

2023-2024

Monitoring Timeline

| ITEM | DATE |
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| Letter of Notification and Instruction | Sent mid-July, 2023 |
| Policies and Procedures: <ul style="list-style-type: none"> • Accuracy Document • IEP Fund Authorization Letters • Child Find • Restraint/Seclusion • Referral | Due by December 1, 2023 |
| Forms: <ul style="list-style-type: none"> • 1 Speech/Language Eligibility Forms w/WN • 3 Learning Disability Evaluation Forms w/WN • 3 Adverse Effect Forms w/WN • 3 Summary of Performance Forms | Due by December 1, 2023 |
| Child Find (B11): <ul style="list-style-type: none"> • 10 Initial Referrals including: <ul style="list-style-type: none"> - Parental Consent to Evaluate - WN or AWN documenting Procedural Safeguards at initial referral - 1st page of each completed evaluation with date when received - WN of eligibility meeting - 22-23 & 23-24 school calendars outlining school days and any snow days | Due by December 1, 2023 |
| Transition Plans (B13): <ul style="list-style-type: none"> • 2 screener submissions – (Section 9 <u>ONLY</u> of the IEP) | Due by December 1, 2023 |
| Final Transition Plans (B13): | Final B13 plans reviewed during onsite visit. |
| Self-Assessment | Due by December 1, 2023 |
| Pre-Findings (if any) and DIB1: <ul style="list-style-type: none"> • Non-systemic compliance findings | Sent Friday after On-Site Visit Due by 30 days from On-Site Visit |
| Summary of Findings: <ul style="list-style-type: none"> • Summary of % of compliance for desk audit and on-site visit | Sent with CAP |
| Corrective Action Plan (SAUs visited January-March) | Issued on April 30, 2024 Due February 28, 2025 |
| Corrective Action Plan (SAUs visited April-May) | Issued on June 30, 2024 Due April 30, 2025 |

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