Dear MaineCare Providers,

This letter is intended to provide you with important information concerning the federal requirement for Home Health Agencies (HHAs) to obtain a qualified surety bond that meets the requirements of 42 CFR § 441.16 and 489.60. A copy of the surety bond must be submitted with each new enrollment, revalidation, or each addition of a new HHA service location.

Your organization is currently enrolled in MaineCare with HHA service locations and will be required to secure and furnish a surety bond when you submit your revalidation application. The amount and terms of the bond that will be required are as follows.

Surety bonds must be in the amount of $50,000 or 15 percent of the annual amount paid to the HHA by MaineCare for the previous State Fiscal Year (SFY), whichever is greater.

In addition, if the HHA has overpayments in the past year that exceed 15% of the annual amount paid, additional bond coverage may be required.

MaineCare has calculated your annual amount paid for SFY 2015, ending June 30, 2015, as $XXXX for all HHA agencies enrolled under FEID (999999999) based on your current provider enrollment. As a result, the total amount of bond that needs to be secured is ($15 *$XXXX or $50,000, whichever is greater.)

The surety bond must be obtained from an authorized surety company and must name the HHA as Principal, MaineCare as Obligee, and the surety company (and its heirs, executors, administrators, successors and assignees, jointly and severally) as surety. The surety bond may be obtained for all HHA service locations within the same Federal Tax ID Number.

The bond must guarantee that, upon written demand for payment by MaineCare with sufficient evidence to the surety, the surety will pay MaineCare the amount demanded. This amount will be paid up to the stated amount of the bond. The bond must provide that the
surety is liable for uncollected overpayments, provided such uncollected overpayments are determined during the term of the bond regardless of when the overpayments took place.

Failure to obtain and provide a copy of the surety bond during enrollment of a new HHA, revalidation, or at the request of MaineCare will result in denial of your enrollment application or termination of your existing provider agreement.

**Stay Informed**

In order to remain informed about provider enrollment and revalidation, visit our Provider Revalidation webpage often and subscribe to our e-message service. We will use e-messages from our automated messaging system as the main communication method for provider enrollment, revalidation, and associated changes. Please sign up for the MaineCare e-message service at: [https://public.govdelivery.com/accounts/MEHHS/subscriber/new?preferences](https://public.govdelivery.com/accounts/MEHHS/subscriber/new?preferences).

Please follow these steps to sign up:

1. Enter your email address in the text box and select “Submit.”
2. Confirm your email address by entering it in the text box.
3. Add a password if you wish (optional).
4. Select “Submit.”
5. Click on the blue link at the bottom that says “Add Subscriptions.”
6. Scroll down to the section for the “Office of MaineCare Services” and check the box for “Provider Revalidation.”
7. Scroll to the bottom of the page and click on “Submit.”

**The following resources are available to assist with the ACA Provider Revalidation initiative:**


It is MaineCare’s goal to ensure all providers are successful when enrolling, re-enrolling, or revalidating for the Provider Revalidation initiative. For additional questions, providers may contact MaineCare by emailing the MaineCare Revalidation email box at: [MaineCareACAREvalidation@MolinaHealthcare.com](mailto:MaineCareACAREvalidation@MolinaHealthcare.com) or by contacting the Provider Services Call Center at: 1-866-690-5585, Option 7; (TTY: 711).

Sincerely,

Provider Enrollment