

Janet T. Mills
Governor

Sara Gagne-Holmes
Acting Commissioner



Maine Department of Health and Human Services
Maine Center for Disease Control and Prevention
11 State House Station
220 Capitol Street
Augusta, Maine 04333-0011
Tel: (207) 287-3771; Toll Free: (888) 664-9491
TTY: Dial 711 (Maine Relay); Fax: (207) 287-1093

Application for Verification of a Vital Record

Please print or type data in the columns below. Differences, if any, will be entered in column for Data, Research, and Vital Statistics (DRVS) use.

	Agency Use	DRVS Use Only		
Birth	Name of Child			
	Date of Birth			
	Place of Birth			
	Sex			
	Name of Parent(s)			
Marriage	Name of Party 1			
	Residence			
	Name of Party 2			
	Residence			
	Date of Marriage			
Death	Name of Decedent			
	Date of Death			
	Place of Death			
	Date of Birth (or age)			
	Residence			
Divorce	Name of Party 1			
	Residence			
	Name of Party 2			
	Residence			
	Date of Divorce			
DP	Name of Domestic Partner 1			
	Name of Domestic Partner 2			
	Date of Domestic Partnership			
State Agency	<input type="checkbox"/> Check box if a certified copy is needed. How many copies are needed? (3 maximum)			
	Specify the reason(s) a certified copy is needed for each copy:			
	<input type="checkbox"/> Check box if a non-certified copy of the vital record is needed via e-mail. (Not a legal document)			
	Name of State Agency: Contact Person: E-mail: Phone Number: Mailing Address: City, State & Zip:			
Date of Filing		State File Number	Verified by	Date

State agencies state agencies will not be charged for records in accordance with 5 M.R.S. § 42. Please fax the completed verification form to (207) 287-1093 or email the completed form to kristin.sprague@maine.gov. Processing times for verifications take approximately 10-15 business days. If you have a time sensitive matter or need the information by a particular date, please note that on the verification form. Kristin may be reached at (207) 287-3100.