things that occurred at school each day. Try to focus on positive things that are happening.

FAMILY

- Promote benefits of school attendance at home.
- Ensure your child arrives on time and is ready to participate.
- Set routines & reminders.
 - Bed and wake-up times are consistent each day.
 - Pack a school bag and prepare for school the previous night.
- Turn off electronic devices an hour before bed.
- Find ways to reward commitment to attendance: short-term and long-term
- Schedule annual health exams and follow up with PCP or other medical professionals.
- Plan any necessary appointments outside of school hours where possible.
- Communicate any absences to the school.