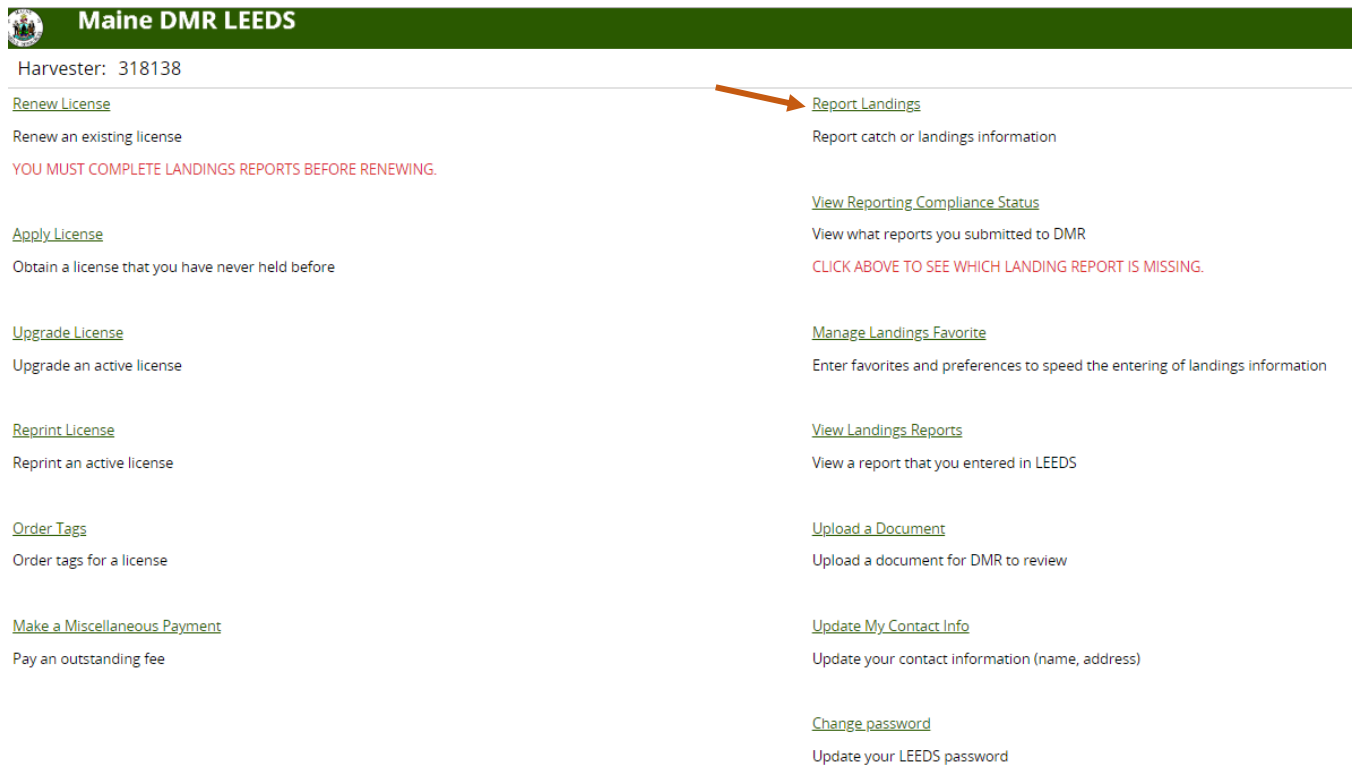


# FILE A POSITIVE LANDINGS REPORT- LOBSTER/CRAB

1. Click on “Report Landings” to file a positive report.



**Maine DMR LEEDS**

Harvester: 318138

[Renew License](#)  
Renew an existing license  
**YOU MUST COMPLETE LANDINGS REPORTS BEFORE RENEWING.**

[Apply License](#)  
Obtain a license that you have never held before

[Upgrade License](#)  
Upgrade an active license

[Reprint License](#)  
Reprint an active license

[Order Tags](#)  
Order tags for a license

[Make a Miscellaneous Payment](#)  
Pay an outstanding fee

[Report Landings](#)  
Report catch or landings information

[View Reporting Compliance Status](#)  
View what reports you submitted to DMR  
**CLICK ABOVE TO SEE WHICH LANDING REPORT IS MISSING.**

[Manage Landings Favorite](#)  
Enter favorites and preferences to speed the entering of landings information

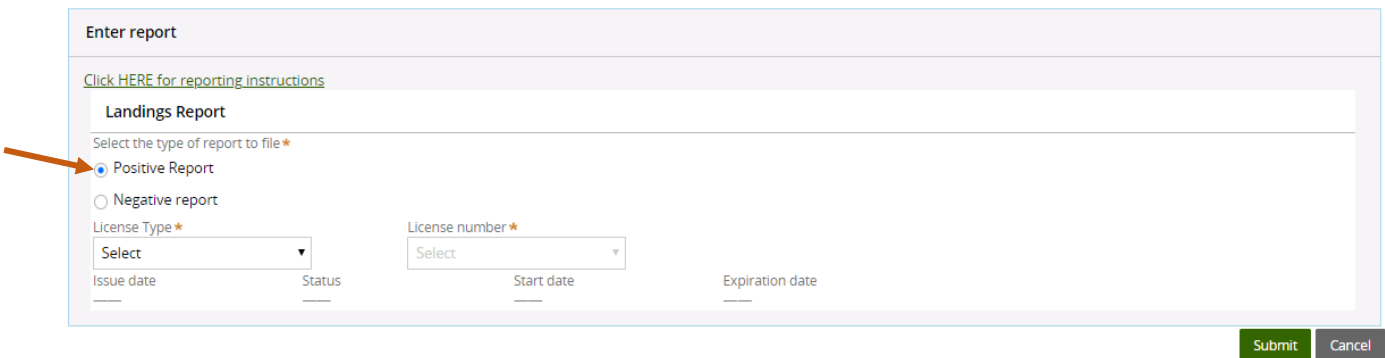
[View Landings Reports](#)  
View a report that you entered in LEEDS

[Upload a Document](#)  
Upload a document for DMR to review

[Update My Contact Info](#)  
Update your contact information (name, address)

[Change password](#)  
Update your LEEDS password

2. Select “Positive Report.”



**Enter report**

[Click HERE for reporting instructions](#)

**Landings Report**

Select the type of report to file \*

Positive Report

Negative report

License Type \*

License number \*

Issue date  Status

Start date  Expiration date

- Next, select the license type and number that you want to report for by using the drop-down arrows. Once the license type has been selected, click “Submit.”

**Maine DMR LEEDS** Test Harvester

**Harvester Test** Cancel

**LANDINGS REPORT**  
 Select the type of report to file \*  
 Positive Report  
 Negative Report

License Type\* **Lobster/Crab Class 3 (LC3)**  
 Issue date **Apr 27, 2018** Status **Active**

License number\* **7208 (2018-Active)**  
 Select  
**7208 (2018-Active)** Jan 1, 2018  
 Expiration date **Dec 31, 2018**

**Submit** Cancel

- The first section of the report is “General Information.” Here you’ll select the trip date and vessel (if used). You can select the date by using the calendar icon or by using the drop-down arrows to select month, day and year. The unload date will automatically fill. Change it if your trip was more than one fishing day.

**Maine DMR LEEDS**

**LANDINGS REPORT (CR-655)**

[Click HERE for reporting instructions](#)

**General Information**

Trip Start Date (Do not select a Future Date) \* **Mar 13 2020**  
 Unload Date (Do not select a Future Date) \*  
 Vessel Name \* **t (TESSSS)**

**Fishing & Sea Time**

Number of Crew (including Captain) \* **2**

Soak time \*  Fishing time units \*  Hours ▾  
 Sea Time \*  Sea Time Units \*  Hours ▾

**Fishing & Landing Area**

Statistical Area \* **512**  
 Lobster Zone \* **D**  
 10 Minute Reporting Area \* **145** [Click here for map of 1 minute squares](#)  
 State Landed \*

- The second section of the report is "Effort Information." Here you'll type or select using the drop-down arrows the gear type and quantity, fishing and sea time, area fished, and port landed. If you aren't sure which 10-minute square to use, select "Click here for map of 10-minute squares" to search for your fishing area and 10-minute square.

**Maine DMR LEEDS** 318

LANDINGS REPORT (CR-654)

[Click HERE for reporting instructions](#)

**General Information**

Trip Start Date (Do not select a Future Date) \*    \* Unload Date (Do not select a Future Date) \*    \* Vessel Name \*  \*

**Effort Information**

Gear Information	Fishing & Sea Time	Fishing & Landing Area
Gear * <input type="text" value="POT &amp; TRAP LOBSTER"/> *	Number of Crew (including Captain) * <input type="text" value="2"/> *	Statistical Area * <input type="text" value="512"/> *
Number of traps hauled * <input type="text" value="220"/> *	Soak time * <input type="text" value="5"/> Days *	Lobster Zone * <input type="text" value="D"/> *
Number of trawls * <input type="text" value="110"/> *	Sea Time * <input type="text" value="8"/> Hours *	10 Minute Reporting Area * <input type="text" value="145"/> * <a href="#">Click here for map of 10-minute squares</a>
Total traps in water * <input type="text" value="550"/> *		State Landed * <input type="text" value="Maine"/> *
Number of Buoys * <input type="text" value="110"/> *		For the port, enter the first few letter of the port name, then select result from the drop down list displayed.
Depth * <input type="text" value="60"/> Depth Unit * <input type="text" value="Feet"/> *		

# of Buoys: total # of buoys in the water (don't include toggles)

Port Landed \*  \*

- Once you are done with the effort information, click "Add Catch Information" and another window will drop down.

**General Information**

Trip Start Date (Do not select a Future Date) \*    \* Unload Date (Do not select a Future Date) \*    \* Vessel Name \*  \*

**Effort Information**

Gear Information	Fishing & Sea Time	Fishing & Landing Area
Gear * <input type="text" value="POT &amp; TRAP LOBSTER"/> *	Number of Crew (including Captain) * <input type="text" value="2"/> *	Statistical Area * <input type="text" value="512"/> *
Number of traps hauled * <input type="text" value="220"/> *	Soak time * <input type="text" value="5"/> Days *	Lobster Zone * <input type="text" value="D"/> *
Number of trawls * <input type="text" value="110"/> *	Sea Time * <input type="text" value="8"/> Hours *	10 Minute Reporting Area * <input type="text" value="145"/> * <a href="#">Click here for map of 10-minute squares</a>
Total traps in water * <input type="text" value="550"/> *		State Landed * <input type="text" value="Maine"/> *
Number of Buoys * <input type="text" value="110"/> *		For the port, enter the first few letter of the port name, then select result from the drop down list displayed.
Depth * <input type="text" value="60"/> Depth Unit * <input type="text" value="Feet"/> *		

**Species & Catch Information for this trip**

Species Information Catch Information

7. For the “Species Information” section, you’ll select lobster or crab quantity harvested, and for the “Catch Information” section you’ll select what you did with the lobster or crab.

Species & Catch Information for this trip

**+ Add Catch Information** **x Delete Selected Catch Information**

SPECIES INFORMATION	CATCH INFORMATION
<p>Species* LOBSTER,AMERICAN</p>	<p>Disposition in Compliance Reports* Sold to Dealer</p>
<p>Grade* Ungraded</p>	<p>Enter first few letters then select from drop down</p>
<p>Market Description* unsized - unsized</p>	<p>Dealer name MIGIS LODGE</p>
<p>Quantity* 150</p>	<p>Catch Source* <input checked="" type="radio"/> Trip <input type="radio"/> Aquaculture <input type="radio"/> Carred <input type="radio"/> Seized by Enforcement</p>
<p>Units* LB - Pounds</p>	

**Submit this report only** **Submit & file next** **Submit & file negative for other licenses** **Cancel**

8. If you need to add more lobster or crab to this trip, select “Add Catch Information.”

Species & Catch Information for this trip

**+ Add Catch Information** **x Delete Selected Catch Information**

SPECIES INFORMATION	CATCH INFORMATION
<p>Species* LOBSTER,AMERICAN</p>	<p>Disposition in Compliance Reports* Sold to Dealer</p>
<p>Grade* Ungraded</p>	<p>Enter first few letters then select from drop down</p>
<p>Market Description* unsized - unsized</p>	<p>Dealer name MIGIS LODGE</p>
<p>Quantity* 150</p>	<p>Catch Source* <input checked="" type="radio"/> Trip <input type="radio"/> Aquaculture <input type="radio"/> Carred <input type="radio"/> Seized by Enforcement</p>
<p>Units* LB - Pounds</p>	

**Submit this report only** **Submit & file next** **Submit & file negative for other licenses** **Cancel**

- Another box will pop-up below the species information you just entered and you can add more lobster or crab data to your trip. Click "Add Catch Information" if you need to enter more lobster or crab data.

Species & Catch Information for this trip

SPECIES INFORMATION	CATCH INFORMATION
Species* <input type="text" value="LOBSTER,AMERICAN"/>	Disposition in Compliance Reports* <input type="text" value="Sold to Dealer"/>
Grade* <input type="text" value="Ungraded"/>	<input type="text" value="Enter first few letters then select from drop down"/>
Market Description* <input type="text" value="unsized - unsized"/>	Dealer name <input type="text" value="MIGIS LODGE"/>
Quantity* <input type="text" value="150"/>	Catch Source* <input checked="" type="radio"/> Trip <input type="radio"/> Carred <input type="radio"/> Aquaculture <input type="radio"/> Seized by Enforcement
Units* <input type="text" value="LB - Pounds"/>	
Species* <input type="text" value="LOBSTER,AMERICAN"/>	Disposition in Compliance Reports* <input type="text" value="Select ..."/>
Grade* <input type="text" value="Select ..."/>	Catch Source* <input type="radio"/> Trip <input type="radio"/> Carred <input type="radio"/> Aquaculture <input type="radio"/> Seized by Enforcement
Market Description* <input type="text" value="Select ..."/>	
Quantity* <input type="text"/>	
Units* <input type="text" value="Select ..."/>	

10. Once you're done entering your data, you'll select whether you want to "Submit this report only," "Submit & file next," or "Submit & file negative for other licenses."

- **Submit this report only**- submits the landings data you entered for the specific license and date chosen
- **Submit & file next**- submits the landings data you entered for the specific license and date chosen and you'll receive a pop-up box giving you the option to submit another report for the same license or pick another license
- **Submit & file negative for other licenses**- submits the landings data you entered for the specific license and date chosen and files negative reports for any other licenses you may have that require reporting

Species & Catch Information for this trip

+ Add Catch Information    ✕ Delete Selected Catch Information

SPECIES INFORMATION	CATCH INFORMATION
Species* LOBSTER,AMERICAN	Disposition in Compliance Reports* Sold to Dealer
Grade* Ungraded	Enter first few letters then select from drop down
Market Description* unsized - unsized	Dealer name MIGIS LODGE
Quantity* 150	Catch Source* <input checked="" type="radio"/> Trip <input type="radio"/> Aquaculture <input type="radio"/> Carred <input type="radio"/> Seized by Enforcement
Units* LB - Pounds	

Submit this report only    Submit & file next  
Submit & file negative for other licenses

11. If you choose to "Submit this report only," you'll receive a notification telling you the report was filed successfully. Click "Close" to return to the home screen.

