

Maine-Health Care Coalition: Downeast Chapter

Draft Vision: Downeast partnerships that illuminate the path to resilience

Draft Mission: Prepares health care delivery systems to respond to emergencies and disasters.

MEETING MINUTES

Date: July 14 2026
Time: 1:00 PM - 2:30 PM
Location: Zoom

Attendance

Neva Anderson <i>NL EMMC, Maine Coast, & Blue Hill</i>	Andrew Sankey <i>Hancock County EMA</i>	Lisa Hanscom <i>Washington County EMA</i>
Christine Day <i>Washington County EMA</i>	Rod Tirrell <i>Eastport Health & St Croix Health Care</i>	Jesse Samdahl <i>Hancock County EMA</i>
James Hoke <i>Birch Bay Retirement Village</i>	Bill Lee <i>Calais Fire & EMS</i>	Scott Guillerault <i>Ellsworth Fire & EMS</i>
Hannah Dieterich <i>Maine CDC- HCC</i>	Clem Deveau <i>AMHC</i>	Danielle Day <i>MDI Hospital</i>
Alfred May <i>Maine CDC</i>		

Leadership

Chapter Chair
Danielle Day
MDI Hospital

Chapter Vice Chair
Alfred May
Maine CDC

Chapter Representative
Danielle Day
MDI Hospital



Your active participation is crucial for the success of the meeting. Thank you for your commitment.



Agenda

- Welcome, introductions and attendance.
- Review & approval of previous meeting minutes
- Downeast HCC Strategic Plan
- Priorities, Next Meeting, and Training Updates

Minutes of Meeting

Opening and Business Items

- Danielle Day (*Chair*) and Al May (*Vice Chair*) welcomed all members to Maine-HCC Downeast Chapter.
- Attendees were requested to put their names in the attendance sheet provided.
- A review of the April 16 meeting minutes: motion to accept them was called, moved by Bill Lee and seconded by Scott Guillerault: all approved.
- The meeting agenda was presented and reviewed.

Downeast Chapter HCC Strategic Plan for 2027

Al utilized PowerPoint slides to describe the planning for the next year. Here are highlights:

- What is the Healthcare Preparedness Program:
- Cooperative agreement between the US CDC and Maine CDC to support a healthcare coalition model at the state and local level that prepares healthcare entities to deliver services during emergencies to save lives.
- Some of the key deliverables that Maine CDC needs to meet:
 - Annual HVA (one planned in 2026)
 - Readiness and Recovery Plans (2026)
 - Exercise and Training (annually through 2029)
- Activities
 - Training & Exercise Assessment & Plan: Completed
 - Communications Improvement & Plan
 - Resource Sharing
 - Medical Surge Exercise
- Downeast HVA 2024 - 2026
 - Identified Wildfires as Priority
 - Education and Tabletop Exercise
 - Identify Air Quality as Priority
 - Education and Tabletop Exercise
 - Created Resource Guide for each priority
- Review 2024 HVA for next set of priorities
 - Stetewide Priority: Cybersecurity
 - Downeast priorities
 - Major Communication Disruption
 - Supply Chain Shortage/Disruption
 - Training and Exercise Assessment
 - Develop trainings from needs assessment

Minutes of Meeting

Planning for remainder of 2026 and in 2027

- The state requires district to conduct an HVA annually, however we may be able to work off the previous HVA conducted in 2024.
- For our Downeast October Meeting, there will be two in person meetings to provide technical assistance to HCC Members to review their emergency operations plans, to get input on how to conduct a site specific HVA, and to learn more about cybersecurity.
- For our January and April 2027 meetings, the Downeast Chapter will be looking at two technology based hazards--major communication disruption and supply chain shortages and disruption.

Some Ideas for improving engagement

- Have an annual meeting with a barbeque or meal to let members get to know each other.
- Develop an event to attract non-traditional partners to come and talk about emergency and non-emergency planning.
- Have a hands-on meeting or exercise so that organizations can test their plans and people.
- Connect with other state partners and discuss how they are meeting emergency preparedness in rural areas.
- Consider how the HPP framework works in Downeast and how then to engage partners in understanding and using it.
 - HPP Functions
 - HPP Capabilities

Downeast Chapter Meetings:

2026: January 13, April 14, July 14, & October 13

2027: January 12, April 13, July 13, & October 12

Information:

- Maine Responds: <https://www.maineresponds.org/>
- Maine Health Alert Network Advisories: <https://www.maine.gov/dhhs/mecdc/health-professionals/health-advisory-notices>
- Maine HAN: <https://mainehan.org/>
- Healthcare Coalition of Maine: <https://www.maineccs.org/>

Trainings

ICS Trainings

- [ICS-100: Introduction to the Incident Command System](#)
- [ICS-200: ICS for Single Resources and Initial Action Incidents](#)
- [IS-700: National Incident Management System, An Introduction](#)
- [IS-800: National Response Framework, An Introduction](#)
- [IS-2200 Basic EOC Functions](#)

To register for and participate in any training provided by FEMA you need to register for a [FEMA Student Identification \(FEMA SID\)](#).

Outcomes

- Next meeting is in person on Tuesday, October 13, 2026
 - Hancock County: 9:00 am to 12:00 pm
 - Washington County: 2:00 to 5:00 pm

Meeting adjourned at 2:30 pm.