

FILE A POSITIVE LANDINGS REPORT- EEL POT/HOOP NET

1. Click on “Report Landings” to file a positive report.

Maine DMR LEEDS

Harvester: 318138

[Renew License](#)
Renew an existing license
YOU MUST COMPLETE LANDINGS REPORTS BEFORE RENEWING.

[Apply License](#)
Obtain a license that you have never held before

[Upgrade License](#)
Upgrade an active license

[Reprint License](#)
Reprint an active license

[Order Tags](#)
Order tags for a license

[Make a Miscellaneous Payment](#)
Pay an outstanding fee

[Report Landings](#)
Report catch or landings information

[View Reporting Compliance Status](#)
View what reports you submitted to DMR
CLICK ABOVE TO SEE WHICH LANDING REPORT IS MISSING.

[Manage Landings Favorite](#)
Enter favorites and preferences to speed the entering of landings information

[View Landings Reports](#)
View a report that you entered in LEEDS

[Upload a Document](#)
Upload a document for DMR to review

[Update My Contact Info](#)
Update your contact information (name, address)

[Change password](#)
Update your LEEDS password

2. Select “Positive Report.”

Enter report

[Click HERE for reporting instructions](#)

Landings Report

Select the type of report to file *

Positive Report

Negative report

License Type *

License number *

Issue date _____ Status _____ Start date _____ Expiration date _____

3. Next, select the license type and number that you want to report for by using the drop-down arrows. Once the license type has been selected, click “Next.”

LANDINGS REPORT (CR-121840) Cancel Close

Landings Report

Select the type of report to file *

Positive Report

Negative Report

License Type *

License number *

Issue date Jun 20, 2018 Status Inactive-Expired Start date Jan 1, 2018 Expiration date Dec 31, 2018

- The first section of the report is “General Information.” Here you’ll select the trip date and vessel (if used). You can select the date by using the calendar icon or by using the drop-down arrows to select month, day and year.

GENERAL INFORMATION

Trip Start Date*  

Unload Date* 

Vessel Name* 

FISHING & SEA TIME

Number of Crew (including Captain)*

Soak time* Soak time units*

Sea Time* Sea Time Units*

FISHING & LANDING AREA

Area Fished*

State Landed*

For the port, enter the first few letter

Total traps in water*

- The second section of the report is “Effort Information.” Here you’ll type or select using the drop-down arrows the gear type and quantity, depth, crew, fishing and sea time, area fished and port landed.

Effort Information

Gear Information

Gear*

Number of traps hauled*

Total traps in water*

Depth* Depth Unit*

Fishing & Sea Time

Number of Crew (including Captain)*

Soak time* Soak time units*

Sea Time Hrs*

Fishing & Landing Area

Area Fished*

State Landed*

For the port, enter the first few letter of the port name, then select result from the drop down list displayed.

Port Landed*

- Once you are done with the effort information, you will add catch information. If there is no catch associated with the trip, click “No Catch Associated with this Trip.” If you choose this option, you will then be able to submit your report (see step #10).

Clicking this will remove all catch data entered so far.



7. Below, you will see the “Species Information” and “Catch Information” sections. For the “Species Information” section, you’ll select species and quantity harvested, and for the “Catch Information” section you’ll select what you did with the eels.

Species Information	Catch Information
Species ✖ <input type="text" value="EEL,AMERICAN"/>	Disposition in Compliance Reports ✖ <input type="text" value="Sold to Dealer"/>
Grade ✖ <input type="text" value="Ungraded"/>	<input type="text" value="Enter first few letters then select from drop down"/>
Market Description ✖ <input type="text" value="unsized - unsized"/>	Dealer name <input type="text" value="MIGIS LODGE (54661)"/>
Quantity ✖ <input type="text" value="10"/>	Catch Source <input type="text" value="Trip"/>
Quantity Unit ✖ <input type="text" value="CT - Count"/>	

8. If you need to add more eels to this trip, select “Add Another Catch.” If you would like to delete a catch, you can click on the catch you would like to delete and then click “Delete Selected Catch.”

Species Information	Catch Information
Species ✖ <input type="text" value="EEL,AMERICAN"/>	Disposition in Compliance Reports ✖ <input type="text" value="Sold to Dealer"/>
Grade ✖ <input type="text" value="Ungraded"/>	<input type="text" value="Enter first few letters then select from drop down"/>
Market Description ✖ <input type="text" value="unsized - unsized"/>	Dealer name <input type="text" value="MIGIS LODGE (54661)"/>
Quantity ✖ <input type="text" value="10"/>	Catch Source <input type="text" value="Trip"/>
Quantity Unit ✖ <input type="text" value="CT - Count"/>	

9. Another box will pop-up below the species information you just entered and you can add more eel data to your trip. Click “Add Catch Information” if you need to enter more eel data.

Species Information	Catch Information
<p>Species * EEL,AMERICAN</p> <p>Grade * Ungraded</p> <p>Market Description * unsized - unsized</p> <p>Quantity * 10</p> <p>Quantity Unit * CT - Count</p>	<p>Disposition in Compliance Reports * Sold to Dealer</p> <p>Enter first few letters then select from drop down</p> <p>Dealer name MIGIS LODGE (54661)</p> <p>Catch Source Trip</p>
<p>Species * EEL,AMERICAN</p> <p>Grade * Ungraded</p> <p>Market Description * unsized - unsized</p> <p>Quantity * 8</p> <p>Quantity Unit * CT - Count</p>	<p>Disposition in Compliance Reports * Sold to Dealer</p> <p>Enter first few letters then select from drop down</p> <p>Dealer name SUZUKI'S SUSHI INC (139749)</p> <p>Catch Source Trip</p>

10. Once you're done entering your data, you'll select whether you want to "Submit this report only," "Submit this report and create another positive report," or "Submit this report and create another negative report." Make sure to click the "Submit" button.

- **Submit this report only**- submits the landings data you entered for the specific license and date chosen
- **Submit this report and create another positive report** - submits the landings data you entered for the specific license and date chosen and you'll receive a pop-up box giving you the option to submit another report for the same license or pick another license
- **Submit this report and create another negative report** - submits the landings data you entered for the specific license and date chosen and files negative reports for any other licenses you may have that require reporting

Species Information	Catch Information
Species EEL,AMERICAN	Disposition in Compliance Reports Sold to Dealer
Grade Ungraded	<input type="text" value="Enter first few letters then select from drop down"/>
Market Description unsized - unsized	Dealer name MIGIS LODGE (54661)
Quantity 10	Catch Source Trip
Quantity Unit CT - Count	

Pick one:

Submit this report only

Submit this report and create another positive report

Submit this report and create another negative report

11. a. If you choose to "Submit this report only," you will receive a notification telling you the report was filed successfully. Click "Close" to return to the home screen.

Pick one:

Submit this report only

Submit this report and create another positive report

Submit this report and create another negative report



b. If you choose to **“Submit this report and create another positive report,”** a new page will ask you if you would like to report on the same license. Select **“Yes”** or **“No”** depending on what license you are creating a positive report for.

Pick one: *

Submit this report only

Submit this report and create another positive report

Submit this report and create another negative report

LANDINGS REPORT (CR-121843)

Do you want to report on the same license?

If you click **“Yes,”** it will bring you to the General Information section to create a landings report for the same license.

LANDINGS REPORT (CR-121843)

[Click HERE for reporting instructions](#)

General Information

Trip Start Date (Do not select a Future Date) *

Unload Date (Do not select a Future Date) *

Vessel Name *

If you click **“No,”** it will bring you to the page where you can select the license and type of report to file.

LANDINGS REPORT (CR-121843)

Landings Report

Select the type of report to file *

Positive Report

Negative Report

License Type *

License number *

c. If you select **“Submit this report and create another negative report,”** it will bring you to a the page for filing a negative report. Select the start and end date for your negative report, and check the license you are creating a negative report for.

Pick one: *

Submit this report only

Submit this report and create another positive report

Submit this report and create another negative report

Landings Report

Select the type of report to file *

Positive Report

Negative Report

Negative Report Start Date *

Negative Report End Date *

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Check off the license you are creating a negative report for.

<input type="checkbox"/>	Menhaden Commercial (MENC) 8904 (2022-Active)
<input type="checkbox"/>	Sea Cucumber Drag (SCD) 8975 (2022-Active)
<input type="checkbox"/>	Sea Urchin Dragger (SUB) 9867 (2022-Active)
<input type="checkbox"/>	Sea Urchin Diver (SUH) 51816 (2022-Active)
<input type="checkbox"/>	Sea Urchin with Tender (SUWT) 25893 (2022-Active)