

**Age Friendly State
Steering Committee Meeting
Meeting Summary & Action Items
Date: January 30, 2020**

Attendees: *Jeanne Lambrew, Nate Moulton, Lori Parham, Randy Charette, Jamie Cotnoir, Michelle Probert, Karen Fraser, Denise Lord, Jessica Drenning, Dan Cohen, Karen Mason, James Moorhead, Joe Zamboni, Paul Saucier, Cathy Jo Parlin*

Issue	Summary/Decisions	Action Items	Lead
Welcome & Introductions	<ul style="list-style-type: none"> ➤ Introductions, brief explanation of Age-Friendly State initiative, description of current timeline, and need for state plan by 2021 		
Preliminary Priority Issues to Address in the State Age Friendly Plan	<ul style="list-style-type: none"> ➤ Discussion of priority issues <ul style="list-style-type: none"> • Presentation of the priority issues collected to date from the Steering Committee • Discussion: how to categorize priorities into domains <ul style="list-style-type: none"> ▪ Reviewed AARP domains ▪ Created Maine-specific domains • Discussion: other priorities and sub-priorities to add, subtract and refine <ul style="list-style-type: none"> ▪ Multiple priorities and sub-priorities were edited • Next Step: Input from Advisory Committee on priorities 	<ul style="list-style-type: none"> ✓ OADS will update priorities list & domains and send out to Steering Committee for review 	Karen
Age Friendly State Advisory Committee	<ul style="list-style-type: none"> ➤ Discussion of Age Friendly State Advisory Committee (AFSAC) <ul style="list-style-type: none"> • Role • Discussion: nominees provided to date <ul style="list-style-type: none"> ▪ Reviewed current nominees 	<ul style="list-style-type: none"> ✓ Members will send additions/deletions of AFSAC member names by Monday February 10th 	All Committee Members

<p>Age Friendly State Advisory Committee</p>	<ul style="list-style-type: none"> ▪ Suggested nominees edited • Discussion: draft invitation <ul style="list-style-type: none"> ▪ Will be sent by Beth Beausang ▪ Departments cc'ed ▪ Requested feedback before sending out, by February 14 • First AFSAC Meeting will be March 4 <ul style="list-style-type: none"> ▪ Materials will be shared before 	<ul style="list-style-type: none"> ✓ Members to send edits to AFSAC invitation by Monday February 10th ✓ Send invitation letters to all AFSAC members by Friday February 14th ✓ OADS will update AFSAC nominees list and send out to Steering Committee for final review 	<p>All Committee Members</p> <p>Joe</p> <p>Paul</p>
<p>Next Steps:</p>	<ul style="list-style-type: none"> ➤ Project Updates: <ul style="list-style-type: none"> • AmeriCorps/Public Allies <ul style="list-style-type: none"> ▪ 2 AmeriCorps/Public Allies positions will be onboarded in Feb/March working out of OADS ▪ They will staff both Steering and AFSAC moving forward • Dashboard Initiative <ul style="list-style-type: none"> ▪ Outward-facing dashboard ▪ Will present data from this initiative ▪ More details to come ➤ Next Meeting(s): <ul style="list-style-type: none"> ▪ March 4, 2020 AFSAC meeting ▪ Presentation & agenda will be drafted for and shared with Steering Committee ahead of time ▪ Steering Committee will meet again on April 9, 2020 	<ul style="list-style-type: none"> ✓ Update Steering Committee on AmeriCorps volunteers as they onboard ✓ Update Steering Committee on dashboard initiative ✓ Finalize and send invitation to AFSAC members on Feb. 14 	<p>Joe</p>

First AFSAC meeting is scheduled **Wednesday, March 4, 2020, 9:00-12:00 PM** at 109 Capitol St.
Next Steering Committee: **Thursday, April 9, 2020 from 1-2:30 PM** at 109 Capitol Street