

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



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**Department of Health and Human Services  
Child Care Licensing**

**Waiver Request Form**

The Commissioner or his/her designee may, upon written request, waive or modify any rule which is not mandated by Maine Statute. The applicant must provide clear and convincing evidence which demonstrates that the applicant's alternative method will comply with the intent of the rule for which a waiver is requested.

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- The alternative method must be adequate to protect the health and safety of children and families.
  - The alternative method must not contradict other applicable rules.
  - Any waiver granted will be only for the term of the licensee's current license.
  - A waiver may not be transferred to either another licensee, or to another site operated by the same licensee.
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State the rule(s) for which a waiver is being requested:

Describe your understanding of the intent of the rule(s): (What was the rule written to accomplish?)

State the reason(s) why the rule cannot be met, and explain why a waiver or modification is being requested:

Describe your alternative method for compliance: (Be specific. Describe how this method will satisfy the intent of the rule. Attach any necessary or required supportive information.)

Program Name: \_\_\_\_\_

Provider or Director Name (Please print): \_\_\_\_\_

Address: \_\_\_\_\_

License Number: \_\_\_\_\_ Licensor's Name: \_\_\_\_\_

Licensee or Director's Signature: \_\_\_\_\_ Date: \_\_\_\_\_