

Maine Board of Licensure of Water System Operators

~Meeting Minutes~

MEETING via In-Person / Zoom
Thursday, May 1, 2026, at 9:00 am

Location: Maine CDC Building, 3rd floor, FISHBOWL Conference Room
286 Water Street, Augusta, ME 04330

Zoom Link: <https://mainestate.zoom.us/j/86184278615>

Members Present:

- Brian McBride – (Vice Chair), Class IV Representative, York Water District
- Mary Bowers –NTNC Representative, Waterworks Mgmt. LLC
- Brian Tarbuck – (Secretary), Professional Engineer Representative, Greater Augusta Utility District
- Shaun Yeatts – Educator Representative, Bath Water District
- Amy Lachance – Director, Maine DHHS, Drinking Water Program
- Louis (Rob) Durgin – Water System Management Representative, Dover-Foxcroft Water District

Members Present (via Zoom):

- Keith Levasseur –Class III Representative, Sanford Water District

Members Absent:

- None

Guests:

- | | |
|---|--|
| ▪ Margaret Machaick, <ul style="list-style-type: none">○ AAG | ▪ Darren Brann, <ul style="list-style-type: none">○ DWP, PSI |
| ▪ Makenzie Bardelli, <ul style="list-style-type: none">○ DWP, MGR | ▪ Denise Douin, <ul style="list-style-type: none">○ DWP, PSI |
| ▪ Maraquita Hollman, <ul style="list-style-type: none">○ DWP, MGR | |

Board Coordinator and Clerk:

- Sarah Fundaun – Maine DHHS, Drinking Water Program; Licensing Coordinator
- Tina Lemieux – Maine DHHS, Drinking Water Program; Licensing Clerk

~~~~~  
Meeting called to order

**9:00 am**

### 1. Introduction of Board Members

a. 6 members present, 1 Zoom present, 0 members absent, 5 guests

### 2. Approve meeting minutes

Motion to accept the minutes – **Friday, February 5, 2026**

1<sup>st</sup>: Brian Tarbuck    2<sup>nd</sup>: Mary Bowers    Vote: Unanimous

### 3. Public Comment

a. None

**4. New Business****a. Budget, FEB 2026 – David Welch, DWP****a. Discussion: \*(hand-out)**

1. With the implementation of CertTracker and updated fee schedule the budget will improve.

**b. BLWSO, vacancies****a. Discussed possible areas to get notice out to qualified Water Operators****a. Newsletter,****b. Positions Available: \*(see 1<sup>st</sup> page of Agenda for instructions to apply)****a. Class 2****b. VSWS****c. Mary Bowers received email from Joseph Boucher, Governor's Office that he will have time to focus on non-legislative board/commission appointments.****c. BLWSO Rules Package – Amy Lachance****a. Update:**

1. Rules Package to AG for final review report
2. The timeline for the review and final report are expected to be soon.

**d. Criteria for Approval of TCHs – Mackenzie Bardelli****a. Discussion****1. Criteria for TCHs:**

- a. Classes geared towards water education and exam skills
- b. Update/Change rules of TCH distribution

**5. Old Business****a. Status of CertTracker Software – David Welch**

Update: Discussion

1. Currently having discussions at bi-monthly meetings via Teams with GEC and DWP
2. Transition for 2026 renewals in CertTracker

**b. PWS Classification, Point Tally**

Update: Discussion - \*Handout

1. Board reviewed appendix point tally and found to be relevant for updated version of rules and regulations.
2. Discussed submission of Point Tally sheet handout and highlighted areas of interest.

---

 ADJOURNED –
**10:45 am**

Motion to adjourn.

❖ 1<sup>st</sup>: Brian McBride2<sup>nd</sup>: Brian Tarbuck

Vote: Unanimous

---

**Next Meetings: Quarterly 2026**

1. Q1 – 2/5/2026 – MRWA ANNUAL CONFERENCE – 2026, Civic Center, Augusta (afternoon)
2. Q2 - 5/1/2026 – Drinking Water Program – 2026, CDC Building, downtown Augusta
3. Q3 - 8/7/2026 – Drinking Water Program – 2026, CDC Building, downtown Augusta
4. Q4 - 11/6/2026 – Drinking Water Program – 2026, CDC Building, downtown Augusta