

Maine Board of Licensure of Water System Operators

~Meeting Minutes~

MEETING via In-Person / Zoom
Thursday, February 5, 2026, at 2:00 pm

Location: Augusta Civic Center, 76 Community Dr, Augusta, ME 04330
Zoom Link: <https://mainestate.zoom.us/j/86184278615>

Members Present:

- Brian McBride – (Vice Chair), Class IV Representative, York Water District
- Mary Bowers – NTNC Representative, Waterworks Mgmt. LLC
- Brian Tarbuck – (Secretary), Professional Engineer Representative, Greater Augusta Utility District
- Shaun Yeatts – Educator Representative, Bath Water District
- Keith Levasseur – Class III Representative, Sanford Water District
- Amy Lachance – Director, Maine DHHS, Drinking Water Program
- Louis (Rob) Durgin – Water System Management Representative, Dover-Foxcroft Water District

Members Present (via Zoom):

- none

Members Absent:

- Suzanne Yerina – (Chair), VSWS Representative, Haley Ward, Inc

Guests:

- Makenzie Bardelli, DWP
- Don Swartz
- Jeff Twitchell
- Chuck Applebee
- Tom Bahun
- Kathy Rodgers
- Mark McCluskey

Board Coordinator and Clerk:

- Sarah Fundaun – Maine DHHS, Drinking Water Program; Licensing Coordinator
- Tina Lemieux – Maine DHHS, Drinking Water Program; Licensing Clerk

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Meeting called to order

**2:00 pm**

### 1. Introduction of Board Members

a. 7 members present, 0 Zoom present, 1 members absent, 7 guests

### 2. Approve meeting minutes

Motion to accept the minutes – **Friday, November 7, 2025**

1<sup>st</sup>: Mary Bowers

2<sup>nd</sup>: Keith Levasseur

Vote: Unanimous

### 3. Public Comment

a. None

#### 4. New Business

a. **VOTE: New Officers for 2026: Chair / Vice-Chair / Secretary**

- i. BLWSO Vote for new officers of 2026

**CHAIR:** **BRIAN MCBRIDE**

**VICE CHAIR:** **ROB DURGIN**

**SECRETARY:** **BRIAN TARBUCK**

Motion to vote for order as above.

1<sup>st</sup>: Keith Levasseur

2<sup>nd</sup>: Brian Tarbuck

Vote: Unanimous

a. **CEC BLWSO ANNUAL REPORT 2025 – Board Clerk**

- a. Annual report submitted to Maine Secretary of State for BLWSO

b. **Budget, FEB 2026 – David Welch, DWP**

- a. discussion

c. **BLWSO, vacancies**

- a. Positions Available: \*(see 1<sup>st</sup> page of Agenda for instructions to apply)
- a. Class 2
  - b. VSWS

d. **BLWSO Rules Package – Amy Lachance**

- a. Update: Rules Package to AG for final review report

e. **Maine Water Operator Resource Center – Charles Applebee**

- a. Introduce concept of Resource Center to Board

f. **Status of CertTracker Software – David Welch**

- a. Update: Currently having discussions at bi-monthly meetings via Teams with GEC and DWP

g. **Criteria for Approval of TCHs – Mackenzie Bardelli**

- a. Discussion
- a. Criteria for TCHs
  - b. Classes geared towards water education and exam skills

h. **Operator Exam Locations and Options – Mackenzie Bardelli**

- a. Discussion
- a. WPI, pressure and problems

i. **2026 WPI Conference – January 27-30, Hilton Head, SC**

- a. 2026 WPI Conference - Mary Bowers interested in attending

**j. PWS Classification, point tally**

- a. Introducing topic for future meetings
  - a. Board reviewed appendix point tally and found to be relevant for updated version of rules and regulations.
  - b. To be discussed at next meeting, 5/1/2026.

**5. Old Business**

- a. None

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ADJOURNED –

**3:18 PM**

Motion to adjourn.

❖ 1<sup>st</sup>: Mary Bowers

2<sup>nd</sup>: Brian Tarbuck

Vote: Unanimous

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**Next Meetings: Quarterly 2026**

1. **Q1 – 2/5/2026** – MRWA ANNUAL CONFERENCE – 2026, Civic Center, Augusta (afternoon)
2. **Q2 - 5/1/2026** – Drinking Water Program – 2026, CDC Building, downtown Augusta
3. **Q3 - 8/7/2026** – Drinking Water Program – 2026, CDC Building, downtown Augusta
4. **Q4 - 11/6/2026** – Drinking Water Program – 2026, CDC Building, downtown Augusta