REVISED

COVID-19 Emergency Certificate of Need ("CON") Form- Hospital for a Temporary Increase in Licensed Bed Capacity

April 16, 2020

Pursuant to Governor Janet T. Mills' March 15, 2020 Proclamation of State of Civil Emergency to Further Protect Public Health ("SOE"), the Director of the Division of Licensing and Certification ("DLC") has authorized Maine hospitals to obtain an emergency CON to temporarily increase the number of licensed beds in their facilities.

This is the form facilities should use to make such a request.

These completed forms will undergo an expedited review and approval process.

**Please note:** This form must be approved by DLC before a facility increases its number of beds.

<table>
<thead>
<tr>
<th>Information needed</th>
<th>Please print or type your answers in this column</th>
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</table>
| Facility name and address | Northern Light Inland Hospital  
200 Kennedy Memorial Drive  
Waterville, ME 04901 |
| Name, title, and phone number of person completing this form | Jean Mellett  
AVP Planning & Strategy, Northern Light Health  
207-973-7443 |
| E-mail address of person completing this form | jmellett@northernlight.org |
| Current licensed bed capacity | 48 |
| Proposed licensed bed capacity | 58  
And requesting that 8 beds be approved for swing beds |
| Date facility plans to increase its number of beds | To be determined based on volumes |
| Description of where beds will be located and how they will be used | The increased bed capacity will be physically located within the hospital and/or on the hospital’s campus, and bed utilization could be altered as follows through a phased implementation process:  
- Intensive Care (to be used as intensive care beds)  
- Post Anesthesia Rooms 7  
- Medical surgical services: (to be used as med-surg beds)  
- Day Surgery rooms 10  
- Allowed 8 beds for swing beds to be used for patients requiring swing bed care. |
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<tbody>
<tr>
<td>For any capital purchases, how will the facility acquire those purchases, and what are the terms of the purchases?</td>
<td>Capital purchases would be funded through operations including current available cash balances. In addition, philanthropic funds may be available on a limited basis as well.</td>
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</tbody>
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Prior to final approval, DLC will consult with the Maine State Fire Marshall’s Office to verify that the proposed location of licensed bed increases does not create serious life/safety implications.

![Signature](image)

**Signature of person completing this form**

**April 23, 2020**

**Date Signed**

When completed, this form must be emailed to DLC at: Larry.Carbonneau@Maine.gov and Rich.S.Lawrence@Maine.gov.