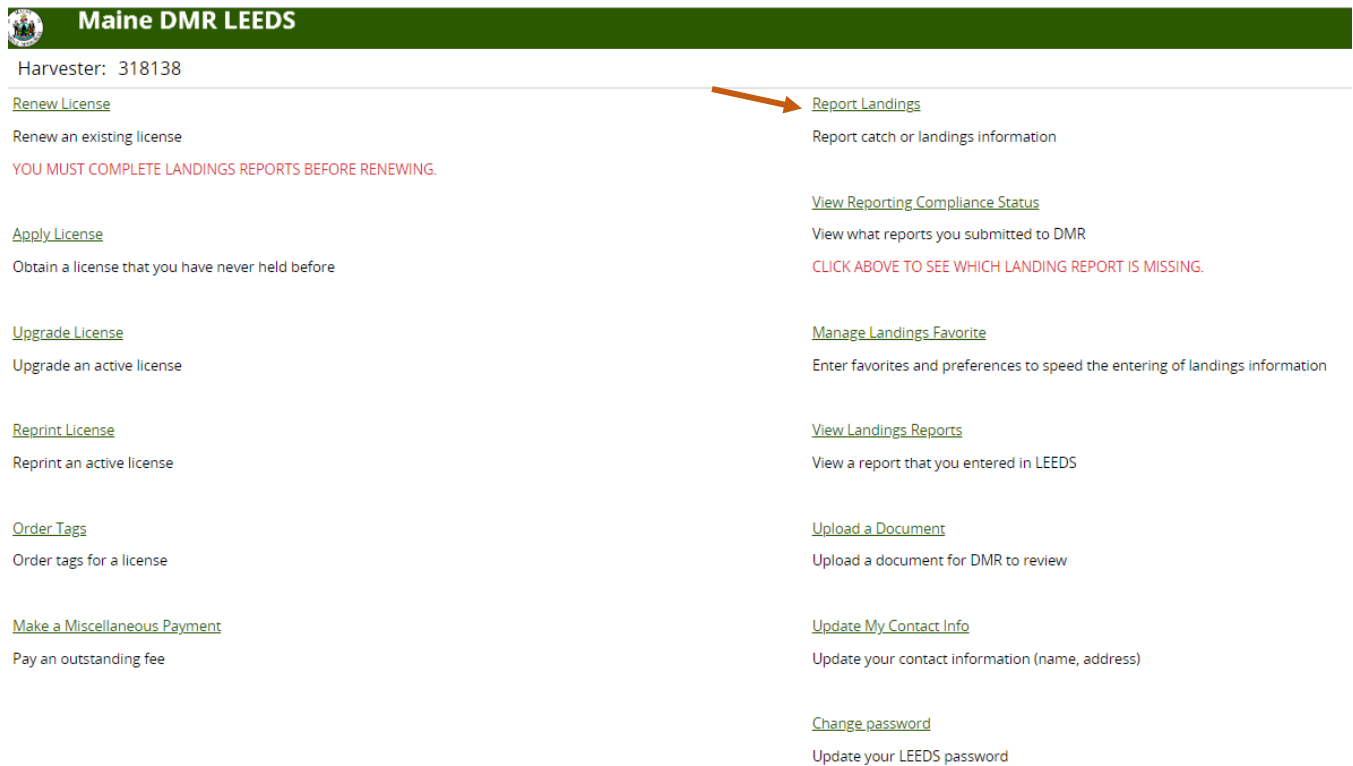


FILE A POSITIVE LANDINGS REPORT- EEL POT/HOOP NET

1. Click on "Report Landings" to file a positive report.



Maine DMR LEEDS

Harvester: 318138

[Renew License](#)
Renew an existing license
YOU MUST COMPLETE LANDINGS REPORTS BEFORE RENEWING.

[Apply License](#)
Obtain a license that you have never held before

[Upgrade License](#)
Upgrade an active license

[Reprint License](#)
Reprint an active license

[Order Tags](#)
Order tags for a license

[Make a Miscellaneous Payment](#)
Pay an outstanding fee

[Report Landings](#)
Report catch or landings information

[View Reporting Compliance Status](#)
View what reports you submitted to DMR
CLICK ABOVE TO SEE WHICH LANDING REPORT IS MISSING.

[Manage Landings Favorite](#)
Enter favorites and preferences to speed the entering of landings information

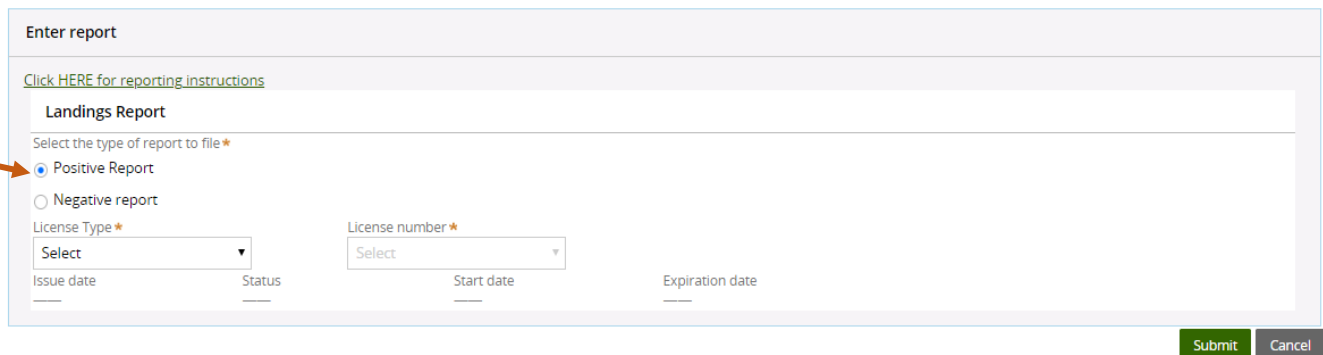
[View Landings Reports](#)
View a report that you entered in LEEDS

[Upload a Document](#)
Upload a document for DMR to review

[Update My Contact Info](#)
Update your contact information (name, address)

[Change password](#)
Update your LEEDS password

2. Select "Positive Report."



Enter report

[Click HERE for reporting instructions](#)

Landings Report

Select the type of report to file *

Positive Report

Negative report

License Type *

License number *

Issue date Status

Start date Expiration date

- Next, select the license type and number that you want to report for by using the drop-down arrows. Once the license type has been selected, click “Submit”

Harvester Test Test Harvester

LANDINGS REPORT

Select the type of report to file*

Positive Report
 Negative Report

License Type* **Eel Pot/Hoop Net (E)**

License number* **7206 (2018-Active)**

Issue date: Apr 23, 2018 Status: Active Expiration date: Dec 31, 2018

Submit Cancel

- The first section of the report is “General Information.” Here you’ll select the trip date and vessel (if used). You can select the date by using the calendar icon or by using the drop-down arrows to select month, day and year.

LANDINGS REPORT (CR-86) Test Harvester

GENERAL INFORMATION

Trip Start Date* **May 1, 2018**

Unload Date* **May 1, 2018**

Vessel Name* **ZuZu (ME9999)**

FISHING & SEA TIME

Number of Crew (including Captain)* **2**

Soak time* **0** Days

Sea Time* **0** Hours

FISHING & LANDING AREA

Area Fished* **Mill Cove**

State Landed* **Maine**

Total traps in water* **600**

For the port, enter the first few letter

5. The second section of the report is “Effort Information.” Here you’ll type or select using the drop-down arrows the gear type and quantity, fishing and sea time, area fished and port landed.

EFFORT INFORMATION

GEAR INFORMATION

Gear* *

Number of traps hauled* *

Total traps in water* *

Depth* * Depth Unit* *

FISHING & SEA TIME

Number of Crew (including Captain)* *

Soak time* Soak time units* *

Sea Time* Sea Time Units* *

FISHING & LANDING AREA

Area Fished* *

State Landed* *

For the port, enter the first few letter of the port name, then select result from the drop down list displayed.

Port Landed* *

6. Once you are done with the effort information, click “Add Catch Information” and another window will drop down.

GEAR INFORMATION

Gear* *

Number of traps hauled* *

Total traps in water* *

Depth* * Depth Unit* *

FISHING & SEA TIME

Number of Crew (including Captain)* *

Soak time* Soak time units* *

Sea Time* Sea Time Units* *

FISHING & LANDING AREA

Area Fished* *

State Landed* *

For the port, enter the first few letter of the port name, then select result from the drop down list displayed.

Port Landed* *

Species & Catch Information for this trip

-

SPECIES INFORMATION	CATCH INFORMATION
No items	

7. For the “Species Information” section, you’ll select the eel quantity harvested, and for the “Catch Information” section you’ll select what you did with the eels.

Species & Catch Information for this trip

+ Add Catch Information **✕ Delete Selected Catch Information**

SPECIES INFORMATION	CATCH INFORMATION
Species* EEL,AMERICAN	Disposition in Compliance Reports* Sold to Dealer
Grade* Ungraded	Enter first few letters then select from drop down
Market Description* unsized - unsized	Dealer name MIGIS LODGE
Quantity* 10	Catch Source* <input checked="" type="radio"/> Trip <input type="radio"/> Aquaculture <input type="radio"/> Carred <input type="radio"/> Seized by Enforcement
Units* CT - Count	

Submit this report only **Submit & file next** **Cancel**
Submit & file negative for other licenses

8. If you need to add more eels to this trip, select “Add Catch Information.”

Species & Catch Information for this trip

+ Add Catch Information **✕ Delete Selected Catch Information**

SPECIES INFORMATION	CATCH INFORMATION
Species* EEL,AMERICAN	Disposition in Compliance Reports* Sold to Dealer
Grade* Ungraded	Enter first few letters then select from drop down
Market Description* unsized - unsized	Dealer name MIGIS LODGE
Quantity* 10	Catch Source* <input checked="" type="radio"/> Trip <input type="radio"/> Aquaculture <input type="radio"/> Carred <input type="radio"/> Seized by Enforcement
Units* CT - Count	

Submit this report only **Submit & file next** **Cancel**
Submit & file negative for other licenses

9. Another box will pop-up below the species information you just entered and you can add more eel data to your trip. Click “Add Catch Information” if you need to enter more eel data.

Species & Catch Information for this trip

+ Add Catch Information ✕ Delete Selected Catch Information

SPECIES INFORMATION	CATCH INFORMATION
Species* <input type="text" value="EEL,AMERICAN"/>	Disposition in Compliance Reports* <input type="text" value="Sold to Dealer"/>
Grade* <input type="text" value="Ungraded"/>	<input type="text" value="Enter first few letters then select from drop down"/>
Market Description* <input type="text" value="unsized - unsized"/>	Dealer name <input type="text" value="MIGIS LODGE"/>
Quantity* <input type="text" value="10"/>	Catch Source* <input checked="" type="radio"/> Trip <input type="radio"/> Aquaculture <input type="radio"/> Carred <input type="radio"/> Seized by Enforcement
Species* <input type="text" value="EEL,AMERICAN"/>	Disposition in Compliance Reports* <input type="text" value="Select ..."/>
Grade* <input type="text" value="Ungraded"/>	Catch Source* <input type="radio"/> Trip <input type="radio"/> Aquaculture <input type="radio"/> Carred <input type="radio"/> Seized by Enforcement
Market Description* <input type="text" value="Select ..."/>	
Quantity* <input type="text"/>	
Units* <input type="text" value="Select ..."/>	

Submit this report only Submit & file next
Submit & file negative for other licenses

10. Once you're done entering your eel data, you'll select whether you want to "Submit this report only," "Submit & file next," or "Submit & file negative for other licenses."

- **Submit this report only**- submits the landings data you entered for the specific license and date chosen
- **Submit & file next**- submits the landings data you entered for the specific license and date chosen and you'll receive a pop-up box giving you the option to submit another report for the same license or pick another license
- **Submit & file negative for other licenses**- submits the landings data you entered for the specific license and date chosen and files negative reports for any other licenses you may have that require reporting

Species & Catch Information for this trip

+ Add Catch Information ✕ Delete Selected Catch Information

SPECIES INFORMATION	CATCH INFORMATION
Species* EEL,AMERICAN	Disposition in Compliance Reports* Sold to Dealer
Grade* Ungraded	Enter first few letters then select from drop down
Market Description* unsized - unsized	Dealer name MIGIS LODGE
Quantity* 10	Catch Source* <input checked="" type="radio"/> Trip <input type="radio"/> Aquaculture <input type="radio"/> Carred <input type="radio"/> Seized by Enforcement
Units* CT - Count	

Submit this report only Submit & file next Submit & file negative for other licenses

11. If you choose to "Submit this report only," you'll receive a notification telling you the report was filed successfully. Click "Close" to return to the home screen.

