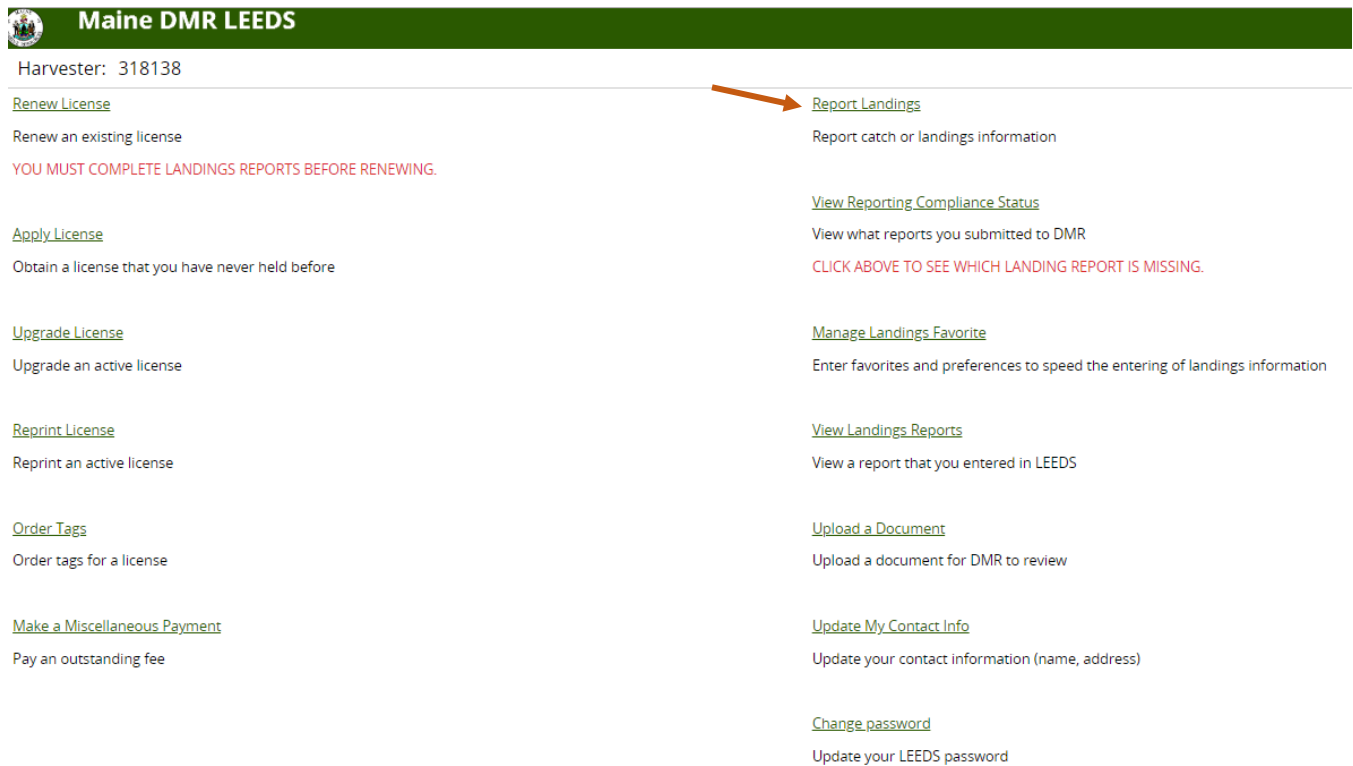


FILE A POSITIVE LANDINGS REPORT- SCALLOP DIVER

1. Click on “Report Landings” to file a positive report.



Maine DMR LEEDS

Harvester: 318138

[Renew License](#)
Renew an existing license
YOU MUST COMPLETE LANDINGS REPORTS BEFORE RENEWING.

[Apply License](#)
Obtain a license that you have never held before

[Upgrade License](#)
Upgrade an active license

[Reprint License](#)
Reprint an active license

[Order Tags](#)
Order tags for a license

[Make a Miscellaneous Payment](#)
Pay an outstanding fee

[Report Landings](#)
Report catch or landings information

[View Reporting Compliance Status](#)
View what reports you submitted to DMR
CLICK ABOVE TO SEE WHICH LANDING REPORT IS MISSING.

[Manage Landings Favorite](#)
Enter favorites and preferences to speed the entering of landings information

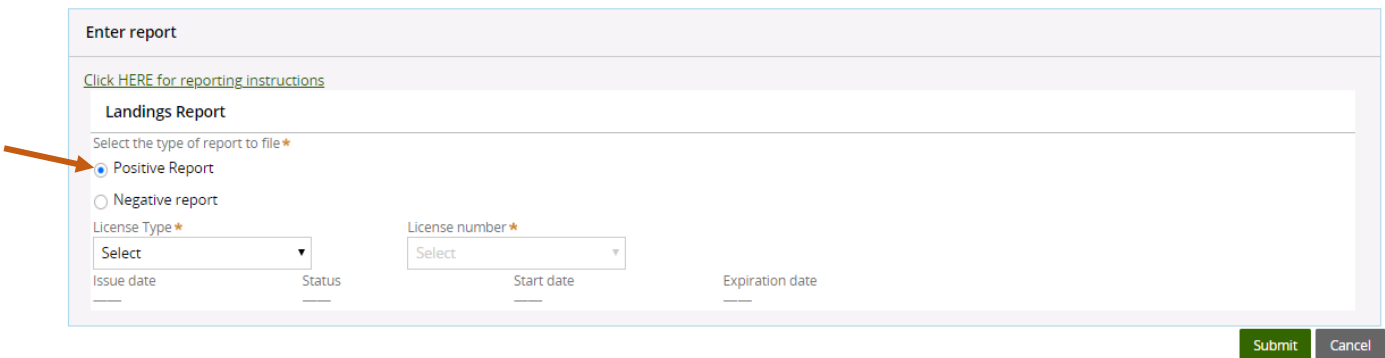
[View Landings Reports](#)
View a report that you entered in LEEDS

[Upload a Document](#)
Upload a document for DMR to review

[Update My Contact Info](#)
Update your contact information (name, address)

[Change password](#)
Update your LEEDS password

2. Select “Positive Report.”



Enter report

[Click HERE for reporting instructions](#)

Landings Report

Select the type of report to file *

Positive Report

Negative report

License Type *

License number *

Issue date Status

Start date Expiration date

- Next, select the license type and number that you want to report for by using the drop-down arrows. Once the license type has been selected, click “Submit.”

Harvester Test Test Harvester

LANDINGS REPORT Cancel

Select the type of report to file*

Positive Report
 Negative Report

License Type* License number*

Issue date Status Expiration date

- The first section of the report is “General Information.” Here you’ll select the trip date and vessel (if used). You can select the date by using the calendar icon or by using the drop-down arrows to select month, day and year.

LANDINGS REPORT (CR-109) Test Harvester

GENERAL INFORMATION

Trip Start Date* Unload Date* Vessel Name*

May 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9

Today

Number of dives*

Depth* Depth Unit*

FISHING & SEA TIME

Number of Crew (including Captain)*

Average dive time* Ave dive time units*

Sea Time* Sea Time Units*

FISHING & LANDING AREA

Latitude

Lat Degrees* Lat Minutes* Lat Second*

Longitude

Long Long Long

- The second section of the report is "Effort Information." Here you'll type or select using the drop-down arrows the gear type and quantity, fishing and sea time, area fished and port landed. You can only enter latitude and longitude in LEEDS. Loran/TDs cannot be entered here.

EFFORT INFORMATION

GEAR INFORMATION

Gear* *

Quantity of gear* *

Number of dives* *

Depth* * Depth Unit* *

FISHING & SEA TIME

Number of Crew (including Captain)* *

Average dive time* Ave dive time units* *

Sea Time* Sea Time Units* *

FISHING & LANDING AREA

Latitude

Lat Degrees* * Lat Minutes* * Lat Second* *

Longitude

Long Degrees* * Long Minutes* * Long Second* *

State Landed* *

Port Landed* *

For the port, enter the first few letters of the port name, then select result from the drop down list displayed.

For Decimal Degrees, enter like this:
 Lat Deg: 44.56215; Lat Min: 0; Lat Sec: 0
 Long Deg: 66.45252; Long Min: 0; Long Sec: 0

For Decimal Minutes, enter like this:
 Lat Deg: 44; Lat Min: 25.5231; Lat Sec: 0
 Long Deg: 66; Long Min: 45.5282; Long Sec: 0

- Once you are done with the effort information, click "Add Catch Information" and another window will drop down.

EFFORT INFORMATION

GEAR INFORMATION

Gear* *

Quantity of gear* *

Number of dives* *

Depth* * Depth Unit* *

FISHING & SEA TIME

Number of Crew (including Captain)* *

Average dive time* Ave dive time units* *

Sea Time* Sea Time Units* *

FISHING & LANDING AREA

Latitude

Lat Degrees* * Lat Minutes* * Lat Second* *

Longitude

Long Degrees* * Long Minutes* * Long Second* *

State Landed* *

Port Landed* *

For the port, enter the first few letters of the port name, then select result from the drop down list displayed.

Species & Catch Information for this trip

SPECIES INFORMATION	CATCH INFORMATION
No items	

7. For the “Species Information” section, you’ll select scallop quantity harvested, and for the “Catch Information” section you’ll select what you did with the scallops.

Species & Catch Information for this trip

SPECIES INFORMATION	CATCH INFORMATION
<p>Species* SCALLOP,SEA</p> <p>Grade* Meat</p> <p>Market Description* U10 - 1 to 10 count</p> <p>Quantity* 10</p> <p>Units* LB - Pounds</p>	<p>Disposition in Compliance Reports* Sold to Dealer</p> <p>Dealer* MIGIS LODGE (54661)</p> <p>Catch Source* <input checked="" type="radio"/> Trip <input type="radio"/> Aquaculture <input type="radio"/> Carred <input type="radio"/> Seized by Enforcement</p>

8. If you need to add more scallops to this trip, select “Add Catch Information.”

Species & Catch Information for this trip

SPECIES INFORMATION	CATCH INFORMATION
<p>Species* SCALLOP,SEA</p> <p>Grade* Meat</p> <p>Market Description* U10 - 1 to 10 count</p> <p>Quantity* 10</p> <p>Units* LB - Pounds</p>	<p>Disposition in Compliance Reports* Sold to Dealer</p> <p>Dealer* MIGIS LODGE (54661)</p> <p>Catch Source* <input checked="" type="radio"/> Trip <input type="radio"/> Aquaculture <input type="radio"/> Carred <input type="radio"/> Seized by Enforcement</p>

9. Another box will pop-up below the species information you just entered and you can add more scallop data to your trip. Click "Add Catch Information" if you need to enter more scallop data.

Species & Catch Information for this trip

SPECIES INFORMATION	CATCH INFORMATION
<p>Species* SCALLOP,SEA</p> <p>Grade* Meat</p> <p>Market Description* U10 - 1 to 10 count</p> <p>Quantity* 10</p> <p>Units* LB - Pounds</p>	<p>Disposition in Compliance Reports* Sold to Dealer</p> <p>Dealer* MIGIS LODGE (54661)</p> <p>Catch Source* <input checked="" type="radio"/> Trip <input type="radio"/> Aquaculture <input type="radio"/> Carred <input type="radio"/> Seized by Enforcement</p>
<p>Species* SCALLOP,SEA</p> <p>Grade* Select ...</p> <p>Market Description* Select ...</p> <p>Quantity* <input type="text"/></p> <p>Units* Select ...</p>	<p>Disposition in Compliance Reports* Select ...</p> <p>Catch Source* <input checked="" type="radio"/> Trip <input type="radio"/> Aquaculture <input type="radio"/> Carred <input type="radio"/> Seized by Enforcement</p>

10. Once you're done entering your scallop data, you'll select whether you want to "Submit this report only," "Submit & file next," or "Submit & file negative for other licenses."

- **Submit this report only**- submits the landings data you entered for the specific license and date chosen
- **Submit & file next**- submits the landings data you entered for the specific license and date chosen and you'll receive a pop-up box giving you the option to submit another report for the same license or pick another license
- **Submit & file negative for other licenses**- submits the landings data you entered for the specific license and date chosen and files negative reports for any other licenses you may have that require reporting

Species & Catch Information for this trip

+ Add Catch Information ✕ Delete Selected Catch Information

SPECIES INFORMATION	CATCH INFORMATION
Species* SCALLOP,SEA	Disposition in Compliance Reports* Sold to Dealer
Grade* Meat	Dealer* MIGIS LODGE (54661)
Market Description* U10 - 1 to 10 count	Catch Source* <input checked="" type="radio"/> Trip <input type="radio"/> Aquaculture <input type="radio"/> Carred <input type="radio"/> Seized by Enforcement
Quantity* 10	
Units* LB - Pounds	

Submit this report only Submit & file next
Submit & file negative for other licenses

11. If you choose to "Submit this report only," you'll receive a notification telling you the report was filed successfully. Click "Close" to return to the home screen.

