**2024-2025**

**SPPS / SAU High School Work Recognition and Diploma Agreement**

Special Purpose Private School (“SPPS”): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School Administrative Unit (“SAU”): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Maine Dept. of Ed. Chapter 101, Maine Unified Special Education Regulation Birth to Age Twenty, Section XII.2.A (1)(i) requires Special Purpose Private Schools (SPPS) to have an “[a]greement with the sending SAUs regarding how high school children will earn credits or demonstrate proficiency towards graduation.” The State of Maine Department of Education Annual School Approval Report for Special Purpose Private Schools requires the SPPS to have a written agreement with the placement school administrative unit (SAU) stating that the placement school will recognize and issue credits for work completed at the SPPS and that secondary education students will receive a diploma from the placement SAU.

SPPS acts as an out-of-district placement providing educational services and does not issue high school diplomas but provides instruction and appropriate learning experiences based upon the existing credit or proficiency-based diploma structure of the sending SAU.

The SAU, as named above, is currently using the following diploma structure for students during the 2024-25 school year:

Credit Based \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Students are working to earn credits for classes taken. In order for a student to earn a diploma from the sending school administrative unit, students must earn a set number of credits.

Proficiency Based \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Students are working from identified standards set forth in the Maine Learning Results, including the Guiding Principles, and collects evidence for the purpose of evaluating the attainment of proficiency in meeting those standards. In order for a student to earn a diploma from the sending school administrative unit, students must demonstrate proficiency in meeting standards in the content areas of the Learning Results and meet the cross-content performance standards set forth in the Guiding Principles of the Learning Results.

OTHER/BOTH \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Comments: (Please fill in how the SAU is currently handling diplomas for students. Be as specific as possible: *This section may also be used to outline SAU configuration and contracted attending high school, for SAUs that do not have a high school in their community.*

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It is mutually agreed that throughout the time student(s) is/are attending SPPS:

* SAU will inform SPPS of the graduation requirements applicable to each SAU student.
* Student(s) will work to meet the requirements for award of a diploma set forth in 20-A 4722-A, including any other graduation requirements specified by SAU.
* SPPS will generate a report card at least as often as the sending SAU issues progress reports for its in-district students (i.e., quarter, trimester) documenting the student’s educational experiences during the reporting period and send a copy to SAU at the end of each grading period. SAU will notify SPPS if there is a question or concern regarding the report card.
* Absent questions or concerns about the submitted report card, the SAU will recognize and honor all classes and/or standards (whole or partial) as provided by the SPPS Report Card.
* SAU will maintain the official transcript for each student.
* SAU will recognize and honor all credits and/or standards (whole or partial) previously awarded and documented on an official public or private school transcript.
* Upon successful completion of all SAU graduation requirements, SAU will award student(s) an official local school administrative unit high school diploma and will issue the official high school transcript.

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SPPS Representative’s Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

High School Principal’s Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This agreement must be updated annually by SPPS and each school administrative unit responsible for the special education students it serves.