

Maine Immunization Programs (MIP) Best Practice for Recording Vaccine Temperatures

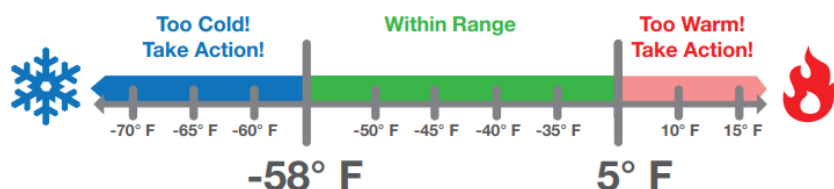
Store Refrigerated Vaccines at 40°F

Store Frozen Vaccines at -10°F

Refrigerated Vaccines



Frozen Vaccines



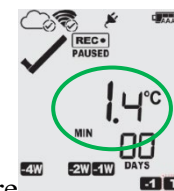
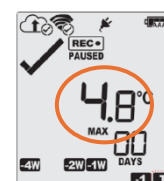
Keeping the refrigerator at 40°F and the freezer at -10°F helps to create a buffer for any potential temperature excursions

Record Daily Temperatures

MIP requires minimum and maximum temperatures to be obtained daily. This is an opportunity for someone to physically view the unit and make sure everything looks to be in working order.

Document time temperatures are reviewed on the paper log.

- Press the **Review/Mark** button once on your DDL
- Current **maximum** temperature will display on the screen
- where the current temperature was previously showing. Record this under the max temp box on the paper temperature log.
- Press the **Review/Mark** button on your DDL again.
- Current **minimum** temperature will now be displayed on the screen. Record this under the min temp box on the paper temperature log.
- Press **Start/clear/stop** button to return to the **current** temperature.



The temperature log must have initials of the individual recording and any actions taken if necessary.

If office is closed, check the box that says, “office closed”. See example below.

Any out-of-range temperature-
TAKE ACTION.

- Review LogTag Online to confirm time out-of-range.
- Contact MIP as well as vaccine manufacturers with temperature information to confirm vaccine viability.
- Move vaccines to back up location if temperature remain unstable until the unit is serviced or a new unit is purchased.
- Obtain 7 consecutive days of in range temps, vaccines can be moved back.

NO backlogging temperatures or pre-logging time/initials allowed.

Maine Immunization Program Refrigerator Temperature Log

PIN# 1234

Month/Year: January 2026

Record the minimum & maximum readings for your Refrigerator once daily in the morning. Acceptable temperatures for the Refrigerator must fall between **36°F and 46°F (2°C and 8°C)**. Please contact the vaccine manufacturer if your temperatures are outside of this acceptable range. Please use the comments box to document any follow up from out of range temperatures.

Day	Time	Office Closed	MIN Temp 24 Hours	MAX Temp 24 Hours	Initials
1	AM 8:00	☐	39.2	41.1	EC

Day	Time	Office Closed	MIN Temp 24 Hours	MAX Temp 24 Hours	Initials
18	AM	☒			



Maine Immunization Program

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