

2003 SHELLFISH CONSERVATION ORDINANCE

1. **Authority:** This ordinance is enacted in accordance with 12 M.R.S.A. Section 6671.
2. **Purpose:** To establish a shellfish conservation program for the Town of Cutler which will insure the protection and optimum utilization of the shellfish resources within its limits. These goals will be achieved by means which may include:
 - A. Licensing.
 - B. Limiting the number of shellfish harvesters.
 - C. Restricting the areas where clams may be taken.
 - D. Restricting the hours during which harvesting may take place.
 - E. Limiting the size of clams that may be taken.
 - F. Limiting the quantity of clams that may be taken by a harvester in any one (1) day.
 - G. A shellfish warden will be employed to enforce this ordinance.
3. **Shellfish Conservation Committee:** The shellfish conservation program for the Town of Cutler will be administered by the Shellfish Conservation Committee consisting of five (5) members to be appointed by the Selectmen for a term of one (1) year to run from July 1st through June 30th of the following year. The Committee's responsibilities include:
 - A. Establishing annually, in conjunction with the Department of Marine Resources, the number of shellfish-digging licenses to be issued in each category.
 - B. Submitting to the Board of Selectmen proposals for the expenditures of funds for the purpose of shellfish conservation.
 - C. Securing and maintaining records of shellfish harvested from the Town's managed shellfish areas and closed areas that are conditionally opened by the Department of Marine Resources.
 - D. Recommending conservation closures and openings to the Board of Selectmen in conjunction with area biologists of the Department of Marine Resources.
 - E. Keeping this ordinance under review and making recommendation for its amendments.
 - F. Submitting an annual report to the Town and the Department of Marine Resources covering the above topics and all other Committee activities.
4. **Definitions:** For the purpose of the ordinance:
 - A. *Resident:* A person who is a Maine resident and who has proof of being domiciled in the Town of Cutler continuously during the three (3) months next prior to the date that his/her claim of such residence is made. In order to demonstrate resident qualification, an applicant shall provide three (3) separate and different forms of evidence of residency in Cutler from the chart below. At least one form of evidence of residency from each section of the chart shall be submitted with the application. An applicant age 17 or under shall provide three (3) separate and different forms of evidence of residency in Cutler of his/her parent(s) or legal guardian from the chart below. The only exception to this requirement shall be for those residents who reside elsewhere much of the

year solely for the purpose of pursuing full-time higher education or while a member of the U.S. Armed Forces. If the Town Clerk is uncertain of an applicant's residency, the Town Clerk shall refer the matter to the Shellfish Conservation Committee for a determination. All licensed harvesters will provide proof of residency on an annual basis.

Section 1	Section 2	Section 3
* Copy of deed or property tax bill * Copy of lease AND recently executed notarized affidavit by landlord affirming applicant's tenancy. * Recently executed notarized affidavit by landlord affirming applicant's tenancy AND evidence of most recent rent payment.	* A utility bill or other work order dated within the past 60 days including but not limited to: ▪ Gas or Oil Bill ▪ Electric Bill ▪ Telephone Bill ▪ Cable or Satellite Bill * Dated within the past year: ▪ W-2 Form * Dated within the past 30 days: ▪ Payroll stub with physical address of applicant	* Any valid form of photo ID and evidence of residency, that may include: ▪ A valid Maine Driver's License displaying a physical address. ▪ A valid Maine photo ID card displaying a physical address. ▪ A valid US Passport or Passport Card displaying a physical address.

B. *Nonresident*: Anyone not qualifying as resident under this ordinance.

C. *Shellfish, Clam*: Refers to the soft shell clam, *Mya arenaria*.

D. *Shores, Flats*: Refers to areas within the Town where clams are to be found.

E. *Dig, Take, Harvest*: Refers to the means of taking clams from their natural habitat.

F. *Municipality, Town*: Refers to the Town of Cutler in Washington County, Maine.

G. *Licenses*: Refers to the Town-issued permit for the harvesting of shellfish.

5. Licensing: It is unlawful for any person to take shellfish from the shores of this Municipality without having a current license to do so issued by the Town as provided by this ordinance.

A. Designation, Scope and Qualifications:

- (1.) *Resident Commercial Shellfish License*: Available only to residents of the Town of Cutler, it entitles the licensee to dig any amount of shellfish from the flats of this Municipality where and when it is lawful to do so.
- (2.) *Nonresident Commercial Shellfish License*: Available to those who do not live in this Municipality, it entitles the licensee to dig any amount of shellfish from the flats of this Town where and when it is lawful to do so. No less than ten percent (10%) of the commercial licenses to be issued will be offered to nonresidents.
- (3.) *Resident Student / Junior License*: Available only to student / junior residents of the Town of Cutler aged 16 & under and 17 – 18 years of age , it entitles the licensee to dig any

amount of shellfish from the flats of this Municipality where and when it is lawful to do so.

- (4.) *Nonresident Student / Junior License:* Available to those student / juniors aged 16 & under and 17 – 18 years of age who do not live in this Municipality, it entitles the licensee to dig any amount of shellfish from the flats of this Town where and when it is lawful to do so. No less than ten percent (10%) of the licenses to be issued will be offered to nonresidents.
- (5.) *Resident Senior License:* Available only to senior residents of the Town of Cutler aged 65 & over, it entitles the licensee to dig any amount of shellfish from the flats of this Municipality where and when it is lawful to do so.
- (6.) *Nonresident Senior License:* Available to seniors aged 65 & over who do not live in this Municipality, it entitles the licensee to dig any amount of shellfish from the flats of this Town where and when it is lawful to do so. No less than ten percent (10%) of the licenses to be issued will be offered to nonresidents.

B. Application Procedure: Any person may apply to the Town Clerk for the licenses required by this ordinance on forms provided by the Municipality.

- (1.) *Contents of the Application:* The application is in the form of an affidavit and must contain the applicant's name, current address, birth date, height, weight, and whatever other information the Town may require. It must be signed by the applicant.
- (2.) *Misrepresentation:* Any person who gives false information on a license application will cause said license to become invalid and void.
- (3.) *Issuance:* Upon acceptance of the application and appropriate fee, the Town Clerk will issue the license which must be signed before leaving the Town Office. Only one (1) license will be sold to any individual.

C. Fees: The fees for the licenses must be paid-in-full at the time of the application for the respective license. The fees will be turned over to the Town Treasurer to be used by the Town for shellfish management, conservation and enforcement. All fees shall be determined by the Shellfish Conservation Committee each year prior to May 1.

D. Licensing Period: All Cutler-issued shellfish licenses are valid from May 01st through April 30th of the following year, regardless of the actual date of issue.

E. Possession of License: The license is to be carried by the licensee any time he is on the flats harvesting clams, and is to be shown to any lawful authority on demand.

6. Open License Sales:

- 1. The Shellfish Conservation Committee, under the direction of and with approval from the Commissioner of Marine Resources, will establish commercial licenses to be issued that year, following requirements of 12 M.R.S.A. Section 6671(3-A).
- 2. The Shellfish Conservation Committee will notify the Town Clerk in writing, prior to March 1st, of licenses to be issued in each category.
- 3. Notice of licenses to be issued and the procedure for application shall be published in one (1) or more newspapers having general circulation which the Selectmen consider effective in reaching the persons concerned. It shall appear at least ten (10) days prior to the first date

of issuance and shall remain posted in the Town Office until the period concludes and/or all the licenses have been issued. No licenses may be reserved.

4. The Town shall provide and reserve a minimum number of commercial licenses for nonresidents in accordance with the 10% rule set forth in 12 M.R.S.A. Section 6671(3-A(E)). The Town Clerk shall issue nonresidential licenses on a date to be determined in the month of April by lottery, such licenses to become valid on May 1st.
 - (1.) Persons applying for a non-resident license shall, prior to the lottery date, complete and return to the Town Clerk an application on a form obtained from the Clerk.
 - (2.) Such applications must be signed by the applicant.
 - (3.) Only one (1) application may be submitted per person. Submitting a second application voids one's chance to participate in the lottery drawing.
 - (4.) Applicants must be present in person to obtain a license. Should an applicant not be present when his name is drawn, it will be discarded and another drawn in its place.
 - (5.) Successful applicants must purchase their clam license within 5 business days of being notified that the license is available. After 5 days, the license will be offered to the next applicant on the list.
5. At the time of issuance of a clam license to an individual, the Clerk shall inform that individual that this license is his for the life of the license, it cannot be returned for a refund, nor traded or sold to anybody else.

7. Opening and Closing of Flats: The Municipal Officers, upon approval of the Commissioner of Marine Resources, may open and close areas for shellfish harvest. The Municipality shall provide sufficient notification to the public of any conservation closure or opening in accordance with DMR Regulations Chapter 7.50(1)(c). The Shellfish Conservation Committee, with the concurrence of the Department of Marine Resources area biologist, can recommend that an area should be open or closed for management purposes. Methods include:

A. When notice is received by the Town Clerk of an area ordered closed by the Department of Marine Resources due to pollution, etc., the following steps are to be taken:

- (2.) The Town shellfish wardens are informed and, if necessary, they are to post more notices of closure as near the affected area as possible.
- (3.) A copy of the letter or newspaper legal advertisement of the closure area, including the geographic specifics is to be posted at the Town Office.

8. Minimum Legal Size of Clams: It is unlawful for any person to harvest soft shell clams which are less than two (2) inches in the longest diameter.

A. Definitions: For the purpose of this ordinance:

- (1.) *Lot*: The total number of clams in any bulk pile. When the clams are in boxes, barrels or other containers, the contents of each constitutes a separate lot.
- (2.) *Possess*: Means to dig, take, harvest, ship, transport, hold, buy or sell, either wholesale or retail soft shell clams.

B. Tolerance: Any properly licensed person may possess soft shell clams that are less than two (2) inches so long as the undersized comprise less than ten percent (10%) in any one (1) lot. The Tolerance shall be determined by the numerical count of not less than one (1) peck nor of more than four (4) pecks taken at random from various part of the lot, or by a count of the entire lot if it contains less than one (1) peck.

C. Penalty: A person who violates any provision of this section of this ordinance shall be punished as provided by 12 M.R.S.A. Section 6681.

9. Night Digging: Night digging is not permitted. There shall be no digging or taking of soft-shell clams from the shores or flats of the Town from one (1) hour after sunset to one (1) hour before sunrise. Artificial light sources (e.g., headlights, flashlights, etc.) shall not be used for illumination when harvesting soft-shell clams from the shores or flats of the Town.

10. Suspension:

1. Any shellfish licensee convicted in a court of law of violating this ordinance shall have his license suspended. Beginning the date of the conviction, the suspension will last:

(A.) Thirty (30) days from the date of the conviction.

(B.) With a second conviction, the license will be suspended for the balance of the shellfish year.

(C.) With a third conviction, the applicant shall no longer be entitled to a shellfish license in the Town of Cutler.

(D.) Any conviction concurring more than three (3) years before the last conviction shall not be counted in determining lengths of suspension.

(1.) Records of convictions resulting in suspension must be given to and maintained by the Town Clerk to insure the enforcement of this ordinance.

(2.) Notice of suspension and the duration are to be conveyed by the Town Clerk to the licensee involved and the Town shellfish wardens.

(E.) Any licensee whose shellfish license has been suspended pursuant to this section shall be entitled to a hearing before the Shellfish Conservation Committee upon the filing of a written request for a hearing with the Town Clerk within thirty (30) days following the effective date of the suspension. Any person aggrieved by the hearing by the Shellfish Conservation Committee may appeal to the Superior Court within thirty (30) days pursuant to Rule 80B of the Maine Rules of Civil Procedures.

2. Any person who has their State of Maine Commercial Shellfish License or their right to obtain a license suspended by the Department of Marine Resources for any reason shall have their Municipal Shellfish License from the Town of Cutler suspended or right to obtain a license suspended until reinstated by the State.

11. Penalty: A person who violates this ordinance shall be punished as provided by 12 M.R.S.A. Section 6671(10).

12. Effective Date: This ordinance, which has been approved by the Commissioner of Marine Resources, shall become effective after its adoption by the Municipality, within twenty (20) days of its adoption.

13. Separability: If any section, subsection, sentence or part of this ordinance is for any reason held to be invalid or unconstitutional, such decisions shall not affect the validity of the remaining portions of this ordinance.

14. Repeal: Any ordinance regulating the harvesting or conservation of shellfish in the Town and any provisions of any other Town ordinance which is inconsistent with this ordinance and bears an earlier or nonexistent date is hereby repealed.

Adopted August 04, 2003 at the Annual Town Meeting

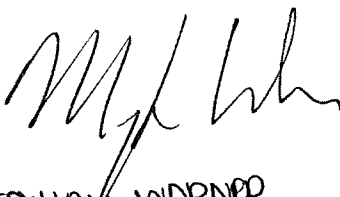
Amended July 10, 2013 at the Annual Town Meeting

Amended June 23, 2015 at the Annual Town Meeting

Amended July 21, 2016 at the Annual Town Meeting

Amended August 28, 2018 at the Annual Town Meeting

Amended September 22, 2026 at the Annual Town Meeting



MEGHAN WARNER
TOWN CLERK