

FILE A POSITIVE LANDINGS REPORT- LOBSTER AND CRAB

1. Click on “Report Landings” to file a positive report.

Maine DMR LEEDS
Harvester: 318138

[Renew License](#)
Renew an existing license
YOU MUST COMPLETE LANDINGS REPORTS BEFORE RENEWING.

[Apply License](#)
Obtain a license that you have never held before

[Upgrade License](#)
Upgrade an active license

[Reprint License](#)
Reprint an active license

[Order Tags](#)
Order tags for a license

[Make a Miscellaneous Payment](#)
Pay an outstanding fee

[Report Landings](#)
Report catch or landings information

[View Reporting Compliance Status](#)
View what reports you submitted to DMR
CLICK ABOVE TO SEE WHICH LANDING REPORT IS MISSING.

[Manage Landings Favorite](#)
Enter favorites and preferences to speed the entering of landings information

[View Landings Reports](#)
View a report that you entered in LEEDS

[Upload a Document](#)
Upload a document for DMR to review

[Update My Contact Info](#)
Update your contact information (name, address)

[Change password](#)
Update your LEEDS password

2. Select “Positive Report.”

Enter report

[Click HERE for reporting instructions](#)

Landings Report

Select the type of report to file *

Positive Report

Negative report

License Type *

License number *

Issue date Status Start date Expiration date

3. Next, select the license type and number that you want to report for by using the drop-down arrows. Once the license type has been selected, click “Next.”

LANDINGS REPORT (CR-119853) Cancel Close

Landings Report

Select the type of report to file *

Positive Report

Negative Report

License Type *

License number *

Issue date Status Start date Expiration date

- The first section of the report is “General Information.” Here you’ll select the trip date and vessel (if used). You can select the date by using the calendar icon or by using the drop-down arrows to select month, day and year. The unload date will automatically fill. Change it if your trip was more than one fishing day.

Maine DMR LEEDS
LANDINGS REPORT (CR-655)

[Click HERE for reporting instructions](#)

General Information

Trip Start Date (Do not select a Future Date) * Unload Date (Do not select a Future Date) * Vessel Name *

Mar 2020 t (TESSSS)

Fishing & Sea Time **Fishing & Landing Area**

Number of Crew (including Captain) * Statistical Area *

2 512

Soak time * Fishing time units * Lobster Zone *

Hours Hours D

Sea Time * Sea Time Units * 10 Minute Reporting Area * [Click here for map of 10-minute squares](#)

Hours Hours 145 State Landed *

Maine

- The second section of the report is “Effort Information.” If you aren’t sure which 10-minute square to use, select “Click here for map of 10-minute squares” to search for your fishing area and 10-minute square.

Effort Information

Gear Information **Fishing & Sea Time** **Fishing & Landing Area**

Gear * Number of Crew (including Captain) * Statistical Area *

POT & TRAP LOBSTER 2 512

Number of traps hauled * Soak time * Soak time units * Lobster Zone *

220 5 Days D

Number of trawls * Sea Time Hrs * 10 Minute Reporting Area * [Click here for map of 10-minute squares](#)

110 8 145

Total traps in water * **Number of Traps Hauled: # of traps hauled that day** State Landed *

550 **Number of Trawls: # of strings/trawls hauled that day (if singles = # of traps hauled, if pairs = # of traps hauled divided by 2, etc.)** Maine

Total Buoys in Water * **Total Traps in Water: total traps in water at start of the day** For the port, enter the first few letter of the port name, then select result from the drop down list displayed.

275 **Total Buoys in Water: total # of buoys in the water for total traps in water (don't include toggles)** Port Landed * Boothbay Harbor

Depth * Depth Unit * 25 Fathoms

- Once you are done with the effort information, you will add catch information. If there is no catch associated with the trip, click “No Catch Associated with this Trip.” If you choose this option, you will then be able to submit your report (see step #10).

Clicking this will remove all catch data entered so far.

No Catch Associated with this Trip

7. Below, you will see the “Species Information” and “Catch Information” sections. For the “Species Information” section, you’ll select species and quantity harvested, and for the “Catch Information” section, you’ll select what you did with the lobster and/or crab harvested.

Species Information	Catch Information
Species ✖ <input type="text" value="LOBSTER,AMERICAN"/>	Disposition in Compliance Reports ✖ <input type="text" value="Sold to Dealer"/>
Grade ✖ <input type="text" value="Ungraded"/>	<input type="text" value="Enter first few letters then select from drop down"/>
Market Description ✖ <input type="text" value="unsized - unsized"/>	Dealer name <input type="text" value="BOOTHBAY LOBSTER CO (212293)"/>
Quantity ✖ <input type="text" value="150"/>	Catch Source <input type="text" value="Trip"/>
Quantity Unit ✖ <input type="text" value="LB - Pounds"/>	

8. If you need to add more lobster or crab to this trip, select “Add Another Catch.” If you would like to delete a catch, you can click on the catch you would like to delete and then click “Delete Selected Catch.”



Species Information	Catch Information
Species ✖ <input type="text" value="LOBSTER,AMERICAN"/>	Disposition in Compliance Reports ✖ <input type="text" value="Sold to Dealer"/>
Grade ✖ <input type="text" value="Ungraded"/>	<input type="text" value="Enter first few letters then select from drop down"/>
Market Description ✖ <input type="text" value="unsized - unsized"/>	Dealer name <input type="text" value="BOOTHBAY LOBSTER CO (212293)"/>
Quantity ✖ <input type="text" value="150"/>	Catch Source <input type="text" value="Trip"/>
Quantity Unit ✖ <input type="text" value="LB - Pounds"/>	

9. Another box will pop-up below the species information you just entered and you can add more lobster or crab data to your trip.

Species Information	Catch Information
<p>Species * LOBSTER,AMERICAN</p> <p>Grade * Ungraded</p> <p>Market Description * unsized - unsized</p> <p>Quantity * 150</p> <p>Quantity Unit * LB - Pounds</p>	<p>Disposition in Compliance Reports * Sold to Dealer</p> <p>Enter first few letters then select from drop down</p> <p>Dealer name BOOTHBAY LOBSTER CO (212293)</p> <p>Catch Source Trip</p>

<p>Species * LOBSTER,AMERICAN</p> <p>Grade * Ungraded</p> <p>Market Description * unsized - unsized</p> <p>Quantity * 10</p> <p>Quantity Unit * LB - Pounds</p>	<p>Disposition in Compliance Reports * Personal Use</p> <p>Catch Source Trip</p>
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10. Once you're done entering your data, you'll select whether you want to "Submit this report only," "Submit this report and create another positive report," or "Submit this report and create another negative report." Make sure to click the "Submit" button.

- **Submit this report only**- submits the landings data you entered for the specific license and date chosen
- **Submit this report and create another positive report** - submits the landings data you entered for the specific license and date chosen and you'll receive a pop-up box giving you the option to submit another report for the same license or pick another license
- **Submit this report and create another negative report** - submits the landings data you entered for the specific license and date chosen and files negative reports for any other licenses you may have that require reporting

Species Information	Catch Information
Species  LOBSTER,AMERICAN 	Disposition in Compliance Reports  Sold to Dealer 
Grade  Ungraded 	Enter first few letters then select from drop down
Market Description  unsized - unsized 	Dealer name BOOTHBAY LOBSTER CO (212293) 
Quantity  150	Catch Source Trip 
Quantity Unit  LB - Pounds 	

Pick one: *

- Submit this report only 
- Submit this report and create another positive report 
- Submit this report and create another negative report 



11. a. If you choose to "Submit this report only," you will receive a notification telling you the report was filed successfully. Click "Close" to return to the home screen.

Pick one: *

- Submit this report only
- Submit this report and create another positive report
- Submit this report and create another negative report





b. If you choose to **“Submit this report and create another positive report,”** a new page will ask you if you would like to report on the same license. Select **“Yes”** or **“No”** depending on what license you are creating a positive report for.

Pick one: *

Submit this report only

Submit this report and create another positive report

Submit this report and create another negative report

LANDINGS REPORT (CR-121843)

Do you want to report on the same license?

If you click **“Yes,”** it will bring you to the General Information section to create a landings report for the same license.

LANDINGS REPORT (CR-121843)

[Click HERE for reporting instructions](#)

General Information

Trip Start Date (Do not select a Future Date) *

Unload Date (Do not select a Future Date) *

Vessel Name *

If you click **“No,”** it will bring you to the page where you can select the license and type of report to file.

LANDINGS REPORT (CR-121843)

Landings Report

Select the type of report to file *

Positive Report

Negative Report

License Type *

License number *

c. If you select **“Submit this report and create another negative report,”** it will bring you to a the page for filing a negative report. Select the start and end date for your negative report, and check the license you are creating a negative report for.

Pick one: *

Submit this report only

Submit this report and create another positive report

Submit this report and create another negative report

Landings Report

Select the type of report to file *

Positive Report

Negative Report

Negative Report Start Date *

Negative Report End Date *

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Check off the license you are creating a negative report for.

<input type="checkbox"/>	Menhaden Commercial (MENC) 8904 (2022-Active)
<input type="checkbox"/>	Sea Cucumber Drag (SCD) 8975 (2022-Active)
<input type="checkbox"/>	Sea Urchin Dragger (SUB) 9867 (2022-Active)
<input type="checkbox"/>	Sea Urchin Diver (SUH) 51816 (2022-Active)
<input type="checkbox"/>	Sea Urchin with Tender (SUWT) 25893 (2022-Active)