CREATING A POSITIVE REPORT USING THE VESL HARVESTER APPLICATION

The ME DMR VESL Harvester Application uses a dynamic form, which means the fields you are required to fill out are dependent on the gear you select. Only the fields you are required to report will be displayed.

- 1. After you have logged into (or opened) the application you are presented with three options:
 - A. "FIND REPORT" allows you to search on previously created reports.
 - B. "CREATE REPORT" opens the applications reporting screen.
 - C. "CREATE DID NOT FISH" will bring you to the VESL website (requires active internet connection) to create and submit your "did not fish" reports.

FIND REPORT	
CREATE REPORT	
CREATE DID NOT FISH	

- 2. Creating a Report
 - A. After you click on "CREATE REPORT" (in Step 1b above) you will arrive at this screen. Click on the calendar icon to select your "Date Sailed (EST)." A box will pop up showing the month, day, and year. Click "SELECT" once you've chosen the date. Then choose the time (EST) you started your fishing trip and click "SELECT."

K Edit	<	<	Edit			<	Edit			
Trip Details	Т	rip Details				Trip Details				
Harvester	н	arvester				Harvester				
ROBERT B. WATTS II	×	ROBERT B. WATTS I	I	:	×	ROBERT B. W	ATTS II		×	<
Date Sailed (EST)	D	ate Sailed (EST)				Date Sailed (E	ST)			
Enter a date and time		Enter a date and tim	ie	Ē		Enter a date a	ind time			J
Date Landed (EST)	D	ate Landed (EST)				Date Landed (EST)			
Enter a date and time		Enter a date and tim	ie	Ē		Enter a date a	ind time			J
Vessel	V	essel				Vessel				
×	\oslash			\times (9				× 6	9
Port Landed		aut I and ad				Dant I and ad				
•	×	December January	25 26	2020		12	32 33			
		February	27	2022	_	2	3/			
		March	28	2023		3	35	AM		
		April	29	2024		4	30	PIVI		
		May	30 31	2025 2026		5	37			
CONTINUE		CANCEL	Г	SELECT	٦.	CANCEL		SEL	ECT	

B. Next, click on the calendar icon to select your "Date Landed (EST)." A box will pop up showing the month, day, and year. Click "SELECT" once you've chosen the date. Then choose the time (EST) you finished your fishing trip and click "SELECT."

K Edit	<	Edit		<		Edit		
Trip Details	Trip Details			Trip Details				
Harvester	Harvester			Harvester				
ROBERT B. WATTS II	ROBERT B. WATTS	II	×	ROBERT B.	WAT	TS II		×
Date Sailed (EST)	Date Sailed (EST)			Date Sailed	(EST)		
03/28/2023 03:35 AM	03/28/2023 03:35	AM		03/28/202	3 03:3	35 AM		Ē
Date Landed (EST)	Date Landed (EST)			Date Landed (EST)				
Enter a date and time	Enter a date and tir	ne		03/28/202	3 06:3	30 AM		
Vessel	Vessel			Vessel				
ר			$\times \otimes$					× 0
Port Landed	Dart I and ad			Dart I andar	J			
🕑 X	January	25 26	2020 2021		3 4	27 28		
	Eebruary	27	2022		5	20		
	March	28	2023		6	30	AM	
	April	29	2024		7	31	РМ	
	May	30 31	2025 2026		9	32		
CONTINUE	CANCEL	Г	SELECT	CANC	EL		SE	LECT

C. The next field is the "Vessel" field. Because you do not need to select a vessel for elver reporting, click the symbol to remove the field. The symbol will turn red, indicating that you did not use a vessel.

Trip Details					Trip Det
Harvester					Harvest
ROBERT B. W	ATTS II		×		ROBER
Date Sailed (E	ST)				Date Sa
03/28/2023 03	3:35 AM	1			03 <u>/</u> 28/2
Date Landed (EST)				Date La
03/28/2023 06	30 AM				03/28/
Vessel				r	Vessel
		×	\oslash		
Port Landed					Port Lar
		 Image: A second s	×		
					# of Cre

Trip Details			
Harvester			
ROBERT B.	WATTS II		
Date Sailed	(EST)		
03/28/2023	03:35 AM		
Date Landed	l (EST)		_
03/28/2023	3 06:30 AM		=
Vessel			
		×	(
Port Landed	I		
		•	
# of Crew			
	CONTINUE		

D. Click the drop-down arrow to enter the "Port Landed." You can search for your port in the Search bar on the window that opens. When you see your Port in the list, click on it. Then click "CONTINUE."

K Edit	Enter search	K Edit
Trip Details	Enter search	Trip Details
Harvester		Harvester
ROBERT B. WATTS II	🕙 BOOTHBAY HARBOR, ME	ROBERT B. WATTS II
Date Sailed (EST)	🕓 DAMARISCOTTA, ME	Date Sailed (EST)
03/28/2023 03:35 AM		03/28/2023 03:35 AM
Date Landed (EST)	PINE POINT, ME	Date Landed (EST)
03/28/2023 06:30 AM	O PORTLAND, ME	03/28/2023 06:30 AM
Vessel		Vessel
× 🛇	SOUTHWEST HARBOR, ME	× 🛇
Port Landed		Port Landed
×	100 ACRE COVE RAMP/WALKER FARM, RI	BOOTHBAY HARBOR, ME
# of Crew	101 BRIDGE - TIDAL RIVER, NH	# of Crew
	1ST ENCOUNTER BEACH, MA	
CONTINUE	CANCEL	CONTINUE

E. Enter the number of crew (including the captain in the count). Then click "CONTINUE."

<	Edit	
Trip De	tails	
Harves	ter	
ROBER	RT B. WATTS II	×
Date Sa	ailed (EST)	
03/28/	2023 03:35 AM	
Date La	inded (EST)	
03/28/	2023 06:30 AM	•••
Vessel		
		× 🚫
Port La	nded	
BOOTH	HBAY HARBOR, ME	• ×
# of Cre	ew	
	CONTINUE	

03/28/2023 03:35 AM			
Date Sailed (EST) 03/28/2023 03:35 AM Date Landed (EST) 03/28/2023 06:30 AM Vessel Vessel Port Landed BOOTHBAY HARBOR, ME	ROBERT B. WATTS II		
03/28/2023 03:35 AM Date Landed (EST) 03/28/2023 06:30 AM Vessel Vessel Port Landed BOOTHBAY HARBOR, ME Substrate State Stat			×
Date Landed (EST) 03/28/2023 06:30 AM Vessel Vessel Port Landed BOOTHBAY HARBOR, ME	Date Sailed (EST)		
Vessel X S Port Landed BOOTHBAY HARBOR, ME S X	03/28/2023 03:35 AM		
Vessel X S Port Landed BOOTHBAY HARBOR, ME S X	Date Landed (EST)		
Port Landed BOOTHBAY HARBOR, ME 🕑 🗙	03/28/2023 06:30 AM		
Port Landed BOOTHBAY HARBOR, ME	Vessel		
BOOTHBAY HARBOR, ME		×	\otimes
	Port Landed		
# of Crew	BOOTHBAY HARBOR, ME	C	×
	# of Crew		
2	2		

F. After clicking "CONTINUE," you will be able to add your effort information by clicking on the "+ ADD" button.

<	Report		ē	P		
		Pending				
Trip I	Details					
Harve ROBE	ester RT B. WATTS II					
	Sailed (EST) 2023 03:35 A					
	Landed (ES 2023 06:30 A					
Vess Not Av	el vailable					
	L anded HBAY HARBOF	R, ME				
# of C 2	Crew					
Fishi	ng Effort			+ ,	ADD	
		SAVE				
		5AVL				

G. First, pick your gear by clicking on the drop-down arrow for "Gear Type." You can start typing the gear name into the search field. Click on the applicable gear type from the list. Once you do this, more effort fields will appear. You will select Dip Nets.

C Edit Fishing Effort Effort	Enter search	C Edit Fishing Effort (Report #2)
Gear Type		Effort
×	AQUACULTURE	Gear Type
Species + ADD	🕙 BY HAND, DIVING GEAR	DIP NETS
	O DIP NETS	Gear Qty
	O DREDGE, MUSSEL	
	O DREDGE, SCALLOP	
	O DREDGE, SCALLOP, CHAIN MAT	
	O DREDGE, URCHIN	
	• FYKE NETS	
CONTINUE	CANCEL	

H. Enter the "Gear Qty" (which should be 1 for dip nets).

C Edit Fishing Effort	C Edit Fishing Effort
Effort	Effort
Gear Type	Gear Type
DIP NETS 📀 🗙	DIP NETS 📀 🗙
Gear Qty	Gear Qty
	1
	Location
Location	
Area Fished	Area Fished
Species + ADD	Species + ADD
CONTINUE	CONTINUE

I. Select the area fished by clicking on the drop-down arrow. Start typing the body of water you fished into the search bar. Click on the body of water when you see it in the list.

Edit Fishing Effort	Enter search	Edit Fishing Effort
Effort		Effort
Gear Type	A BATSON RIVER	Gear Type
DIP NETS SX	BLUE HILL BAY	DIP NETS 🔮 🗙
Gear Qty		Gear Qty
1	SCITTERYGUSSET CREEK	1
Location	BOAT LANDING	Location
Area Fished		Area Fished
	CARD MILL STREAM	GOOSE RIVER 📀 🗙 📮
Species + ADD	CARLETON STREAM	Species + ADD
	CHANDLER RIVER	
	CHICKEN MILL STREAM	
	COBBOSSEECONTEE STREAM	
CONTINUE	CANCEL	CONTINUE

J. If you do not see the body of water you fished in the list, you may type it in yourself. To do this, click the P button (it will turn red), then click the "Area Fished" box and type in the area fished. Make sure you enter a body of water (stream, river, etc.) into the "Area Fished" box and not a town name.

Edit Fishing Effort	K Edit Fishing Effort
Effort	Effort
Gear Type	Gear Type
DIP NETS 🕑 🗙	DIP NETS S
Gear Qty	Gear Qty
1	1
Location	Location
Area Fished	Area Fished Mill River
Species + ADD	Species + ADD
CONTINUE	CONTINUE

K. Next click the "+ ADD" button next to the "Species." A new screen will open. Click the drop-down arrow for "Species." Then, in the search box start typing the species name. You can also scroll through the list. Once you find the species you want to report, click on the species name.

Edit Fishing Effort	🖌 Edit Species 📋	Enter search
Effort	Species Details	
Gear Type	Species	🕙 CRAB, JONAH
DIP NETS 📀 🗙		④ EEL, AMERICAN
Gear Qty	Quantity	
1		O LOBSTER, AMERICAN
	Catch Source	SCALLOP, SEA
Location	STANDARD	L
Area Fished	Catch Disposition	
GOOSE RIVER 💿 🗙 📮		K Edit Species
Species + ADD		Species Details
		Species
		EEL, AMERICAN
		ЕеІ Туре
		•
		Quantity
CONTINUE	CONTINUE	•

L. Click on the drop-down arrow for "Eel Type" and select "ELVERS" from the box that pops up.

🕻 Edit Species 💼		🕻 Edit Species
Species Details		Species Details
Species		Species
EEL, AMERICAN	ELVERS	EEL, AMERICAN
Eel Type	YELLOW EELS	Eel Type
		ELVERS
Quantity		Quantity
	CANCEL	S
Catch Source		Catch Source
STANDARD		STANDARD 🕑
Catch Disposition		Catch Disposition
•		
CONTINUE		CONTINUE

M. Next, click on the drop-down arrow for the "Quantity" field. You will be prompted to pick the "Quantity Units" before entering a value, so click on the applicable unit from the list and then type in the total "Quantity" you landed.

<	Edit Species	ī		<	Edit Species	Î
Species Details	s			Species De	tails	
Species				Species		
EEL, AMERICAN	N	•		EEL, AMERI	CAN	✓ ×
Eel Type				Eel Type		
ELVERS		\bigcirc		 ELVERS		×
Quantity			COUNT	Quantity		
		\bigcirc	COUNT	1.05	POL	NDS 💽
Catch Source			POUNDS			
STANDARD		•		Catch Sour		×
Catch Dispositi	ion			STANDARD		✓ ×
		•	CANCEL	Catch Dispo		
						✓ ×
					CONTINUE	
	CONTINUE					

N. Next, select the drop-down arrow for the "Catch Source." This is where you indicate if the catch you are reporting on were carred (held from multiple trips), from an aquaculture operation, for a research set aside (elvers sold to an aquaculture dealer) or standard (caught from that day's trip). You will likely choose "STANDARD" (the default) or "CARRED."

<	Edit Species	Î		<	Edit Species
Species Details	;			Species Det	ails
Species				Species	
EEL, AMERICAN		×		EEL, AMERIO	CAN 💽 💙
Eel Type				Eel Type	
ELVERS	•	×	AQUACULTURE	ELVERS	• >
Quantity			CARRED	Quantity	
1.05	POUN	DS 🕑		1.05	POUNDS
Catch Source			RESEARCH SET ASIDE (RSA)	Catch Source	e
STANDARD		×	STANDARD	STANDARD	• >
Catch Dispositi	on			Catch Dispo	sition
	•	×	CANCEL		Solution
	CONTINUE				CONTINUE

O. Next, you will choose your "Catch Disposition." This is where you declare what the products end use was, which is "FOOD" for elver. Click the drop-down arrow to choose. You can begin typing the disposition into the search bar, or you can scroll through the list. Click on "FOOD" from the list.

K Edit	Species		K Edit Species
Species Details			Species Details
Species		Enter search	Species
EEL, AMERICAN	🕑 🗙	Food	EEL, AMERICAN 📀 🗙
Eel Type			Eel Type
ELVERS	• ×	FOOD	ELVERS 🔮 🗙
Quantity			Quantity
1.05	POUNDS 🕑	RSA-FOOD	1.05 POUNDS 💌
Catch Source		ANIMAL FOOD	Catch Source
STANDARD	🕑 🗙		STANDARD 🕑 🗙
Catch Disposition		PERSONAL USE/FOOD	Catch Disposition
	×	"Food" Foods Foodie	FOOD 🕑 🗙
		qwertyuio	Offload + ADD
		asdfghjkl	Cinidad T Abb
		☆ z x c v b n m <	$\mathbf{\Sigma}$
CON	ITINUE	123 😁 👰 space return	CONTINUE

P. You will now select who you sold your elvers to. Click the "+ADD" button next to "Offload" and another screen will open.

<	Edit Species		
Species De	etails		
Species			Sa
EEL, AMER	ICAN	 × 	
el Type ELVERS			Amoun
Quantity		V V	
1.05		POUNDS	Port La
Catch Sou	ce		
STANDAR)	🕑 🗙	
Catch Disp	osition		
FOOD		 × 	
Offload		+ ADD	
	CONTINUE		

Q. Next you will enter your "Sale Disposition." Click on the drop-down arrow and a box will pop-up with dispositions to choose from. Select "SOLD TO DEALER" from the list that pops up.

🕻 Edit Offload		K Edit Offload
Offload Details		Offload Details
Sale Disposition		Sale Disposition
•••••		SOLD TO DEALER
Amount	NO SALE - DISCARDED	Dealer
Port Landed	NO SALE - REASON UNKNOWN	Date Sold (EST)
	NO SALE - RETAINED	Enter a date IIII
	PLACED IN CAR	•
	PRIVATE/DOCKSIDE SALE	Port Landed
	SOLD TO DEALER	
	CANCEL	
CONTINUE		CONTINUE

R. Click on the "Dealer" field and another window will open. Click on the drop-down arrow and you can search or scroll through the list of dealers. Click on the dealer you sold to once you find them in the list and then click "SELECT."

🕻 Edit Offload 🧻	K Edit Offload	
Offload Details	Offload Details	Mouth Food Inc.
Sale Disposition	Sale Disposition	Sloth Lobster Co
SOLD TO DEALER	SOLD TO DEALER	
Dealer	Dealer	CANCEL
Date Sold (EST)	D Select a Dealer	
Enter a date	Dealer	Dealer
Amount		D Select a Dealer
Port Landed	P SELECT CANCEL	Dealer
\bigcirc		A Mouth Food Inc.
		P SELECT CANCEL
CONTINUE	CONTINUE	

S. Next you will enter a date sold. Click on the calendar icon and choose your date. Click on "SELECT" once you have your date selected.

<	Edit (Offload		ī
Offload Details	5			
Sale Dispositio	n			
SOLD TO DEAL	.ER		•	×
Dealer				
Mouth Food Ind	с.			×
Date Sold (EST)			
Enter a date				
Amount				
				•
October		16	2020	
Novemb	ber	17	2021	
Decemb	or	18	2022	
March		28	2023	
Februar	У	20	2024	
March		21	2025	
April		22	2026	
CANCEL			SELECT	
- AND - L				

<	Edit Offload	Ē
Offload D	etails	
Sale Dispo	osition	
SOLD TO	DEALER	• ×
Dealer		
Mouth Fo	od Inc.	×
Date Sold	(EST)	
03/28/2	023	
Amount		
		•
Port Offlo	aded	
		✓ ×
	CONTINUE	
	CONTINUE	

T. Now you will add the amount you sold on this Offload. Click on the drop-down arrow for "Amount" and you will choose the units for amount sold. Once you've chosen the units, you can enter the amount you sold. *If all of your catch was sold to one dealer, you'd enter the total quantity landed for your trip in this field. If you sold to more than one dealer, you would only enter the amount sold on this Offload as it applies to the "Sale Disposition" you've selected.* For this example, the total pounds landed this day were 1.05 and all of that was sold to one dealer

K Edit Offload	i		<	Edit Offload	Î
Offload Details			Offload De	tails	
Sale Disposition			Sale Dispo	sition	
SOLD TO DEALER	×		SOLD TO D	DEALER	×
Dealer	BUSHEL		Dealer		
Mouth Food Inc.	×		Mouth Foo	od Inc.	×
Date Sold (EST)	COUNT		Date Sold ((EST)	
03/28/2023			03/28/20	23	
Amount	GALLON		Amount		
	POUNDS	5	1.05		POUNDS 🕑
Port Offloaded			Port Offloa	ded	
♥	X				✓ ×
		CANCEL			
CONTINUE				CONTINUE	

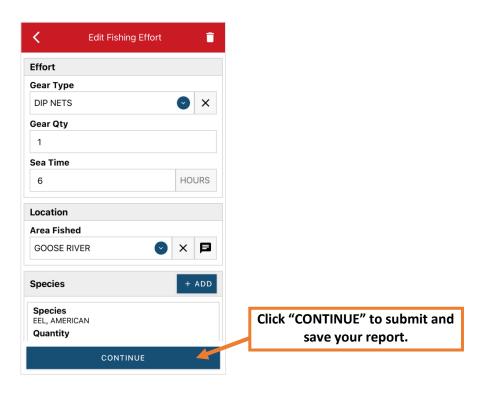
U. Next, click on the drop-down arrow for the "Port Offloaded." You can start typing your Port into the search bar. Once you see your Port, click on it. Then click "CONTINUE" when the "Port Offloaded" has been selected.

K Edit Offload	Î		< Ec	dit Offload 📋	
Offload Details		Enter search	Offload Details		
Sale Disposition			Sale Disposition		
SOLD TO DEALER	✓ ×	🕙 BOOTHBAY HARBOR, ME	SOLD TO DEALER	 × 	
Dealer			Dealer		
Mouth Food Inc.	×	OAMARISCOTTA, ME	Mouth Food Inc.	×	
Date Sold (EST)		S GEORGETOWN, ME	Date Sold (EST)		
03/28/2023			03/28/2023		
Amount		DINE POINT, ME	Amount		
1.05	POUNDS	PORTLAND, ME	1.05	POUNDS 🕑	
Port Offloaded			Port Offloaded		
	X	SOUTHWEST HARBOR, ME	BOOTHBAY HARBO	OR, ME 💽 🗙	
		100 ACRE COVE RAMP/WALKER FARM, RI			
		101 BRIDGE - TIDAL RIVER, NH			
		·			
CONTINUE		CANCEL CONTINUE		ONTINUE	

V. If you had more than one "Sale Disposition" for the trip (for example, sold to multiple dealers), click "+ ADD" to add another Offload and Follow steps P-U. When you have entered all the offloads, click "CONTINUE."

<	Edit Species		Ē
Species Deta	ils		
Species			
EEL, AMERICA	AN	V	×
Eel Type			
ELVERS		v	×
Quantity			
1.05		POUND	s 💽
Catch Source			
STANDARD		V	×
Catch Dispos	ition		
FOOD		v	×
Offload		+	ADD
Sale Disposit			
SOLD TO DEAL	ER		
	CONTINUE		

W. Click "CONTINUE" again.



X. Once you click "CONTINUE," you can click on the "disk" icon in the upper right corner of your screen or "SAVE" at the bottom. You will see a spinning wheel. After that goes away, click "SUBMIT" at the bottom of the screen. The report will upload immediately if you are connected to the internet/have cell service, or it will save to your phone until you are connected to the internet/regain cell service and go back into the application. If you are not connected to the internet when completing your report, you will need to open the program when reconnected to the internet/regain cell service to automatically submit any unsent reports.

Report #219	e 🔨	K Report #188	ē 6	🕻 Report 📑	/ 🖬
Reports successfully synced.	DISMISS	Reports successfully synced.	DISMISS	Pending	
Trip Details		Trip Details		Trip Details	
Harvester ROBERT B. WATTS II Date Sailed (EST)		Landed Date (EDT) 04/15/2022 Harvester		Harvester ROBERT B. WATTS II Date Sailed (EST)	
03/28/2023 03:35 AM		ROBERT B. WATTS II (SW)		03/28/2023 03:35 AM	
Date Landed (EST) 03/28/2023 06:30 AM		12 Vessel Not Available		Date Landed (EST) 03/28/2023 06:30 AM	
Vessel Not Available		P		Vessel Not Available	
Port Landed BOOTHBAY HARBOR, ME		B	_	Port Landed BOOTHBAY HARBOR, ME	
# of Crew 2		Fishing Effort		# of Crew 2	
Fishing Effort	+ ADD	Gear Type DIP NETS		Fishing Effort	+ ADD
Gear Type DIP NETS		Gear Qty		Gear Type DIP NETS	
Gear Qty 1		Sea Time 6 Hours		Gear Qty	
Set Time		Area Fished		Set Time	
SUBMIT		GOOSE RIVER		SAVE	

Y. Once the report is submitted, click on the back arrow in the upper left corner and you will return to the home screen where you can submit more or find previously submitted reports. You will see "WITHDRAW" at the bottom of the screen. You should only click this if you've realized that you entered something incorrectly and need to update your report.

<		÷			
Submitting					
Trip Details					
Harvester ROBERT B. WATTS II					
Date Sailed (EST) 03/28/2023 03:35 AM					
Date Landed (EST) 03/28/2023 06:30 AM					
Vessel Not Available					
Port Landed BOOTHBAY HARBOR, ME					
# of Crew 2					
Fishing Effort					
Gear Type DIP NETS Gear Qty					
1 Set Ti					
WITHDRAW					

TIPS FOR CREATING A POSITIVE REPORT USING THE VESL HARVESTER APPLICATION

Frequent selections:

After your first submission, the program remembers your frequently selected gear types, species, catch disposition and port landed. These selections float to the top of the list to make it easier to report.

SOUTHWEST HARBOR, ME

Enter search	Enter search	Enter search
BY HAND, DIVING GEAR DIP NETS	🕙 CRAB, JONAH	S BAIT
DREDGE, NEW BEDFORD	 S EEL, AMERICAN HALIBUT, ATLANTIC 	PERSONAL USE PERSONAL USE/FOOD
O DREDGE, SCALLOP O DREDGE, URCHIN	LOBSTER, AMERICAN MENHADENS	© RELEASED ALIVE
FYKE NETS LONG LINES, BOTTOM	SCALLOP, SEA	Enter search
POTS AND TRAPS, LOBSTER	URCHIN, GREEN SEA	BOOTHBAY HARBOR, ME
1 PURSE SEINE	AMBERJACKS	 PINE POINT, ME PORTLAND, ME