

FAQ About MLTI Ambassador (Distinguished Educator) Role

Q: What is an MLTI Ambassador (distinguished educator)?

A: A Distinguished Educator from the field who supports the MLTI program through provision of professional learning to other educators throughout the state. Those distinguished educators who work for MLTI use the title of “MLTI Ambassador.”

Q: What do the MLTI Ambassadors (distinguished educators) do?

A: The MLTI Ambassadors work closely with the Maine DOE Digital Learning Specialists to provide professional learning opportunities to educators in MLTI schools. This work may include but is not limited to creating and delivering professional learning offerings, organizing and participating in a Professional Learning Community (PLC), providing instructional technology coaching and support, and acting as a representative and advocate of MLTI professional learning and connected initiatives. The MLTI Ambassadors actively communicate and coordinate with schools to ensure that professional learning design and delivery provide equitable access for all MLTI Educators. The MLTI Ambassador will work with administrators and educators on goal setting, progress tracking, and ensuring that the MLTI educators are successful.

Q: Is this a full-time position?

A: Yes. For a two-year contract based on the number of days you are contracted under your district’s contract.

Q: Do I need to be a certified teacher?

A: Yes.

Q: Will I be expected to travel to Augusta?

A: You will be expected to travel to Augusta and other locations on occasion for orientation and quarterly meetings, but daily work will be conducted from your home location.

Q: Will I be a state employee (w/ state benefits, etc.) or do I keep my district benefits?

A: You will remain an employee of your school district and retain your district benefits.

Q: How do sick days, personal days, etc. work?

A: You will still have the same accrual of sick days and personal days that you currently have, but you will coordinate this time with your MDOE supervisor.

Q: Is course reimbursement, similar to what school districts offer, possible in this position?

A: If you are currently eligible for course reimbursement through your school, this structure will remain in place. MDOE will not be offering any additional course reimbursement during this contract period.

Q: Will I be expected to attend or present at events far away from my home office?

A: One of the goals of this position is collaboration, so attending or presenting at events in other geographic regions, state-wide events (MLTI Student Conference, ACTEM Conference, etc.) or even national events (ISTE, SETDA, etc.) may be required.

Q: Will I have opportunities to work with students?

A: This position will primarily include working with teachers whose students have MLTI devices and the administration of those schools and SAUs, however there are opportunities such as the MLTI Student Conference, SLAM Showcase and other events where Ambassadors would work directly with students.

Q: Will I be provided with technology? If so, what?

A: Yes. You will be provided with a state-issued Windows-based laptop, cellular phone, and access to MLTI devices as needed. Maine DOE communications will happen through Microsoft Outlook, Teams, etc.

Q: Will I be able to continue non-teaching responsibilities/commitments at my school? (i.e. coaching, clubs, and other extracurriculars)

A: These activities are possible to continue but will need to be agreed to and coordinated with your DOE supervisor during the hiring process.

Q: Is there travel reimbursement?

A: There will be travel reimbursement available for approved travel. State travel reimbursement requirements can be found at: <https://www.maine.gov/osc/travel>.

Q: Would I be initiating conversations with schools or will that be setup by the DOE?

A: You will work with members of the Learning Through Technology and the MLTI Ambassadors to coordinate outreach and communication to administration and educators at MLTI Schools.

Q: Will I have flexibility in my scheduling (start & end times)?

A: Yes. This will be agreed on and coordinated with your supervisor at the Maine DOE during the hiring process

Q: Will I have vacations when my school has vacations?

A: Yes. You maintain the same vacation as in your district contract.

Q: Will I have flexibility to adjust my calendar to use vacation time during the school year?

A: This is possible but must be agreed on and coordinated with your supervisor at the Maine DOE.

Q: Will I be expected to work outside of the school calendar (during the summer)?

A: Yes. In a limited capacity as agreed upon.

Q: Will I have opportunities to share what is happening in my schools?

A: Yes! This will be an important part of this position. The Maine Department of Education is always looking to celebrate the good work happening in Maine schools. As someone working on the frontlines, your contributions to Maine DOE media campaigns and publications will be crucial.

Still have questions? Reach out to the MLTI Digital Learning Specialists! Jonathan Graham, Elementary, Digital Learning Specialist, jonathan.m.graham@maine.gov Emma-Marie Banks, Computer Science and Secondary Digital Learning Specialist, emma-marie.banks@maine.gov