

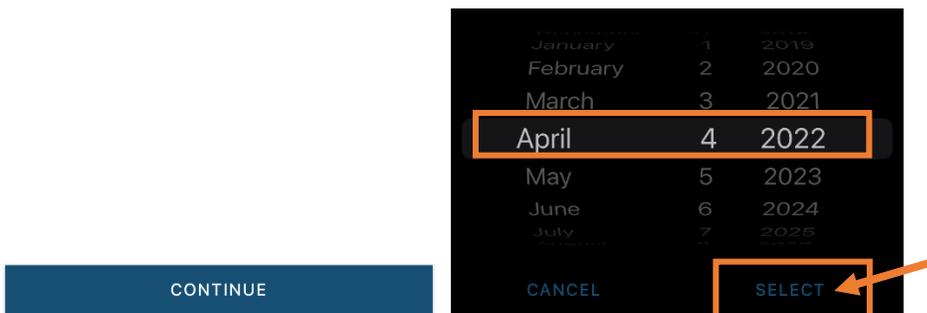
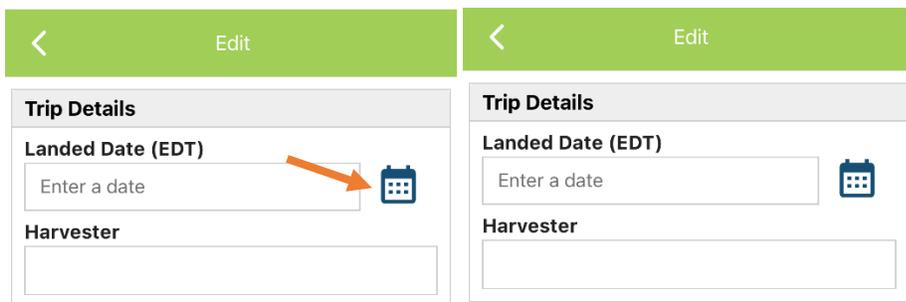
CREATING A POSITIVE REPORT USING THE VESL HARVESTER APPLICATION

The ME DMR VESL Harvester Application uses a dynamic form, which means the fields you are required to fill out are dependent on the gear you select. Only the fields you are required to report will be displayed.

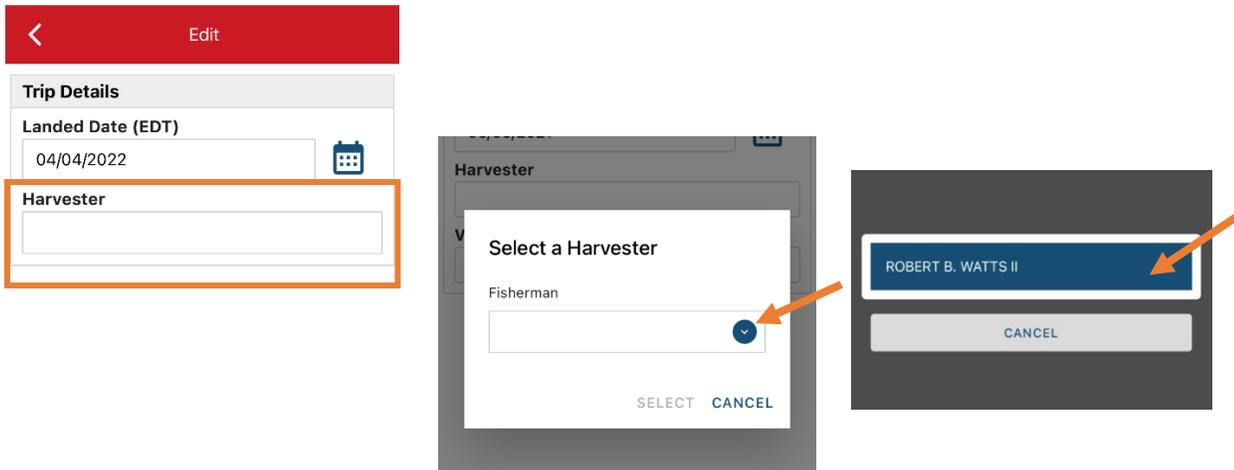
1. After you have logged into (or opened) the application you are presented with three options:
 - A. "FIND REPORT" allows you to search on previously created reports.
 - B. "CREATE REPORT" opens the applications reporting screen.
 - C. "CREATE DID NOT FISH" will bring you to the VESL website (requires active internet connection) to create and submit your "did not fish" reports.



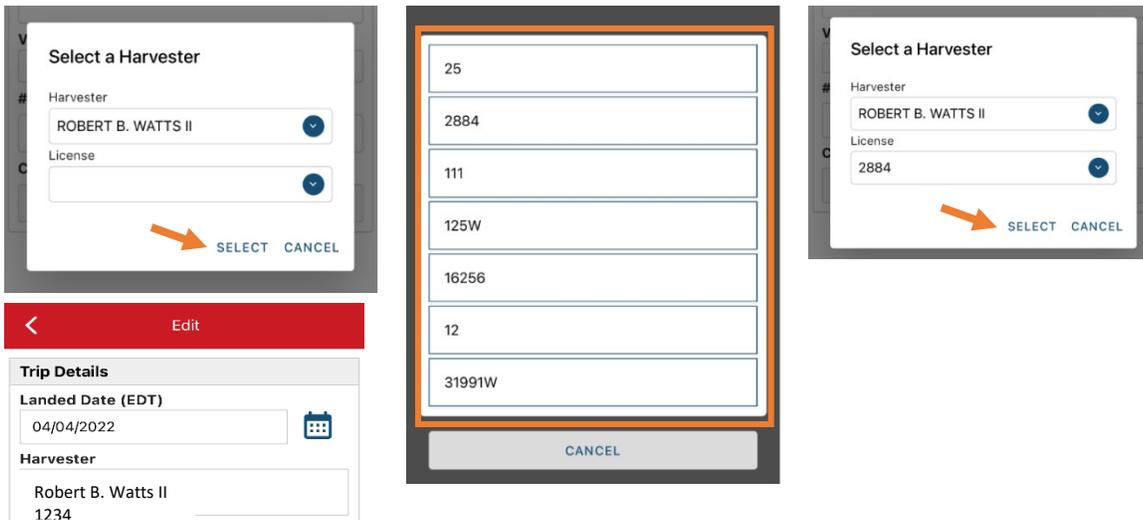
2. Creating a Report
 - A. After you click on "CREATE REPORT" (in Step 1b above) you will arrive at this screen. Click on the calendar icon to select your "Landed Date". A box will pop up showing the month, day, and year. Click "SELECT" once you've chosen the date.



B. Click anywhere in the “Harvester” box. Click the drop-down arrow, then click on your name when it pops up.



C. Then click on the drop-down arrow for “License” and select the license you want to report for by clicking on the license number in the list that pops up. Click “SELECT” once you are done selecting the license and then click “CONTINUE”.



D. Click the “+ ADD” button to add your fishing effort information.

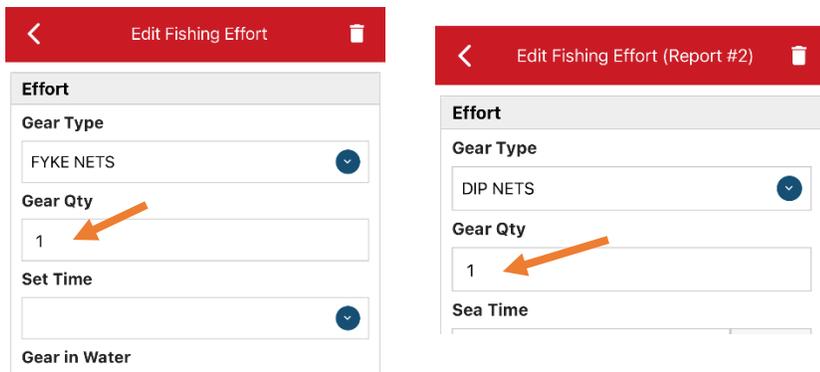
The screenshot shows a mobile application interface. At the top, a red header bar contains a back arrow, the word 'Report', and icons for print, edit, and save. Below this is a yellow bar with the text 'Pending'. The main content area is divided into two sections. The first section, titled 'Trip Details', contains the following information: 'Landed Date (EDT)' with the value '04/04/2022', and 'Harvester' with the name 'Robert B. Watts II' and the number '1234'. The second section, titled 'Fishing Effort', has a blue '+ ADD' button. An orange arrow points from the 'Fishing Effort' section towards the '+ ADD' button.

A single blue rectangular button with the word 'SAVE' in white capital letters.

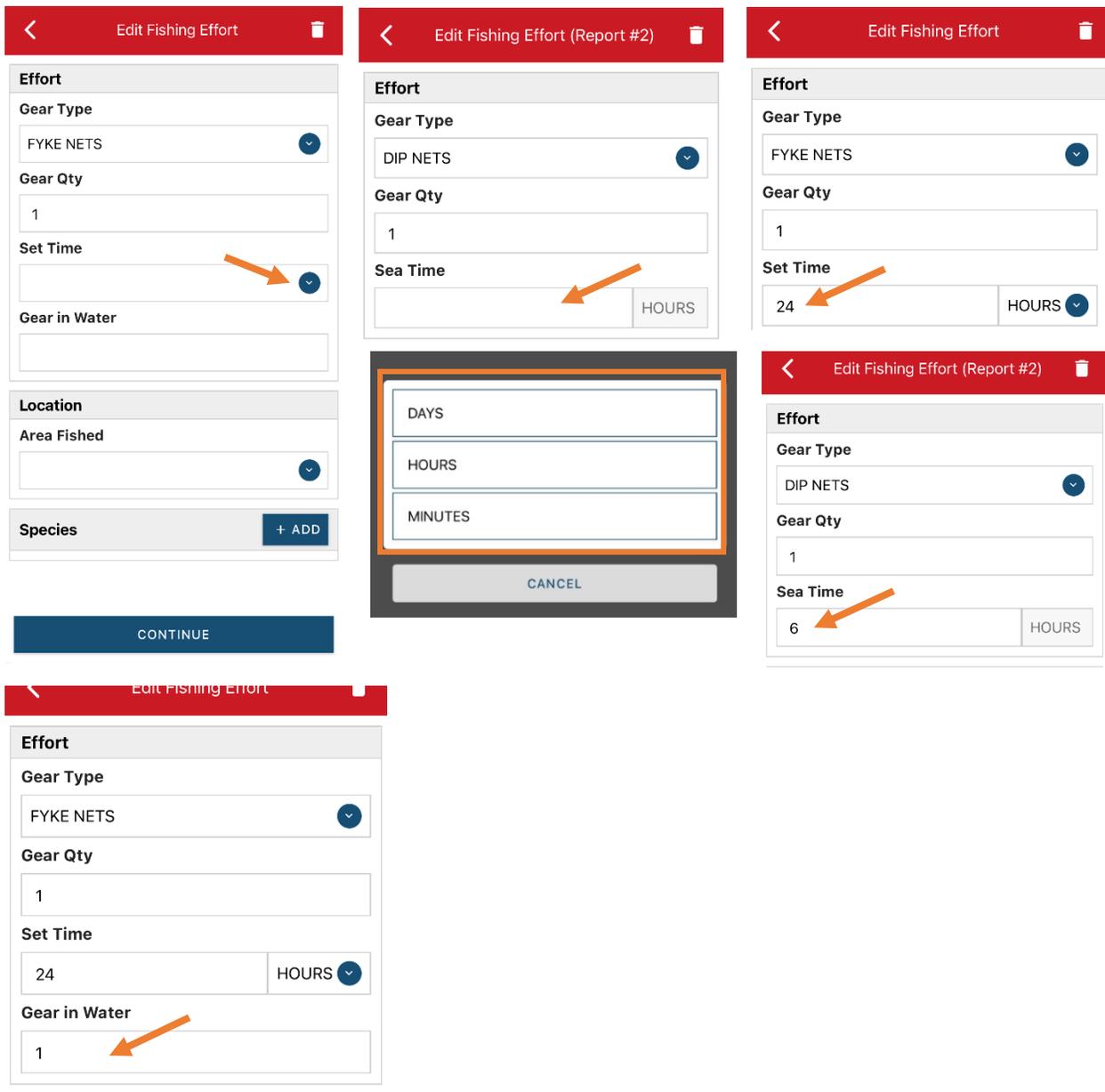
E. First, pick your gear by clicking on the drop-down arrow for “Gear Type”. You can start typing the gear name into the search field. Click on the applicable gear type from the list. Once you do this, more effort fields will appear. You will select Fyke Nets or Dip Nets, depending on your gear type.

This composite image illustrates the 'Edit Fishing Effort' workflow in three stages. The first stage on the left shows the 'Edit Fishing Effort' screen with a red header. The 'Effort' section has a 'Gear Type' dropdown menu with a blue arrow pointing to its dropdown arrow. Below it is a 'Species' section with a '+ ADD' button. A blue 'CONTINUE' button is at the bottom. The middle stage is a modal list of gear types. It has a search bar at the top with an orange arrow pointing to it. The list includes: 'DREDGE, NEW BEDFORD', 'DREDGE, URCHIN', 'POTS AND TRAPS, LOBSTER', 'AQUACULTURE', 'AUTO JIG [deactivated]', 'BAG NETS [deactivated]', 'BANK TRAP, CHANNEL POUND [deactivated]', and 'BEAM TRAWLS'. A grey 'CANCEL' button is at the bottom. The third stage on the right shows the 'Edit Fishing Effort' screen after selection. The 'Gear Type' dropdown now shows 'FYKE NETS' with a blue checkmark. The 'Gear Qty' field is empty. A red header bar at the top right of this stage says 'Edit Fishing Effort (Report #2)'.

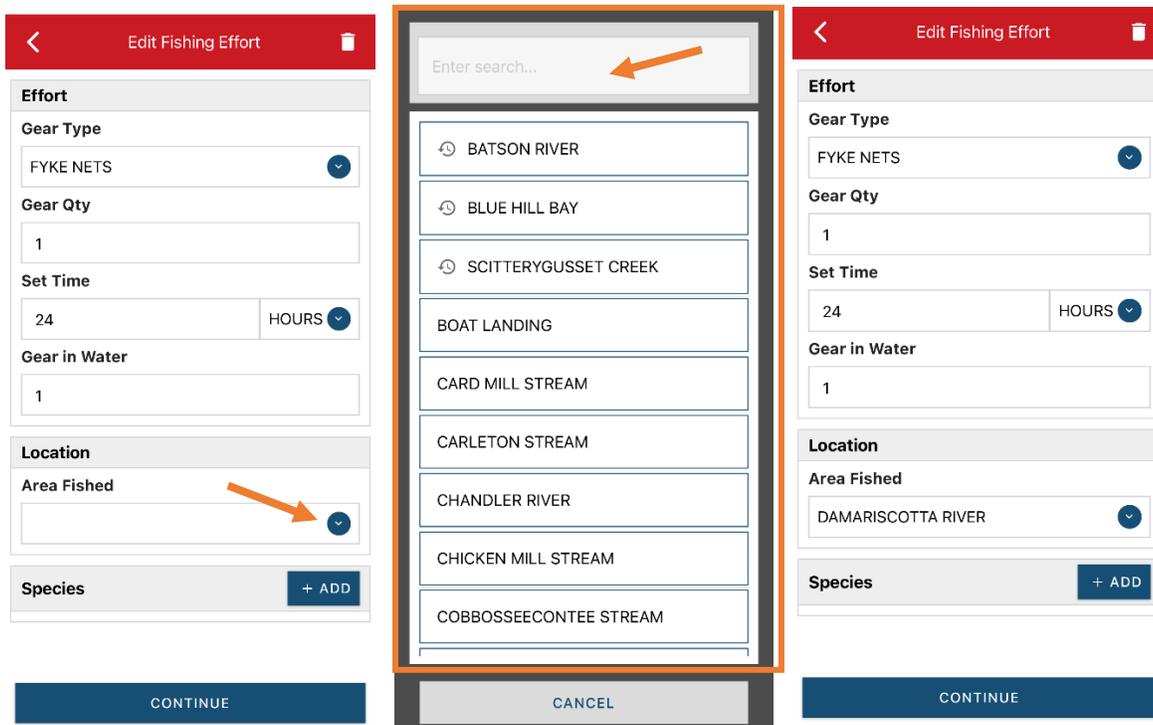
F. Enter the "Gear Qty" (1-2 for fyke nets and 1 for dip nets).



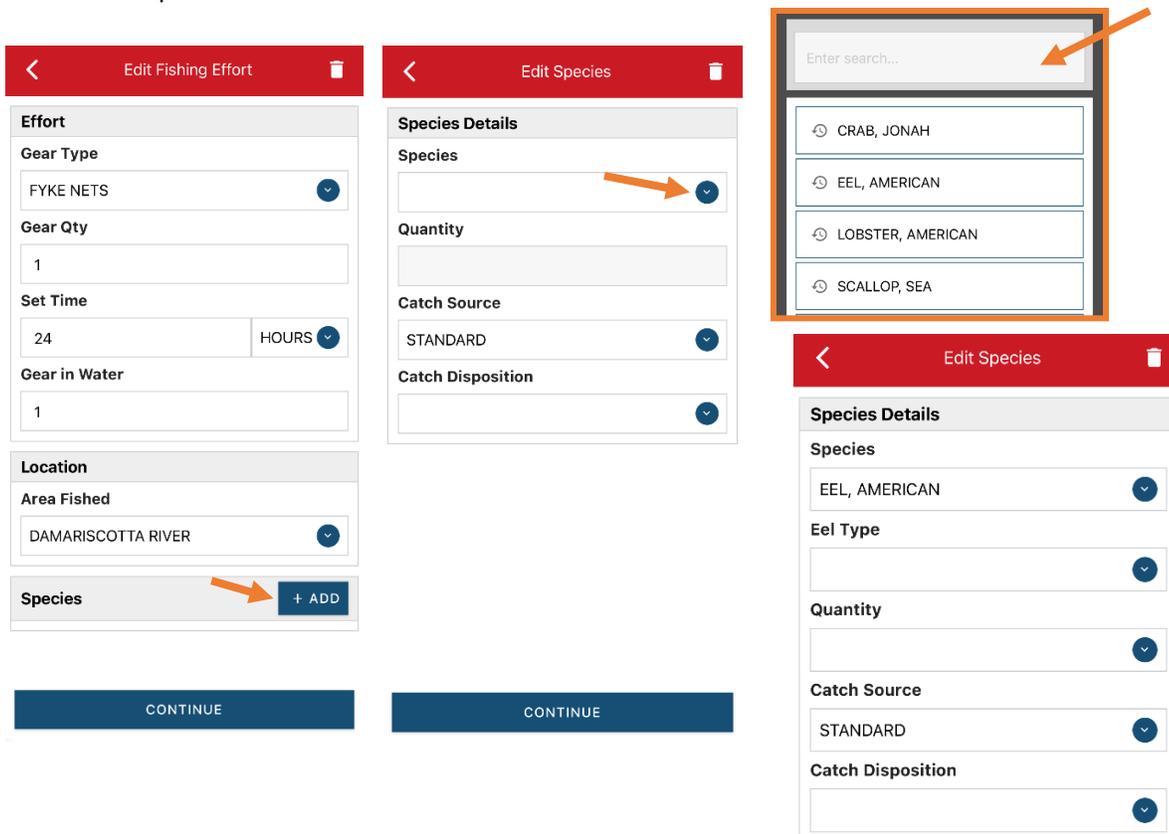
G. Next, click on the drop-down arrow for "Set Time" (Fyke) or "Sea Time" (Dip). You will need to select your "Set Time Units" (hrs, days, mins) first, then you can enter the corresponding time. For Fyke Net, you also need to enter the "Gear in Water" (1-2 nets).



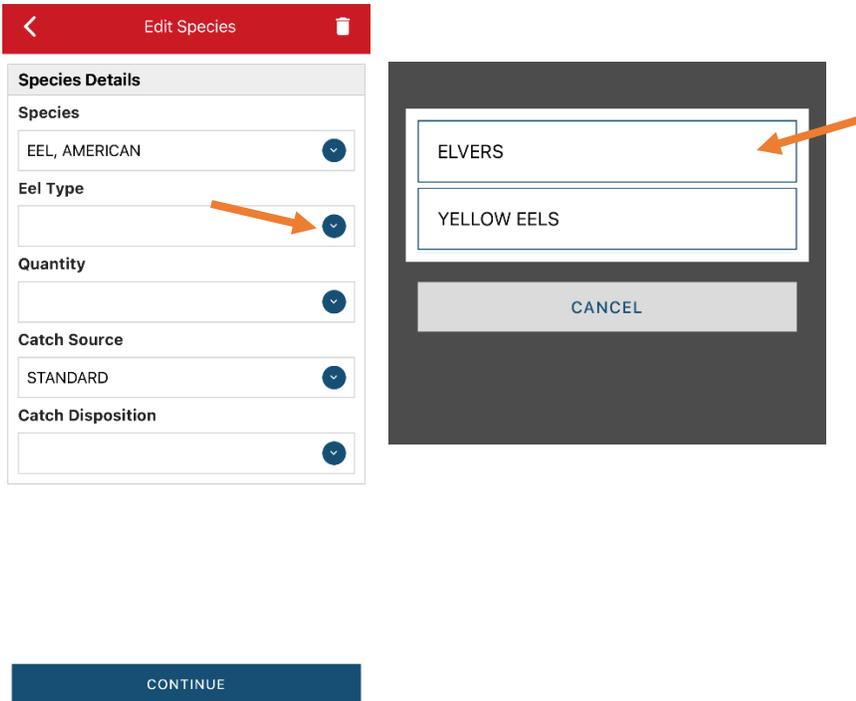
- H. Next you will select the area fished by clicking on the drop-down arrow. Start typing the body of water you fished into the search bar. Click on the body of water when you see it in the list.



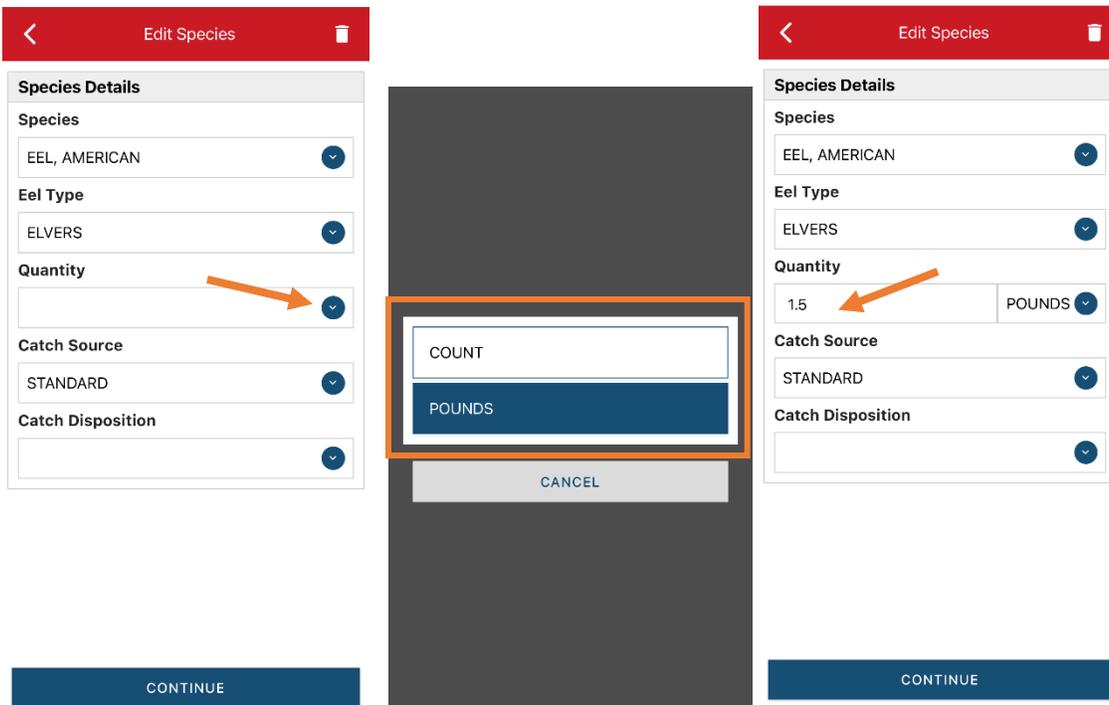
- I. Next click the “+ ADD” button next to the “Species”. Click the drop-down arrow for “Species”. Then, in the search box start typing the species name. You can also scroll through the list. Once you find the species you want to report, click on the species name.



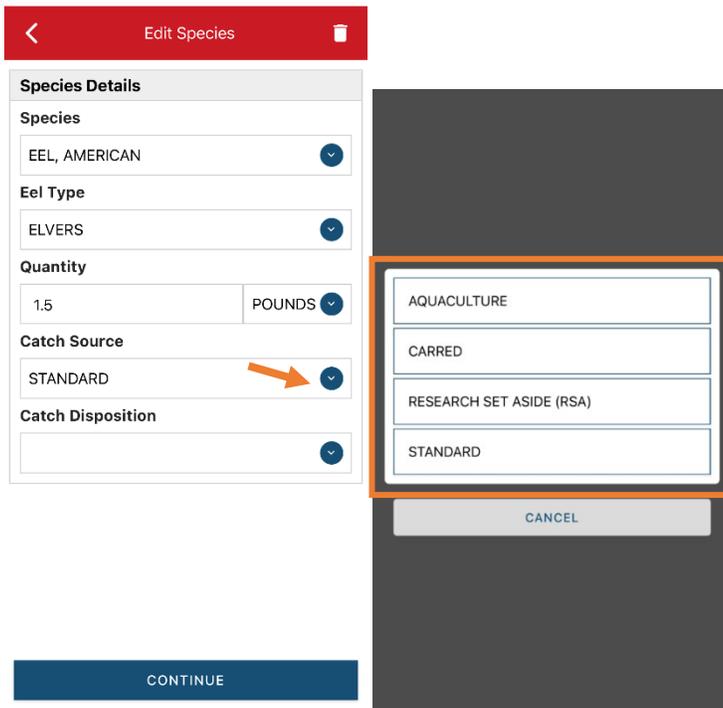
J. Click on the drop-down arrow for “Eel Type” and select “ELVERS” from the box that pops up.



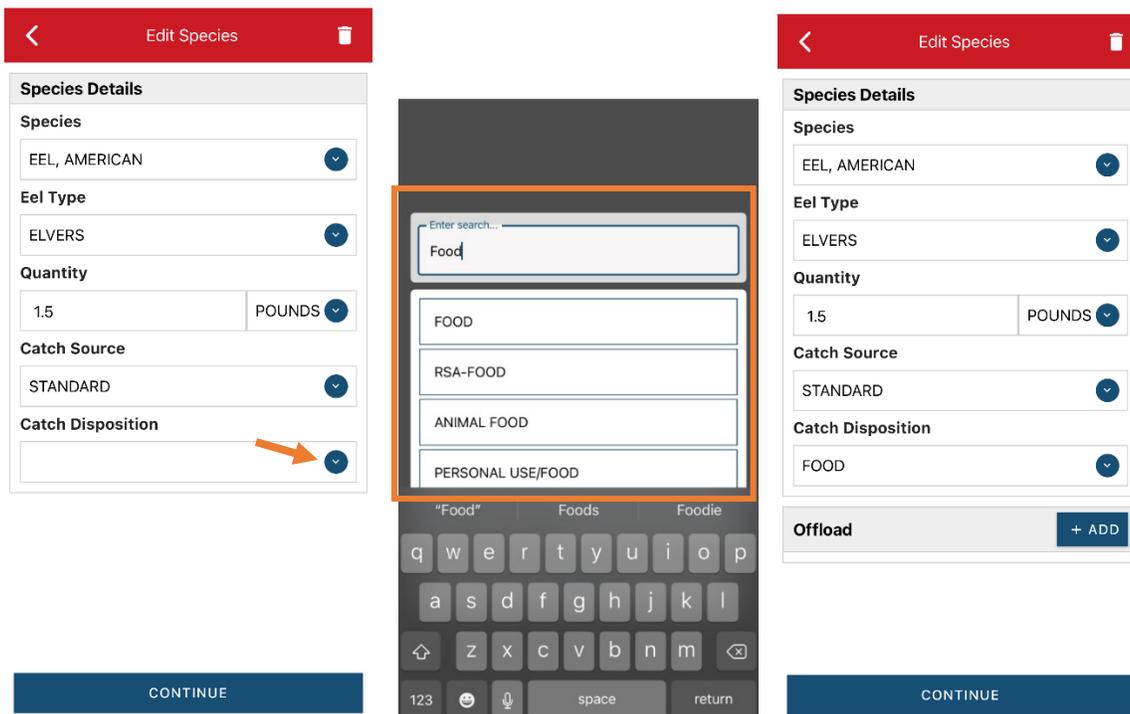
K. Next, click on the drop-down arrow for the “Quantity” field. You will be prompted to pick the “Quantity Units” before entering a value, so click on the applicable unit from the list and then type in the total “Quantity” you landed.



- L. Next, select the drop-down arrow for the “Catch Source”. This is where you indicate if the catch you are reporting on were carried (held from multiple trips), from an aquaculture operation, for a research set aside (elvers sold to an aquaculture dealer) or standard (caught from that day’s trip). You will likely choose “STANDARD” or “CARRED”.



- M. Next, you will choose your “Catch Disposition”. This is where you declare what the products end use was, which is “FOOD” for elver. Click the drop-down arrow to choose. You can begin typing the disposition into the search bar, or you can scroll through the list. Click on the “FOOD” from the list.



N. You will now select who you sold your elvers to. Click the “+ADD” button next to “Offload” and another screen will open.

Edit Species

Species Details

Species: EEL, AMERICAN

Eel Type: ELVERS

Quantity: 1.5 POUNDS

Catch Source: STANDARD

Catch Disposition: FOOD

Offload + ADD

CONTINUE

O. Next you will enter your “Sale Disposition”. Click on the drop-down arrow and a box will pop-up with dispositions to choose from. Select “SOLD TO DEALER” from the list that pops up, then fill out the “Dealer” field. Click in the “Dealer” field and another window will open.

Edit Offload

Offload Details

Sale Disposition

Amount

Port Landed

CONTINUE

NO SALE - DISCARDED

NO SALE - REASON UNKNOWN

NO SALE - RETAINED

PLACED IN CAR

PRIVATE/DOCKSIDE SALE

SOLD TO DEALER

CANCEL

Edit Offload

Offload Details

Sale Disposition: SOLD TO DEALER

Dealer

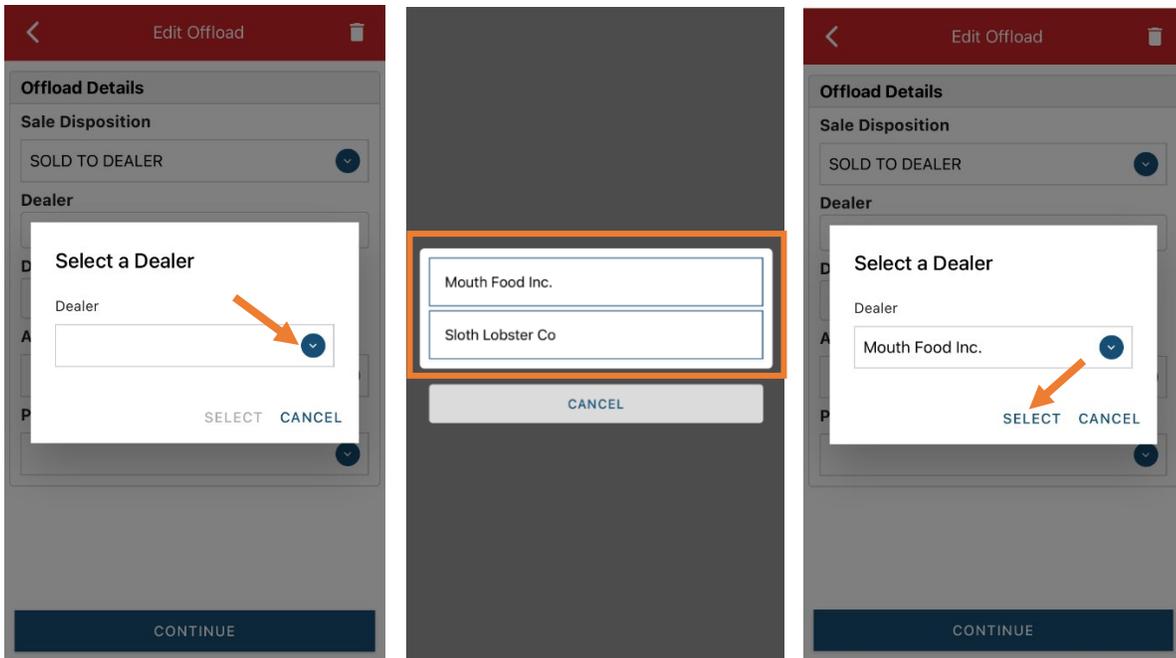
Date Sold (EST): Enter a date

Amount

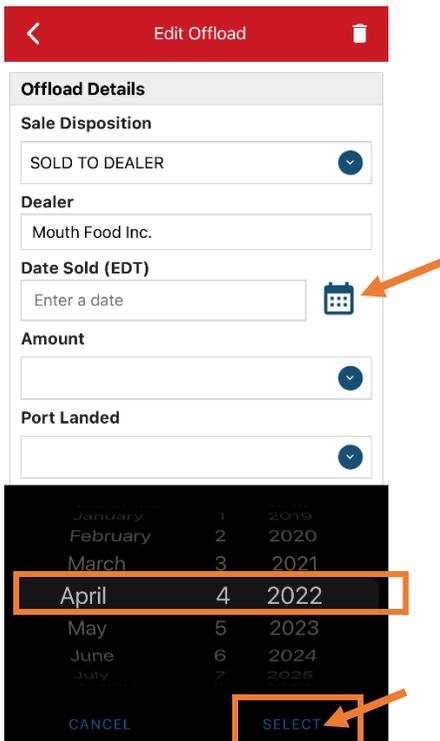
Port Landed

CONTINUE

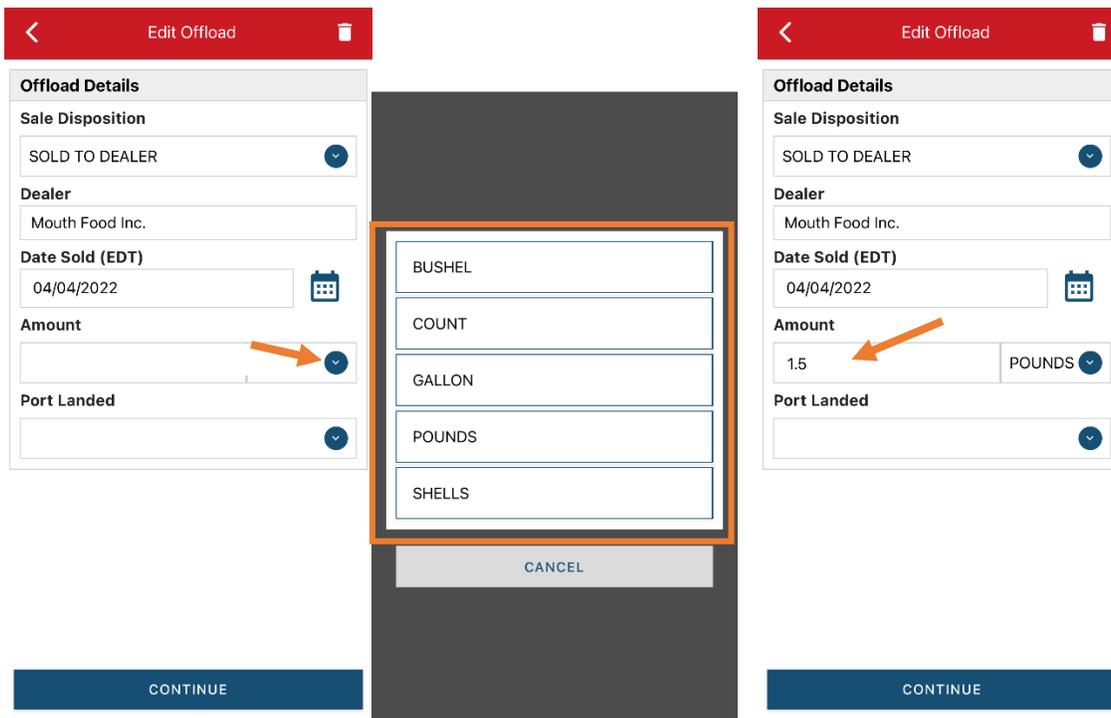
- P. Click on the drop-down arrow and you can search or scroll through the list of dealers. Click on the dealer you sold to once you find them in the list and then click “SELECT”.



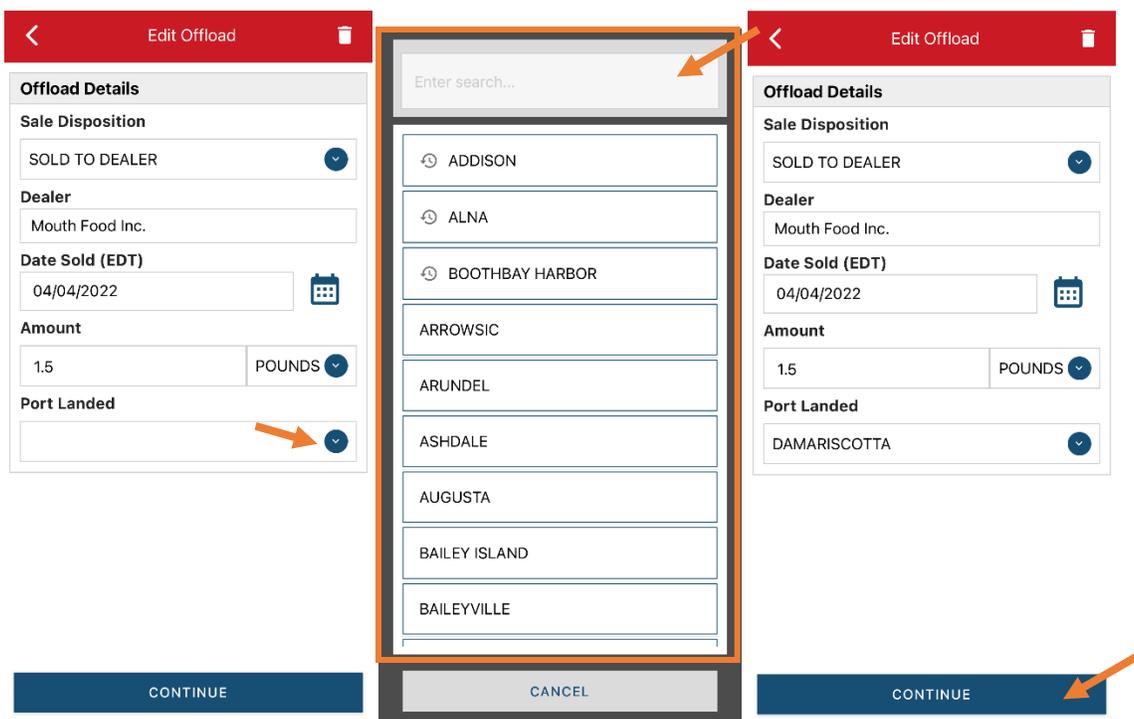
- Q. Next you will enter a date sold. Click on the calendar icon and choose your date. Click on “SELECT” once you have your date selected.



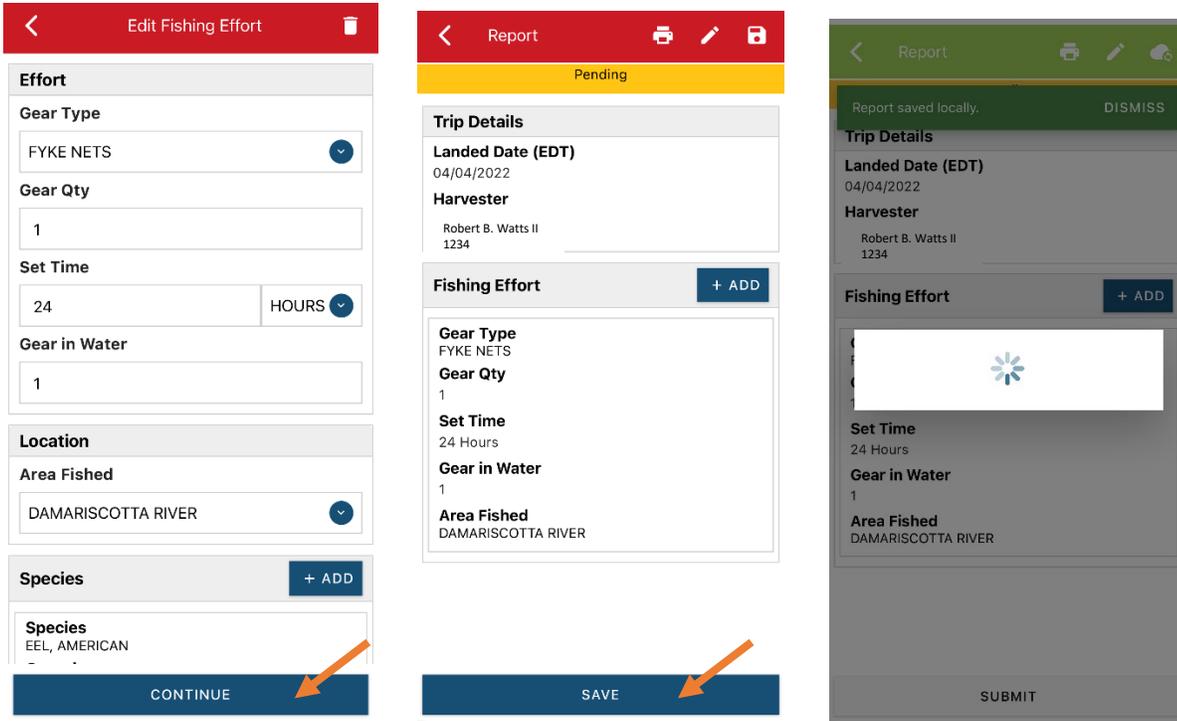
- R. Now you will add the amount you sold on this Offload. Click on the drop-down arrow for “Amount” and you will choose the units for amount sold. Once you’ve chosen the units, you can enter the amount you sold. If all of your catch was sold to one dealer, you’d enter the total quantity landed for your trip in this field.



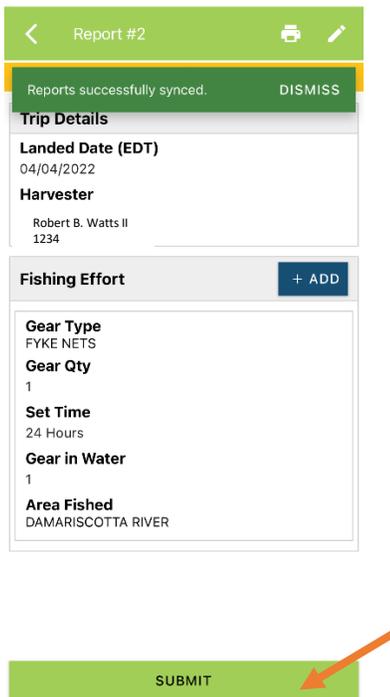
- S. Next, click on the drop-down arrow for the “Port Landed”. You can start typing your Port into the search bar. Once you see your Port, click on it. Then click “CONTINUE” when the “Port Landed” has been selected.



- T. Once you click “CONTINUE”, you will be able to see your effort and species information on one screen. Click “CONTINUE” again, then click “SAVE” at the bottom of the screen. You will see a spinning wheel.



- U. After the spinning wheel goes away, click “SUBMIT” at the bottom of the screen. The report will upload immediately if you are connected to the internet/have cell service, or it will save to your phone until you are connected to the internet/regain cell service and go back into the application. If you are not connected to the internet when completing your report, you will need to open the program when reconnected to the internet/regain cell service to automatically submit any unsent reports.



- V. Once the report is submitted, click on the back arrow in the upper left corner and you will return to the home screen where you can submit more or find previously submitted reports. You will see “WITHDRAW” at the bottom of the screen. You should only click this if you’ve realized that you entered something incorrectly and need to update your report.



- W. After your first submission, the program remembers your frequently selected gear types, species, catch disposition and port landed. These selections float to the top of the list to make it easier to report.