

FILE A POSITIVE LANDINGS REPORT- SEA URCHIN DIVE, ME DMR

1. Click on “Report Landings” to file a positive report.

**Maine DMR LEEDS**

Harvester: 318138

[Renew License](#)
Renew an existing license
YOU MUST COMPLETE LANDINGS REPORTS BEFORE RENEWING.

[Apply License](#)
Obtain a license that you have never held before

[Upgrade License](#)
Upgrade an active license

[Reprint License](#)
Reprint an active license

[Order Tags](#)
Order tags for a license

[Make a Miscellaneous Payment](#)
Pay an outstanding fee

[Report Landings](#)
Report catch or landings information

[View Reporting Compliance Status](#)
View what reports you submitted to DMR
CLICK ABOVE TO SEE WHICH LANDING REPORT IS MISSING.

[Manage Landings Favorite](#)
Enter favorites and preferences to speed the entering of landings information

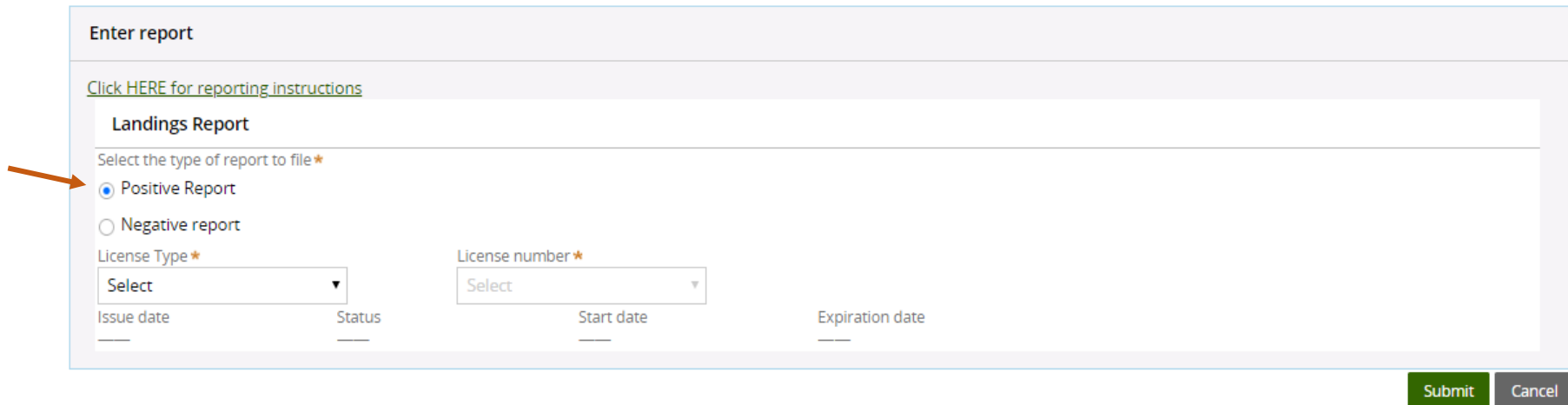
[View Landings Reports](#)
View a report that you entered in LEEDS

[Upload a Document](#)
Upload a document for DMR to review

[Update My Contact Info](#)
Update your contact information (name, address)

[Change password](#)
Update your LEEDS password

2. Select "Positive Report."



Enter report

[Click HERE for reporting instructions](#)

Landings Report

Select the type of report to file *

☒ Positive Report

☐ Negative report

License Type * License number *

Select Select

Issue date Status Start date Expiration date

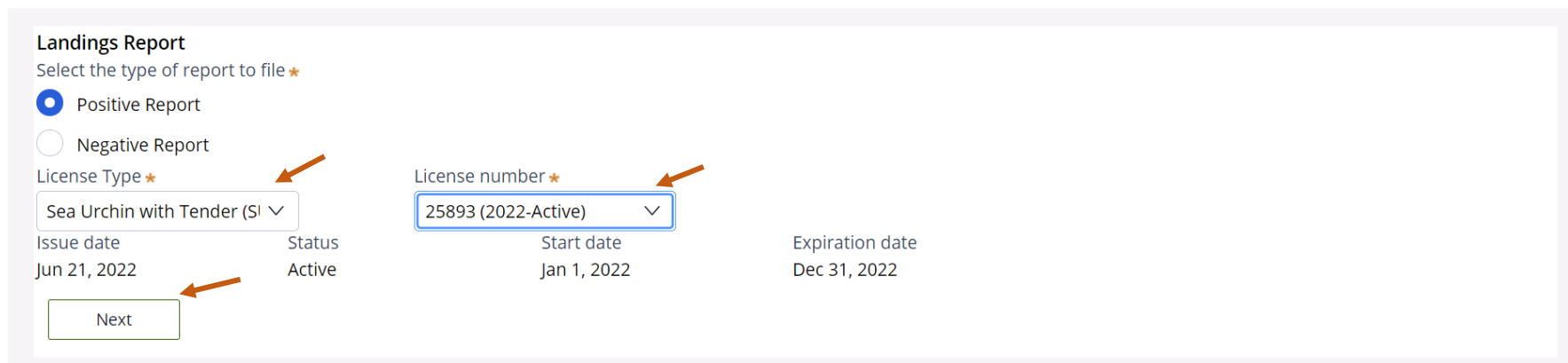
Submit **Cancel**

3. Next, select the license type and number that you want to report for by using the drop-down arrows. Once the license type has been selected, click "Next"

LANDINGS REPORT (CR-120837)

Cancel

Close



Landings Report

Select the type of report to file *

☒ Positive Report

☐ Negative Report

License Type * License number *

Sea Urchin with Tender (SI) 25893 (2022-Active)

Issue date Status Start date Expiration date

Jun 21, 2022 Active Jan 1, 2022 Dec 31, 2022

Next

4. The first section of the report is “General Information.” Here you’ll select the trip date and vessel (if used). You can select the date by using the calendar icon or by using the drop-down arrows to select month, day and year.

Test Harvester

LANDINGS REPORT (CR-113)Close

GENERAL INFORMATION

Trip Start Date*

May ▼ 10 ▼ 2018 ▼ 

Unload Date*

May ▼ 10 ▼ 2018 ▼ 

Vessel Name*

No boat (NOBOAT) ▼

May 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9

Today

Number of dives*

0

FISHING & SEA TIME

Number of Crew (including Captain)*

0

Bottom time*

0

Bottom time units*

Days ▼

Sea Time*

Sea Time Units*

Hours ▼

FISHING & LANDING AREA

Latitude

Lat Degrees*

Lat Minutes*

Lat Second*

Updated 7/10/26

5. The second section of the report is “Effort Information.” Here you’ll type or select using the drop-down arrows the gear type and quantity, number of dives, depth, crew, bottom time, sea time, area fished and port landed. You can only enter latitude and longitude in LEEDS. Loran/TDs cannot be entered here.

Effort Information

Gear Information		Fishing & Sea Time		Enter Latitude in EXACTLY one format		
Gear type *	DIVING GEAR	Number of Crew *	1	Enter Latitude as Decimal: 43.8361 Clear Lat. Values		
Quantity of gear *	1	Average time per dive *	5 Hours	OR Latitude as Degrees/Minutes/Seconds		
Number of dives *	5	Sea Time Hrs *	6	Lat Degrees *	Lat Minutes *	Lat Second *
Depth *	20 Fathoms			43	50	10
				Enter Longitude in EXACTLY one format		
				Longitude as Decimal: -69.5875 Clear Lon. Values		
				OR Longitude as Degrees/Minutes/Seconds		
				Long Degrees *	Long Minutes *	Long Second *
				-69	35	15
				State Landed * MAINE		
				For the port, enter the first few letters of the port name, then select result from the drop down list displayed. Port Landed * Boothbay Harbor		

For Decimal Degrees, enter like this:
Lat Deg: 44.56215;
Long Deg: 66.45252;

For Decimal Minutes, enter like this:
Lat Deg: 44; Lat Min: 25.5231; Lat Sec: 0
Long Deg: 66; Long Min: 45.5282; Long Sec: 0

6. Once you are done with the effort information, you will add catch information. If there is no catch associated with the trip, click “No Catch Associated with this Trip.” If you choose this option, you will then be able to submit your report (see step #10).

Clicking this will remove all catch data entered so far.

7. Below, you will see the “Species Information” and “Catch Information” sections. For the “Species Information” section, you’ll select urchin quantity harvested, and for the “Catch Information” section you’ll select what you did with the urchins.

Attention! If you utilize DMR’s Flexible Harvest Option to carry over product (i.e. CARRED totes) until a sale occurs, follow guidance in 7b.

- a. If you sell your urchins the **same day** you went fishing, follow the guidance below choosing “Trip” for catch source.

+ Add Another Catch ✕ Delete Selected Catch

Species Information	Catch Information
Species ✖ URCHIN, GREEN SEA	Disposition in Compliance Reports ✖ Sold to Dealer
Grade ✖ Ungraded	Enter first few letters then select from drop down
Market Description ✖ unsized - unsized	Dealer name MIGIS LODGE (54661)
Quantity ✖ 75	Catch Source Trip
Quantity Unit ✖ LB - Pounds	

- b. If you carry over product for several days and **DO NOT sell** until a later date follow the guidance below:

SPECIES INFORMATION	CATCH INFORMATION
Species ✖ URCHIN, GREEN SEA	Disposition in Compliance Reports ✖ Sold to Dealer
Grade ✖ Ungraded	Enter first few letters of Dealer name or Landings # and then select from drop down
Market Description ✖ unsized - unsized	Dealer name/Landings # MG FISHERIES LTD (36497)
Quantity ✖ 75	Catch Source ✖ Carred
Quantity Unit ✖ LB - Pounds	

Estimated Total pounds harvested **ON THIS DAY**

If you are selling on a different date than this report is for, choose 'CARRED' for catch source

*For another example of how to report when storing catch in totes over several days and selling later please see the appendix at the bottom of this document or click [here](#).

8. Once you're done entering your data, you'll select whether you want to "Submit this report only," "Submit this report and create another positive report," or "Submit this report and create another negative report." Make sure to click the "Submit" button.

- **Submit this report only-** submits the landings data you entered for the specific license and date chosen
- **Submit this report and create another positive report** - submits the landings data you entered for the specific license and date chosen and you'll receive a pop-up box giving you the option to submit another report for the same license or pick another license
- **Submit this report and create another negative report** - submits the landings data you entered for the specific license and date chosen and files negative reports for any other licenses you may have that require reporting

+ Add Another Catch
✕ Delete Selected Catch

Species Information	Catch Information
Species ★ URCHIN, GREEN SEA Grade ★ Ungraded Market Description ★ unsized - unsized Quantity ★ 75 Quantity Unit ★ LB - Pounds	Disposition in Compliance Reports ★ Sold to Dealer Enter first few letters then select from drop down Dealer name MIGIS LODGE (54661) Catch Source Trip

Pick one: ★

☐ Submit this report only

☐ Submit this report and create another positive report

☐ Submit this report and create another negative report

Submit

Back

- a. If you choose to **“Submit this report only,”** you will receive a notification telling you the report was filed successfully. Click **“Close”** to return to the home screen.

Pick one: *

☒ Submit this report only

☐ Submit this report and create another positive report

☐ Submit this report and create another negative report

Test Harvested

LANDINGS REPORT (CR-112)Close

Report created successfully

b. If you choose to **“Submit this report and create another positive report,”** a new page will ask you if you would like to report on the same license. Select **“Yes”** or **“No”** depending on what license you are creating a positive report for.

Pick one: *

- ☐ Submit this report only
- ☐ Submit this report and create another positive report
- ☐ Submit this report and create another negative report

Submit

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LANDINGS REPORT (CR-121843)

Do you want to report on the same license?

Yes

No

If you click **“Yes,”** it will bring you to the General Information section to create a landings report for the same license.

LANDINGS REPORT (CR-121843)CancelClose

Back
[Click HERE for reporting instructions](#)

General Information

Trip Start Date (Do not select a Future Date) *

Unload Date (Do not select a Future Date) *

Vessel Name *

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-- -- --

Select...

If you click “No,” it will bring you to the page where you can select the license and type of report to file.

LANDINGS REPORT (CR-121843) Cancel Close

Landings Report
Select the type of report to file *

☒ Positive Report
☐ Negative Report

License Type * License number *

Select Select

c. If you select “**Submit this report and create another negative report,**” it will bring you to a the page for filing a negative report. Select the start and end date for your negative report, and check the license you are creating a negative report for.

Pick one: *

- ☐ Submit this report only
- ☐ Submit this report and create another positive report
- ☐ Submit this report and create another negative report

Submit

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LANDINGS REPORT (CR-121843)

Cancel

Close

Landings Report
Select the type of report to file *

☐ Positive Report
☒ Negative Report

Negative Report Start Date * Negative Report End Date *

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☐ Menhaden Commercial (MENC) 8904 (2022-Active)

☐ Sea Cucumber Drag (SCD) 8975 (2022-Active)

☐ Sea Urchin Dragger (SUB) 9867 (2022-Active)

☐ Sea Urchin Diver (SUH) 51816 (2022-Active)

☐ Sea Urchin with Tender (SUWT) 25893 (2022-Active)

Check off the license you are creating a negative report for.

Appendix:

Example: Fishing several days a week but only selling once.

George goes fishing Monday, Tuesday, and Wednesday and carries catch in totes until he sells to the dealer on Thursday. At the dealer he sells a total of 90 pounds. According to DMR rules, he fished Monday, Tuesday, and Wednesday, so he needs to submit a trip report for each day he went out. He is not sure exactly how much he caught each day, but he estimates he caught about the same amount each time. Here is an example of what the catch section of his reports will look like:

Monday:

George estimates he landed 30 lbs and carries to sell later in the week:

[+ Add Another Catch](#) [- Delete Selected Catch](#)

SPECIES INFORMATION	CATCH INFORMATION
Species* URCHIN, GREEN SEA	Disposition in Compliance Reports* Sold to Dealer
Grade* Ungraded	Enter first few letters of Dealer name or Landings # and then select from drop down
Market Description* unsized - unsized	Dealer name/Landings # MG FISHERIES LTD (36497)
Quantity* 30	Catch Source* Carred
Quantity Unit* LB - Pounds	

Pick one: *

- ☐ Submit this report only
- ☒ Submit this report and create another positive report
- ☐ Submit this report and create another negative report

Tuesday:

George estimates he has landed 30 pounds and carries to sell later in the week:

[+ Add Another Catch](#) [- Delete Selected Catch](#)

SPECIES INFORMATION	CATCH INFORMATION
Species* URCHIN, GREEN SEA	Disposition in Compliance Reports* Sold to Dealer
Grade* Ungraded	Enter first few letters of Dealer name or Landings # and then select from drop down
Market Description* unsized - unsized	Dealer name/Landings # MG FISHERIES LTD (36497)
Quantity* 30	Catch Source* Carred
Quantity Unit* LB - Pounds	

Pick one: *

- ☐ Submit this report only
- ☒ Submit this report and create another positive report
- ☐ Submit this report and create another negative report

Wednesday:

George estimates he has landed 30 pounds and wants to sell later in the week:

[+ Add Another Catch](#) [- Delete Selected Catch](#)

SPECIES INFORMATION	CATCH INFORMATION
Species* URCHIN, GREEN SEA	Disposition in Compliance Reports* Sold to Dealer
Grade* Ungraded	Enter first few letters of Dealer name or Landings # and then select from drop down
Market Description* unsized - unsized	
Quantity* 30	Dealer name/Landings # MG FISHERIES LTD (36497)
Quantity Unit* LB - Pounds	Catch Source* Carred

Pick one: *

- ☐ Submit this report only
- ☒ Submit this report and create another positive report
- ☐ Submit this report and create another negative report

Thursday:

George goes to the dealer and sells everything he caught this week. The total pounds caught from the 3 days is 90 lbs (30+30+30) which matches the dealer records. Putting "Carred" under catch source on the individual trip reports indicates to DMR that the urchins were not sold on this day, rather stored and sold later. No report is required for the sale on Thursday. *For additional questions or clarifications please contact the DMR landings program at 207-633-9414 or email us at landings.DMR@maine.gov.*