CREATING A POSITIVE REPORT USING THE VESL HARVESTER APPLICATION

The ME DMR VESL Harvester Application uses a dynamic form, which means the fields you are required to fill out are dependent on the gear you select. Only the fields you are required to report will be displayed.

- 1. After you have logged into (or opened) the application you are presented with three options:
 - A. "FIND REPORT" allows you to search on previously created reports.
 - B. "CREATE REPORT" opens the applications reporting screen.
 - C. "CREATE DID NOT FISH" will bring you to the VESL website (requires active internet connection) to create and submit your "did not fish" reports.

FIND REPORT	
CREATE REPORT	
 CREATE DID NOT FISH	

- 2. Creating a Report
 - A. After you click on "CREATE REPORT" (in Step 1b above) you will arrive at this screen. Click on "Harvester." Click the drop-down arrow, then click on your name when it pops up. Click "SELECT".

K Edit	K Edit	K Edit
Trip Details Harvester X Date Sailed (EST) Enter a date and time Date Landed (EST) Enter a date and time Port Landed (EST) Enter a date and time Image: Comparison of the second	Trip Details Harvester Date Sailed (EST) Enter a date and time Select a Harvester Harvester Extraction of the select of the se	Trip Details Harvester Enter a date and time Select a Harvester Harvester ROBERT B. WATTS II \bigcirc X SELECT CANCEL
CONTINUE	CONTINUE	CONTINUE

B. Then click on the calendar icon next to "Date Sailed (EST)" to select the date and time you left the dock. A box will pop up showing the month, day, and year. Click "SELECT" once you've chosen the date (you may need to scroll through the available dates). Next you will select the time you left the dock and hit "SELECT" again.

K Edit	K Edi	t		<	Edit		
Trip Details	Trip Details			Trip Details			
Harvester	Harvester			Harvester			
ROBERT B. WATTS II	ROBERT B. WATTS II	:	×	ROBERT B. WAT	TS II		×
Date Sailed (EST)	Date Sailed (EST)			Date Sailed (ES	Г)		
Enter a date and time	Enter a date and time			Enter a date an	d time		
Date Landed (EST)	Date Landed (EST)			Date Landed (E	ST)		
Enter a date and time	Enter a date and time		Enter a date and time				
Vessel	Vessel			Vessel			
× Ø		× (0				$\times \otimes$
Port Landed	Dort Londod			Dort Londod			
✓ ×		30 2019 31 2020		× 03			
	September 3 October	31 2020 1 2021		4	28 29		
	November	2 2022		6	30	AM	
	December	3 2023		7	31	PM	
	January February	4 2024 5 2025		8 0	32 33		
CONTINUE	CANCEL	SELECT		CANCEL		SE	LECT

C. Click on the calendar icon next to "Date Landed (EST)" to select the date and time you returned to the dock. Click "SELECT" once you've chosen the date. Next you will choose the time you returned to the dock and hit "SELECT" again.

<	Edit		<		Edit			<		Edit			
Trip Details			Trip Det	ails				Trip Det	ails				
Harvester			Harvest	er				Harvest	er				
ROBERT B.	WATTS II	×	ROBER	T B. WATTS II			×	ROBER	T B. WAT	TS II		>	<
Date Sailed	(EST)		Date Sa	led (EST)				Date Sa	iled (EST)			
11/02/2022	06:30 AM			022 06:30 AN	M			11/02/2	022 06:3	0 AM			
Date Landed	(EST)		Date La	nded (EST)				Date La	nded (ES	T)			
Enter a date	and time						Enter a	date and	time				
Vessel			Vessel				_	Vessel					
		× 🛇				×	\otimes					× ©	5
Port Landed			Dertion	dod				Dertior	alaal				_
		• ×											
						2020				28 29			
				vember	2	2022			9	30	AM		
				ecember	∠ 3	2022			10	31	PM		
				nuary		2023							
					5	2025				33			
	CONTINUE		CA	NCEL		SELECT		CA	NCEL		SE	LECT	

D. If you did not use a vessel to harvest the mussels, select the 🖉 symbol at the right. The symbol will then appear red. If you did use a vessel, then click in the "Vessel" box to choose your vessel. Click the drop-down arrow to see the list of vessels available. Click the vessel from the list and then click "SELECT" once you choose the vessel. For this example, no vessel was used.

K Edit		K Edit
Trip Details		Trip Details
Harvester		Harvester
ROBERT B. WATTS II	×	ROBERT B. WATTS II
Date Sailed (EST)		Date Sailed (EDT)
11/02/2022 06:30 AM		11/02/2022 06:30 AM
Date Landed (EST)		Date Landed (EDT)
11/02/2022 09:30 AM		11/02/2022 09:30 AM
Vessel		Vessel
×	\otimes	\mathbf{X}
Port Landed		Port Landed
•	×	♥ ×
		# of Crew
CONTINUE		CONTINUE

E. Click the drop-down arrow to enter the "Port Landed." You can search for your port in the Search bar on the window that opens. When you see your Port in the list, click on it.

K Edit		K Edit
Trip Details	Enter search	Trip Details
Harvester		Harvester
ROBERT B. WATTS II	BOOTHBAY HARBOR, ME	ROBERT B. WATTS II
Date Sailed (EDT)	- DAMARISCOTTA, ME	Date Sailed (EDT)
11/02/2022 06:30 AM		11/02/2022 06:30 AM
Date Landed (EDT)	PINE POINT, ME	Date Landed (EDT)
11/02/2022 09:30 AM	PORTLAND. ME	11/02/2022 09:30 AM
Vessel	OPRTLAND, ME	Vessel
× 🛇	I SOUTHWEST HARBOR, ME	× 🛇
Port Landed		Port Landed
- • • ×	100 ACRE COVE RAMP/WALKER FARM, RI	BOOTHBAY HARBOR, ME
# of Crew	101 BRIDGE - TIDAL RIVER, NH	# of Crew
	1ST ENCOUNTER BEACH, MA	
CONTINUE	CANCEL	CONTINUE

F. Enter the number of crew (including the captain in the count). Then click "CONTINUE."

K Edit	K Edit
Trip Details	Trip Details
Harvester	Harvester
ROBERT B. WATTS II	X ROBERT B. WATTS II X
Date Sailed (EDT)	Date Sailed (EDT)
11/02/2022 06:30 AM	11/02/2022 06:30 AM
Date Landed (EDT)	Date Landed (EDT)
11/02/2022 09:30 AM	11/02/2022 09:30 AM
/essel	Vessel
×	⊗ ×
ort Landed	Port Landed
BOOTHBAY HARBOR, ME	× BOOTHBAY HARBOR, ME 📀 🗙
t of Crew	# of Crew
	1
CONTINUE	

A. After clicking "CONTINUE", you will be able to add your effort information by clicking on the "+ ADD" button.

K Report	ē	1	
Pending	J		
Trip Details			
Harvester ROBERT B. WATTS II Date Sailed (EDT) 11/02/2022 06:30 AM			
Date Landed (EDT) 11/02/2022 09:30 AM			
Vessel Not Available			
Port Landed BOOTHBAY HARBOR, ME			
# of Crew 1			
Fishing Effort		+ A	DD
SAVE			

B. First, pick your gear by clicking on the drop-down arrow for "Gear Type." You can start typing the gear name into the search field. Click on the applicable gear type from the list. Once you do this, more effort fields will appear.

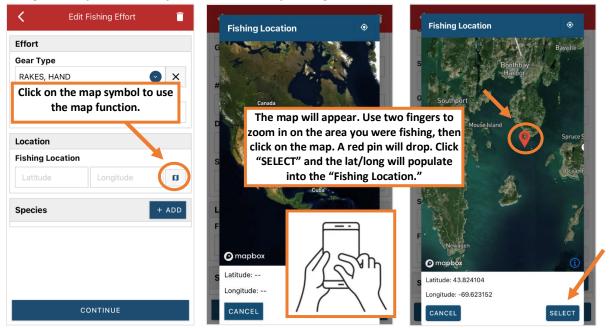
C Edit Fishing Effort			and anticated the solution of	
Effort		<	Edit Fishing Effort	Î
Gear Type	- Enter search	Effort		
	Rakes	Gear Type		
	Nakes	RAKES, HAN	D	×
Species + ADD	RAKES	Gear Qty		
	RAKES/SHOVELS/PITCHFORKS	Location		
	RAKES, BULL	Fishing Loca	tion	
	RAKES, HAND	Latitude	Longitude	a
	RAKES, OYSTER	Species		+ ADD
	CANCEL			
CONTINUE			CONTINUE	

C. Enter the "Gear Qty" (the number of hand rakes you were using; probably 1).

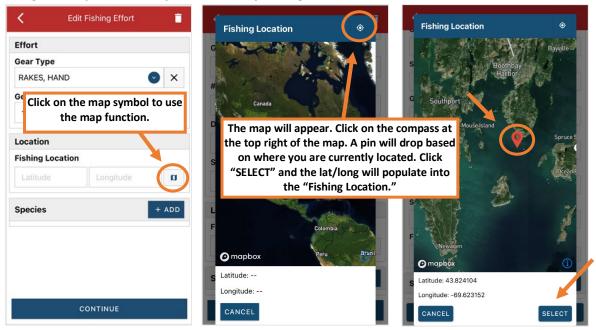
Edit Fishing Effort	K Edit Fishing Effort
Effort	Effort
Gear Type	Gear Type
RAKES, HAND 📀 🗙	RAKES, HAND 📀 🗙
Gear Qty	Gear Qty
	1
Location	Location
Fishing Location	Fishing Location
Latitude Longitude 🛛	Latitude Longitude 🕽
Species + ADD	Species + ADD
CONTINUE	CONTINUE

D. Scroll down to enter "Fishing Location." You can manually enter the latitude and longitude from your plotter into the two boxes under "Fishing Location" or you can use the map function in the application to auto-populate fishing area.

Using the Map Function if you are not actively fishing:



Using the Map Function if you are actively fishing:



E. Next click the "+ ADD" button next to the "Species." Click the drop-down arrow for "Species." Then, in the search box start typing the species name. You can also scroll through the list. Once you find the species you want to report, click on the species name.

Edit Fishing Effort	🖌 Edit Species 盲	Enter search Musse
Effort	Species Details	Musse
Gear Type	Species	MUSSEL, BLUE
RAKES, HAND	Quantity	
Gear Qty	quinty	MULLETS
1	Catch Source	MULLET, STRIPED
Location	STANDARD 📀 🗙	
Fishing Location	Catch Disposition	CANCEL
43.825883 -69.624964	♥ ×	
Species + ADD		K Edit Species
		Species Details
		Species
		MUSSEL, BLUE
		Quantity
CONTINUE	CONTINUE	

F. Next, click on the drop-down arrow for "Quantity." A box with available units will appear. Select the unit you would like to use for reporting the amount of mussels harvested. Then, enter the amount harvested in the "Quantity" box.

🕻 Edit Species 👕		K Edit Species
Species Details		Species Details
Species		Species
MUSSEL, BLUE 📀 🗙		MUSSEL, BLUE
Quantity		Quantity
	BUSHELS OR BASKETS	300 POUNDS 🕑
Catch Source	COUNT	Catch Source
STANDARD 📀 🗙		STANDARD 🕑 🗙
Catch Disposition	MEAT POUNDS	Catch Disposition
	POUNDS	✓ ×
	CANCEL	
CONTINUE		CONTINUE

G. Next, select the drop-down arrow for the "Catch Source." This is defaulted to "STANDARD" so you can skip this field if this describes your catch. This field indicates if the catch you are reporting on were carred (held from multiple trips), from an aquaculture operation, for a research set aside (not common) or standard (caught from that day's trip).

K Edit Species		<	Edit Species
Species Details		Species De	tails
Species		Species	
MUSSEL, BLUE 🛛 🗙		MUSSEL, B	LUE 🛛 🗸
Quantity		Quantity	
300 POUNDS 📀	AQUACULTURE	300	POUNDS
Catch Source	CARRED	Catch Sour	ce
STANDARD X		STANDARD	✓ ×
Catch Disposition	RESEARCH SET ASIDE (RSA)	Catch Dispo	osition
	STANDARD		• ×
	CANCEL		
CONTINUE			
CONTINUE			CONTINUE

H. Next, you will choose your "Catch Disposition." This is where you declare what the products end use was. Click the drop-down arrow to choose. You can begin typing the disposition into the search bar, or you can scroll through the list. Click on the applicable "Catch Disposition" from the list. It should be "FOOD" for mussels.

K Edit Species		K Edit Species	ī
Species Details		Species Details	
Species		Species	
MUSSEL, BLUE	Enter search	MUSSEL, BLUE	×
Quantity	Food	Quantity	
300 POUNDS 🕑		300 POUNDS	~
Catch Source	I FOOD	Catch Source	
STANDARD 🕙 🗙	ANIMAL FOOD	STANDARD 📀 🔅	×
Catch Disposition		Catch Disposition	
×	PERSONAL USE/FOOD	FOOD 📀 🔅	×
	CANNED PET FOOD	Offload + AE	DD
	CANCEL		
CONTINUE		CONTINUE	

I. If you select food or any other "Catch Disposition" that could indicate a catch were sold, you will need to enter your "Offload." Click on the "+ ADD" box.

<	Edit Species		ī
Species D	etails		
Species			
MUSSEL,	BLUE	•	×
Quantity			
300		POUNDS	
Catch Sou	rce		
STANDAR	D	•	×
Catch Dis	position		
FOOD		C	×
Offload		+	ADD
	CONTINUE		

J. Next you will enter your "Sale Disposition." Click on the drop-down arrow and a box will pop-up with dispositions to choose from. If you sold to a dealer, select "SOLD TO DEALER" from the list that pops up.

🕻 Edit Offload		< Edit Offload
Offload Details		Offload Details
Sale Disposition		Sale Disposition
• •		SOLD TO DEALER 🕑 🗙
Amount		Dealer
•	NO SALE - DISCARDED	×
Port Landed	NO SALE - REASON UNKNOWN	Date Sold (EST)
		Enter a date
	NO SALE - RETAINED	Amount
	PLACED IN CAR	
		Port Offloaded
	PRIVATE/DOCKSIDE SALE	✓ ×
	SOLD TO DEALER	
	CANCEL	
CONTINUE		CONTINUE

K. Click on the "Dealer" box and another window will open. Click on the drop-down arrow and you can search or scroll through the list of dealers. Click on the dealer you sold to once you find them in the list and then click "SELECT."

🕻 Edit Offload	K Edit Offload	
Offload Details Sale Disposition	Offload Details Sale Disposition	Mouth Food Inc.
SOLD TO DEALER	SOLD TO DEALER	Sloth Lobster Co
Dealer X Date Sold (EST)	Dealer Dealer	CANCEL
Enter a date Amount	Dealer	Dealer
Port Offloaded	P SELECT CANCEL	Dealer
		A Mouth Food Inc.
CONTINUE	CONTINUE	

L. Next you will enter a date sold. Click on the calendar icon and choose your date. Click on "SELECT" once you have your date selected.

<	Edit Offload	ī	<	Edit	Offload		ī	<	Edit Offload		Î
Offload Deta	ails		Offload [etails				Offload D	etails		
Sale Disposit	tion		Sale Disp	osition				Sale Dispo	osition		
SOLD TO DE	ALER	✓ ×	SOLD TO	DEALER		O	×	SOLD TO	DEALER	•	×
Dealer			Dealer					Dealer			
Mouth Food	Inc.	×	Mouth F	ood Inc.			×	Mouth Fo	od Inc.		×
Date Sold (E	ST)	• • •	Date Solo	I (EST)				Date Sold	(EST)		
Enter a date			Enter a	late		1		11/02/20	22		
Amount			Amount					Amount			
		\bigcirc					0				C
Port Offload	ed							Port Offlo	aded		
		✓ ×	Se							•	×
				tober	1	2021					
			No	/ember	2	2022					
			De	cember	3	2023					
	CONTINUE		CAI			SELECT			CONTINUE		

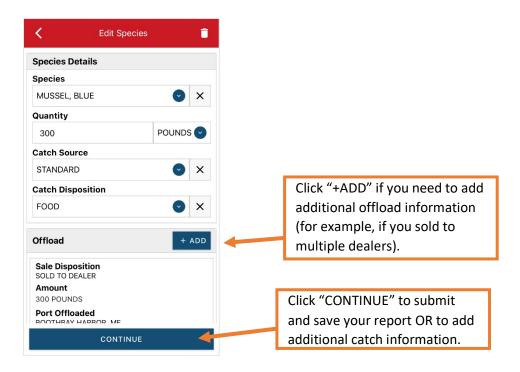
M. Now you will add the amount you sold on this Offload. Click on the drop-down arrow for "Amount" and you will choose the units for amount sold. Once you've chosen the units, you can enter the amount you sold. *If all of your catch was sold to one dealer, you'd enter the total quantity landed for your trip in this field. If you sold to more than one dealer you would only enter the amount sold to that dealer on this Offload. You would then create another Offload for catch sold to another dealer to account for the remaining pounds landed on your trip. For this example, the total pounds landed this day were 300 and all of that was sold to one dealer.*

< Edit Offload		<	Edit Offload	Ī
Offload Details		Offload Detail	ls	
Sale Disposition		Sale Disposition	on	
SOLD TO DEALER 🛛 💙 🗙		SOLD TO DEA	LER 📀	×
Dealer		Dealer		
Mouth Food Inc.	BUSHEL	Mouth Food In	nc.	×
Date Sold (EST)	COUNT	Date Sold (ES	т)	
11/02/2022		11/02/2022		•
Amount	GALLON	Amount		
S	POUNDS	300	POUNDS	•
Port Offloaded		Port Offloaded	d	
 × 	SHELLS		•	×
	CANCEL			
CONTINUE			CONTINUE	

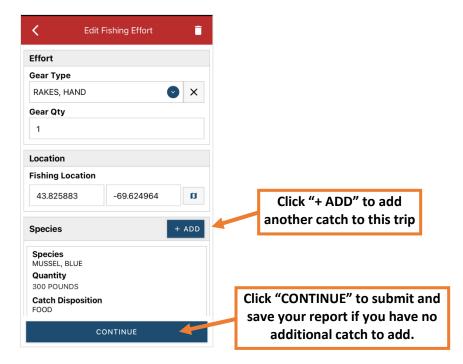
N. Next, click on the drop-down arrow for the "Port Offloaded." You can start typing your Port into the search bar. Once you see your Port, click on it. Then click "CONTINUE" when the "Port Landed" has been selected.

K Edit Offload		K Edit Offload
Offload Details	Enter search	Offload Details
Sale Disposition		Sale Disposition
SOLD TO DEALER 💿 🗙	🕙 BOOTHBAY HARBOR, ME	SOLD TO DEALER 📀 🗙
Dealer	DAMARISCOTTA, ME	Dealer
Mouth Food Inc. X		Mouth Food Inc. X
Date Sold (EST)	④ GEORGETOWN, ME	Date Sold (EST)
11/02/2022		11/02/2022
Amount		Amount
300 POUNDS 📀	O PORTLAND, ME	300 POUNDS 🕤
Port Offloaded		Port Offloaded
× © ×	SOUTHWEST HARBOR, ME	BOOTHBAY HARBOR, ME
	100 ACRE COVE RAMP/WALKER FARM, RI	
	101 BRIDGE - TIDAL RIVER, NH	
CONTINUE	CANCEL	CONTINUE

O. If you sold to more than one dealer, click "+ ADD" to add another Offload and Follow steps J – N. Once you have added all of your offloads, then click "CONTINUE."



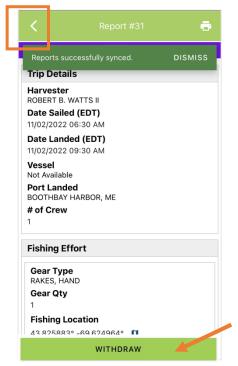
P. Here, you can add another catch (species) from the same trip by clicking the "+ADD" button next to "Species" and repeating steps E – N. Click "CONTINUE" if you have no additional catch to add to your trip.



Q. Once you click "CONTINUE," you can click on the "disk" icon in the upper right corner of your screen or "SAVE" at the bottom. You will see a spinning wheel. After that goes away, click "SUBMIT" at the bottom of the screen. The report will upload immediately if you are connected to the internet/have cell service, or it will save to your phone until you are connected to the internet/regain cell service and go back into the application. If you are not connected to the internet when completing your report, you will need to open the program when reconnected to the internet/regain cell service to automatically submit any unsent reports.

Pending	🖌 🤆 Report	/ 🖒	Keport #31	- 🙃 🗡
	Report saved locally.	DISMISS	Reports successfully synced.	DISMISS
rip Details	Trip Details			DIGINITUG
arvester DBERT B. WATTS II			Trip Details	
ite Sailed (EDT)	Harvester ROBERT B. WATTS II		Harvester ROBERT B. WATTS II	
02/2022 06:30 AM	Date Sailed (EDT)		Date Sailed (EDT)	
ate Landed (EDT)	11/02/2022 06:30 AM		11/02/2022 06:30 AM	
02/2022 09:30 AM	Date Landed (EDT)		Date Landed (EDT)	
essel	11/02/2022 09:30 AM		11/02/2022 09:30 AM	
t Available	v ·		Vessel	
ort Landed DOTHBAY HARBOR, ME	P 2		Not Available	
of Crew	P R		Port Landed BOOTHBAY HARBOR, ME	
	# of Crew		# of Crew	
	1		1	
shing Effort + A	NDD			
	Fishing Effort	+ ADD	Fishing Effort	+ ADD
ear Type				
AKES, HAND	Gear Type		Gear Type	
ear Qty	RAKES, HAND		RAKES, HAND	
	Gear Qty		Gear Qty	
shing Location	1		1	
SAVE	Fishing Location		Fishing Location	

R. Once the report is submitted, click on the back arrow in the upper left corner and you will return to the home screen where you can submit more or find previously submitted reports. You will see "WITHDRAW" at the bottom of the screen. You should only click this if you've realized that you entered something incorrectly and need to update your report.



TIPS FOR CREATING A POSITIVE REPORT USING THE VESL HARVESTER APPLICATION

Frequent selections:

After your first submission, the program remembers your frequently selected gear types, species, catch disposition and port landed. These selections float to the top of the list to make it easier to report.

PORTLAND, ME

SOUTHWEST HARBOR, ME

101 BRIDGE - TIDAL RIVER, NH

100 ACRE COVE RAMP/WALKER FARM, RI

Enter search	Enter search	Enter search
🕙 BY HAND, DIVING GEAR	🕓 CRAB, JONAH	😔 BAIT
O DIP NETS	© EEL, AMERICAN	⊕ FOOD
S DREDGE, NEW BEDFORD	HALIBUT, ATLANTIC	PERSONAL USE
① DREDGE, SCALLOP	S LOBSTER, AMERICAN	PERSONAL USE/FOOD
	• MENHADENS	RELEASED ALIVE
③ FYKE NETS	SCALLOP, SEA	
① LONG LINES, BOTTOM	URCHIN, GREEN SEA	Enter search
O POTS AND TRAPS, LOBSTER		
PURSE SEINE		I BOOTHBAY HARBOR, ME
	AMBERJACKS	• PINE POINT, ME