

# FILE A POSITIVE LANDINGS REPORT- SCALLOP DRAGGER

1. Click on “Report Landings” to file a positive report.

**Maine DMR LEEDS**

Harvester: 318138

[Renew License](#)  
Renew an existing license  
**YOU MUST COMPLETE LANDINGS REPORTS BEFORE RENEWING.**

[Apply License](#)  
Obtain a license that you have never held before

[Upgrade License](#)  
Upgrade an active license

[Reprint License](#)  
Reprint an active license

[Order Tags](#)  
Order tags for a license

[Make a Miscellaneous Payment](#)  
Pay an outstanding fee

[Report Landings](#)  
Report catch or landings information

[View Reporting Compliance Status](#)  
View what reports you submitted to DMR  
**CLICK ABOVE TO SEE WHICH LANDING REPORT IS MISSING.**

[Manage Landings Favorite](#)  
Enter favorites and preferences to speed the entering of landings information

[View Landings Reports](#)  
View a report that you entered in LEEDS

[Upload a Document](#)  
Upload a document for DMR to review

[Update My Contact Info](#)  
Update your contact information (name, address)

[Change password](#)  
Update your LEEDS password

2. Select “Positive Report.”

**Enter report**

[Click HERE for reporting instructions](#)

**Landings Report**

Select the type of report to file \*

Positive Report

Negative report

License Type \*

License number \*

Issue date  Status

Start date  Expiration date

- Next, select the license type and number that you want to report for by using the drop-down arrows. Once the license type has been selected, click “Submit”

**Maine DMR LEEDS** Test Harvester

Harvester Test Cancel

**LANDINGS REPORT**  
 Select the type of report to file\*  
 Positive Report  
 Negative Report

License Type\* Scallop Dragger (SD) License number\* 7210 (2018-Active)  
 Issue date Apr 27, 2018 Status Active Expiration date Dec 31, 2018

Submit Cancel

- The first section of the report is “General Information.” Here you’ll select the trip date and vessel (if used). You can select the date by using the calendar icon or by using the drop-down arrows to select month, day and year.

**Maine DMR LEEDS** Test Harvester

LANDINGS REPORT (CR-95)

**GENERAL INFORMATION**

Trip Start Date\* May 1 2018 Unload Date\* May 1 2018 Vessel Name\* ZuZu (ME9999)

**FISHING & SEA TIME**  
 Number of Crew (including Captain)\* 0  
 Tow time\* 0 Tow time units\* Days  
 Sea Time\* Sea Time Units\* Hours

**FISHING & LANDING AREA**  
 Latitude  
 Lat Degrees\* Lat Minutes\* Lat Second\*  
 Longitude  
 Long Degrees\* Long Minutes\* Long Second\*

5. The second section of the report is “Effort Information.” Here you’ll type or select using the drop-down arrows the gear type and quantity, fishing and sea time, area fished and port landed. You can only enter latitude and longitude in LEEDS. Loran/TDs cannot be entered here.

**EFFORT INFORMATION**

**GEAR INFORMATION**

Gear\*  
DREDGE SCALLOP CHAIN \*

Quantity of gear\*  
1 \*

Number of tows\*  
10 \*

Depth\*  
40 \*

Depth Unit\*  
Feet \*

**FISHING & SEA TIME**

Number of Crew (including Captain)\*  
2 \*

Tow time\*  
15

Tow time units\*  
Minutes \*

Sea Time\*  
4

Sea Time Units\*  
Hours \*

**FISHING & LANDING AREA**

Latitude

Lat Degrees\*  
43

Lat Minutes\*  
50

Lat Second\*  
10 \*

Longitude

Long Degrees \*  
69

Long Minutes \*  
35

Long Second \*  
15 \*

State Landed\*  
Maine \*

Port Landed\*  
Boothbay Harbor \*

For the port, enter the first few letters of the port name, then select result from the drop down list displayed.

**For Decimal Degrees, enter like this:**  
Lat Deg: 44.56215; Lat Min: 0; Lat Sec: 0  
Long Deg: 66.45252; Long Min: 0; Long Sec: 0

**For Decimal Minutes, enter like this:**  
Lat Deg: 44; Lat Min: 25.5231; Lat Sec: 0  
Long Deg: 66; Long Min: 45.5282; Long Sec: 0

6. Once you are done with the effort information, click “Add Catch Information” and another window will drop down.

**EFFORT INFORMATION**

**GEAR INFORMATION**

Gear\*  
DREDGE SCALLOP CHAIN \*

Quantity of gear\*  
1

Number of tows\*  
10

Depth\*  
40

Depth Unit\*  
Feet \*

**FISHING & SEA TIME**

Number of Crew (including Captain)\*  
2

Tow time\*  
15

Tow time units\*  
Minutes \*

Sea Time\*  
4

Sea Time Units\*  
Hours \*

**FISHING & LANDING AREA**

Latitude

Lat Degrees\*  
43

Lat Minutes\*  
50

Lat Second\*  
10

Longitude

Long Degrees \*  
69

Long Minutes \*  
35

Long Second \*  
15

State Landed\*  
Maine

Port Landed\*  
Boothbay Harbor

For the port, enter the first few letters of the port name, then select result from the drop down list displayed.

Species & Catch Information for this trip

+ Add Catch Information x Delete Selected Catch Information

| SPECIES INFORMATION | CATCH INFORMATION |
|---------------------|-------------------|
| No items            |                   |

7. For the “Species Information” section, you’ll select scallop quantity harvested, and for the “Catch Information” section you’ll select what you did with the scallops.

Species & Catch Information for this trip

+ Add Catch Information ✕ Delete Selected Catch Information

| SPECIES INFORMATION   | CATCH INFORMATION   |
|---|---|
| <p>Species*<br/>SCALLOP,SEA</p> <p>Grade*<br/>Meat</p> <p>Market Description*<br/>U10 - 1 to 10 count</p> <p>Quantity*<br/>10</p> <p>Units*<br/>LB - Pounds</p> | <p>Disposition in Compliance Reports*<br/>Sold to Dealer</p> <p>Dealer*<br/>MIGIS LODGE (54661)</p> <p>Catch Source*<br/><input checked="" type="radio"/> Trip <input type="radio"/> Aquaculture<br/><input type="radio"/> Carred <input type="radio"/> Seized by Enforcement</p> |

Submit this report only   Submit & file next  
Submit & file negative for other licenses

8. If you need to add more scallops to this trip, select “Add Catch Information.”

Species & Catch Information for this trip

+ Add Catch Information ✕ Delete Selected Catch Information

| SPECIES INFORMATION   | CATCH INFORMATION   |
|---|---|
| <p>Species*<br/>SCALLOP,SEA</p> <p>Grade*<br/>Meat</p> <p>Market Description*<br/>U10 - 1 to 10 count</p> <p>Quantity*<br/>10</p> <p>Units*<br/>LB - Pounds</p> | <p>Disposition in Compliance Reports*<br/>Sold to Dealer</p> <p>Dealer*<br/>MIGIS LODGE (54661)</p> <p>Catch Source*<br/><input checked="" type="radio"/> Trip <input type="radio"/> Aquaculture<br/><input type="radio"/> Carred <input type="radio"/> Seized by Enforcement</p> |

Submit this report only   Submit & file next  
Submit & file negative for other licenses

9. Another box will pop-up below the species information you just entered and you can add more scallop data to your trip. Click "Add Catch Information" if you need to enter more scallop data.

Species & Catch Information for this trip

+ Add Catch Information ✕ Delete Selected Catch Information

| SPECIES INFORMATION   | CATCH INFORMATION   |
|---|---|
| <p>Species*<br/>SCALLOP,SEA</p> <p>Grade*<br/>Meat</p> <p>Market Description*<br/>U10 - 1 to 10 count</p> <p>Quantity*<br/>10</p> <p>Units*<br/>LB - Pounds</p>               | <p>Disposition in Compliance Reports*<br/>Sold to Dealer</p> <p>Dealer*<br/>MIGIS LODGE (54661)</p> <p>Catch Source*<br/><input checked="" type="radio"/> Trip <input type="radio"/> Aquaculture<br/><input type="radio"/> Carred <input type="radio"/> Seized by Enforcement</p> |
| <p>Species*<br/>SCALLOP,SEA</p> <p>Grade*<br/>Select ...</p> <p>Market Description*<br/>Select ...</p> <p>Quantity*<br/><input type="text"/></p> <p>Units*<br/>Select ...</p> | <p>Disposition in Compliance Reports*<br/>Select ...</p> <p>Catch Source*<br/><input checked="" type="radio"/> Trip <input type="radio"/> Aquaculture<br/><input type="radio"/> Carred <input type="radio"/> Seized by Enforcement</p>  |

Submit this report only Submit & file next  
Submit & file negative for other licenses

10. Once you're done entering your scallop data, you'll select whether you want to "Submit this report only," "Submit & file next," or "Submit & file negative for other licenses."

- **Submit this report only**- submits the landings data you entered for the specific license and date chosen
- **Submit & file next**- submits the landings data you entered for the specific license and date chosen and you'll receive a pop-up box giving you the option to submit another report for the same license or pick another license
- **Submit & file negative for other licenses**- submits the landings data you entered for the specific license and date chosen and files negative reports for any other licenses you may have that require reporting

Species & Catch Information for this trip

+ Add Catch Information ✕ Delete Selected Catch Information

| SPECIES INFORMATION                        | CATCH INFORMATION  |
|--|--|
| Species*<br>SCALLOP,SEA                    | Disposition in Compliance Reports*<br>Sold to Dealer   |
| Grade*<br>Meat                             | Dealer*<br>MIGIS LODGE (54661)   |
| Market Description*<br>U10 - 1 to 10 count | Catch Source*<br><input checked="" type="radio"/> Trip <input type="radio"/> Aquaculture<br><input type="radio"/> Carred <input type="radio"/> Seized by Enforcement |
| Quantity*<br>10                            |  |
| Units*<br>LB - Pounds                      |  |

Submit this report only Submit & file next  
Submit & file negative for other licenses

11. If you choose to "Submit this report only," you'll receive a notification telling you the report was filed successfully. Click "Close" to return to the home screen.

