

The Katie Beckett Program

A step-by-step guide through the application process

Last updated March 2026



Welcome

The purpose of this guide is to outline the steps for applying to MaineCare’s Katie Beckett program and to help families clearly navigate the application and renewal processes.

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Who's who

There are several offices and agencies involved in determining eligibility for the Katie Beckett program.

Maine Department of Health and Human Services (DHHS)

DHHS provides health and social services to approximately one out of three Mainers, including children, families, older Mainers, and individuals with disabilities, mental illness, and substance use disorders.

Office for Family Independence (OFI)

This is the DHHS agency that determines if someone is financially eligible for MaineCare, including the Katie Beckett program. OFI also processes annual financial renewals, changes in circumstances, and premium processing for Katie Beckett.

Office of MaineCare Services (OMS)

This is the DHHS agency that administers the MaineCare program by paying providers for the services they provide to MaineCare members. OMS tracks each Katie Beckett member's financial charges to ensure that it does not exceed the maximum amount that MaineCare will pay each year based on the level of care needed.

Medical Review Team

This team is responsible for reviewing a child's medical documents to determine if they meet the definition of disability required for the Katie Beckett program. There is more information about this process below in **Step 2**. DHHS currently has a contract with the University of Massachusetts to conduct these reviews. This team sets the schedule for ongoing medical eligibility renewals—some are annual, and some are less frequent depending on the child's medical status.

Acentra

This agency currently has a contract with DHHS to complete the medical assessment to determine if the child meets the standards for institutional level of care. There is more information about this process below in **Step 3**. Acentra sets the ongoing annual schedule for level of care reassessments, which may or may not align with the annual financial renewal done by OFI.

Frequently asked questions (FAQs)

What is MaineCare?

MaineCare is Maine's Medicaid program, funded by the federal and state governments. MaineCare provides free or low-cost health insurance and other health benefits to Mainers who meet certain eligibility requirements. Requirements are usually based on income, disability, age, or citizenship status.

What is the Katie Beckett program?

Katie Beckett is a MaineCare program that provides medical coverage for children living at home with long-term disabilities or complex medical needs. Katie Beckett program eligibility allows these children to be cared for at home instead of in an institution. A child may qualify for the Katie Beckett program if their family makes too much money to qualify for MaineCare, but meets other eligibility requirements, including:

- Be under 19 years of age.
- Have a physical or mental disability that will last at least 12 months.
- Require a level of care typically provided in a psychiatric hospital, nursing facility, or group home.
- Meet Social Security Disability standards.
- Live at home with their family.
- Not be eligible for MaineCare in another category.
- The child must have a monthly income less than 300% of the Supplemental Security Income (SSI) and resources less than \$2,000.

What is a renewal?

Each year, a child who receives MaineCare through the Katie Beckett program will need to renew their benefits to continue getting coverage. This process checks to see if they still qualify since things like income, expenses, assets, household size, or medical needs may change. There is detailed information below in [Step 6](#) about annual renewals for the Katie Beckett program.

What is a cap?

The cost of providing care to a child on the Katie Beckett program must not exceed the annual cost of institutional care that would be needed for the child (which is determined by OMS). This cost is different for every child, and you will receive information about what the child's cap is when you get the Notice of Decision letter from OFI. OMS is responsible for tracking the child's costs in relation to their cap.

What benefits can a child access through the Katie Beckett program?

Children receiving MaineCare coverage through the Katie Beckett program can access full MaineCare benefits, as long as they remain within the identified cap.

Some examples of services that may be covered by MaineCare include:

- Well-child visits
- Doctor or specialist visits
- Prescription medications
- Behavioral health services
- X-rays and labs
- Emergency and hospital visits
- Dental services
- Immunizations, also called vaccines or shots (including COVID-19 vaccines)
- Eye exams
- Transportation to and from MaineCare-covered services

Children and young adults under age 21 with MaineCare (including those receiving MaineCare coverage through the Katie Beckett program) are also part of the VitalCare for Kids (EPSDT) program. This program is designed to make sure children and young adults receive early detection and treatment to address health problems as soon as possible. VitalCare for Kids can cover a wide range of medically necessary preventive, dental, developmental, behavioral health, and specialty services that are not normally covered by MaineCare.

To learn more, visit the OMS Children's webpage at www.maine.gov/dhhs/oms/mainecare-options/children or email DHHS.EPSDT@maine.gov.



Application Process

Step 1:

Submit a MaineCare application

The first step is to submit a MaineCare application. OFI reviews if a child qualifies for MaineCare based on their family size and income.

- If a child qualifies based on family size and income, they will receive full MaineCare benefits, and you don't need to continue with the Katie Beckett medical review processes.
- If a child doesn't qualify based on family size and income, you will continue applying for MaineCare through the Katie Beckett option.



Even if you're unsure if a child would qualify, we encourage you to apply or reach out to OFI with questions (call 1-855-797-4357 and select the menu option for Long Term Care. TTY users, dial 711 for Maine relay).

How do I apply to MaineCare?



Option 1: Apply to MaineCare online at [MyMaineConnection.gov](https://www.maine.gov/dhhs/ofc/mymaineconnection)



Option 2: Download a paper application at www.maine.gov/dhhs/ofc/applications-forms and mail it to:

Office for Family Independence

114 Corn Shop Lane

Farmington, ME 04938

or E-mail it to Farmington.DHHS@Maine.gov

or Fax it to (207) 778-8429.



Option 3: Visit one of the DHHS district offices and apply in person. The list of district offices can be found at www.maine.gov/dhhs/about/contact/offices.

When filling out the MaineCare application, be sure to state that the child has a disability. This should prompt the OFI eligibility specialist to screen for the Katie Beckett program if they do not qualify for MaineCare based on family size and income. There are several ways you can do this.

If you are applying using a paper application:

- Check the “Katie Beckett” box on the top of page 3 of the application.

Getting Started

Making a selection is optional. If you would like this application screened for only a specific type of coverage please indicate which program you would like to apply for below. If this section is left blank we will review eligibility for all MaineCare programs.

- MaineCare
- Katie Beckett**
- Limited Family Planning Services
- Special Benefit Waiver
- Medicare Savings Program
- Maine Rx/DEL

OR

- Check the “Yes” box to the question at the top of page 7 of the application, and write in the child’s name

Other questions about your household

Does any applicant have a special health care need, physical disability or mental health condition that limits their ability to work, attend school, or take care of their daily needs (like bathing, dressing, daily chores, etc.)? Yes No

If yes, who? **Child’s name**

OR

- Write “Katie Beckett” anywhere on the application.

If you are applying online on My Maine Connection:

When you get to the “Household Information” section of the application, select “Yes” for the question, “Is anyone in the household blind or disabled?” Type in the child’s name when prompted.

The screenshot shows the 'Household Information' section of an online application. The question 'Is any applicant blind or disabled?' is circled in red, and the 'Yes' button is also circled in red. The page title is 'Household Information' and it is 'Section 1 of 5'. There is a 'Health' icon and a note: 'Please answer as many questions as you are able. If you attempt to continue to the next section without completing a required field, you will be prompted to return to the required question and fill in the missing information.' Below the question, there are 'Yes' and 'No' buttons.

After you apply, OFI will review your application. If a child does not qualify for MaineCare due to family size and income, they will receive a MaineCare denial letter. **This does not mean the child is not eligible for the Katie Beckett program.** You should proceed with the next step of the application process.

If you have questions about the status of the child's application or about a denial you have received, you should reach out to OFI at 1-855-797-4357 and select the option for Long Term Care.

If you need help filling out the MaineCare application, watch the video tutorials¹ that walk you through the application process, or call OFI at 1-855-797-4357.



When you apply for MaineCare, you may be asked to provide some or all of the following information for each person applying. Having this information available when you apply will make applying easier and faster.

- **Documentation of all earned and unearned income in the household.**

Examples include:

- **Paystubs** (full current month) for each working parent.
- **Tax returns** for any self-employed household member. If any parent is self-employed, we will need that parent's personal income tax return and business income tax return for any S-corporations or Partnerships.
- **Copies of benefit award letters** for all gross income sources (before taxes) for any individual in the household who is currently receiving unearned income. Examples of unearned income include VA benefits, pensions, workers' compensation, annuities, Social Security, and disability.
- **Any other income** (for example: rental, investment, or child support).
- **Copies of the private health insurance card** (front and back) if the child has one, along with proof of premiums paid.
- **Proof of all assets owned by the child** requesting Katie Beckett coverage. This includes current bank statements, certificates of deposit, trust accounts, retirement accounts, and life insurance policies.

¹www.mymaineconnection.gov/benefits/s/help-articles?helpCategory=BA_Video%20Tutorials&language=en_US



Step 2:

Submit the Disability Determination Packet

To qualify for Katie Beckett coverage, a child must have a physical or mental health condition—or a combination of conditions—that seriously affect the child’s daily life. These conditions must be expected to last at least 12 months or be considered life-threatening.

In order to determine if a child meets the level of disability required, a Disability Determination Packet must be completed and submitted. The packet can be found online at www.maine.gov/dhhs/sites/maine.gov/dhhs/files/documents/Disability-Determination.pdf.

The packet asks questions about:

- Information about the nature of the child’s disability.
- The child’s full health history.
- The child’s education and work history.
- An evaluation of Activities of Daily Living.



MaineCare Disability Determination

What is a MaineCare disability determination?

This form is a request for a MaineCare disability determination. It is a supplement to the MaineCare application. A MaineCare disability determination is the Medical Review Team’s decision whether you meet the Social Security Administration’s definition of disability. Those who are determined to meet that definition may be eligible for MaineCare based on that determination.

Who can complete the form?

This form should be filled out by you or an adult member of your household, or a relative, friend, or authorized representative who is familiar with your medical history. If you would like to appoint an authorized representative to act on your behalf, you may do so by filling out an Appointment of Representation form, available at any regional office or online at <http://www.maine.gov/dhhs/ofi/forms.shtml>.

What information do I need to provide?

You need to list all your health care providers, along with contact information and a Release of Information form, found at the end of this form, for each provider you list. It is important that the information you provide is complete and accurate.

Do I need to see a doctor?

If you have not had any medical or psychological appointments in the last 12 months, you need to find a provider and schedule an evaluation appointment. DHHS will pay for this appointment. You will need to tell us the date and time of this appointment, and the provider’s name and contact information.

What if I have questions about the form?

Please call 1-855-797-4357 if you have any questions about this form.

Do I need to complete a MaineCare application?

If you do not already have MaineCare, you need to complete a MaineCare application. Applications can be found at any regional office, or online at <http://www.maine.gov/dhhs/ofi/public-assistance/>. You can also apply for MaineCare online at <https://www1.maine.gov/benefits/account/login.html>.

When you have completed this form, please do the following:

- 1) Please double-check that you have filled out the entire form. Completing the form thoroughly is necessary for the Medical Review Team (MRT) to process your request. If you need more space, please use the space provided at the end of this document. You may also submit additional pages if needed.

THE SOCIAL SECURITY
ADMINISTRATION'S
DEFINITION FOR BEING
DISABLED

“The law defines disability as the inability to engage in any substantial gainful activity (SGA) by reason of any medically determinable physical or mental impairment(s) which can be expected to result in death or which has lasted or can be expected to last for a continuous period of not less than 12 months.”

Source:
<https://www.ssa.gov/disability/professionals/bluebook/general-info.htm>

The last three pages of the packet are medical release forms for the child's providers. The Medical Review Team will contact providers using the signed release forms from the Disability Determination packet to collect and review medical information. Providers have 30 days to submit medical records. Communicating with providers before submitting the packet can help prepare the providers to complete the request by the due date.

It is helpful to attach a letter or make a note on the packet under the "Additional Information" section to indicate that the application is for the Katie Beckett program. **There is no option in the Disability Determination Packet to indicate that you are applying for the Katie Beckett program, so you must include your own statement.**

When you have completed the packet, please do the following:

1. Double-check that you have filled out the entire packet. Completing the packet in full is necessary for the Medical Review Team to process your request. If you need more space, you may also submit additional pages.
2. Include a release for each of the child's provider(s) you have listed. The release forms must include the child's name and date of birth and your initials in each of the four spaces authorizing release of information.
3. **Contact the child's provider(s) to let them know that you have requested a MaineCare disability determination for the child.** Please tell the provider(s) that we will be requesting medical records from them. The provider(s)' on time response in providing clear and complete information is important for timely processing.
 - a. If you already have medical records, please provide copies of those records with the packet.

4. Mail the completed packet, along with the completed medical release forms to the following address:

Farmington District Office
114 Corn Shop Lane
Farmington, ME 04938



TIP:

You can speed up the Katie Beckett application process by submitting the MaineCare application and the Disability Determination packet at the same time.

Step 3:

Complete a Level of Care Medical Assessment

To be eligible for the Katie Beckett program, the child must also meet the level of care requirement. OFI will make a referral to Acentra to complete a medical assessment. This happens after the Medical Review Team has determined that the child may be eligible under the Katie Beckett program. If your child is currently institutionalized, there may be additional steps or a documented discharge date needed before an assessment can be scheduled.

Acentra will call you to set up the assessment. If they cannot reach you after three phone call attempts, they will cancel the assessment referral, and you will need to reach out to OFI to start the process over.

The assessment is scheduled with a registered nurse over Zoom and lasts for about one hour. A parent or legal guardian and the child must both be present during the assessment. The assessment will ask about:

- The child's physical and mental abilities.
- Medications prescribed.
- Any therapies the child is currently in.

The nurse who does the child's assessment will need some medical documentation from you ahead of time. Please see the Child's Medical Documentation Checklist on Acentra's website at me.acentra.com/katie-beckett-benefit/ to help you collect the medical documentation needed. Fax or mail the child's medical documentation to:



Fax: 1-866-325-4752

Mail: Acentra Health

Katie Beckett Program
82 Running Hill Rd., Suite 202
South Portland, ME 04106

If you have questions about the assessment or what documentation you need, call Acentra at 1-866-521-0027, option 2.

Step 4:

Communications

You will receive communications from OFI and/or Acentra following each step of the application process.

After you submit a MaineCare application

- OFI will mail a letter when the financial eligibility process is complete. If coverage is approved, separate mailings will be sent that include the MaineCare identification card for the child and information regarding monthly premiums (see more information about this in **Step 5**).
 - Remember, if a denial occurs because the child is not financially eligible for MaineCare, **this does not mean the child is not eligible for the Katie Beckett program**. You should proceed with the next step of the application process, filling out the Disability Determination packet.

After you submit the Disability Determination packet

- If the Medical Review Team determines that a child meets the level of disability required, no approval letter is sent out. They will refer you to Acentra, who will call you to schedule the level of care medical assessment.
- If the Medical Review Team determines that a child does not meet the level of disability required, OFI and the Medical Review Team will send letters that include a denial reason. The letters will also explain your right to reconsideration and/or fair hearing.

After the Level of Care Medical Assessment

- Acentra will send a letter after the Assessment is complete.
 - If the child is denied because the level of care requirement is not met, the letter will include a more detailed reason for denial.
 - If the child is approved for MaineCare coverage through the Katie Beckett program, you will also receive a Notice of Decision letter from OFI.

You have the right to appeal any denial that the child received.

- If you wish to appeal a denial decision for any reason, contact OFI at 1-855-797-4357 to request a hearing.
- You can submit a reconsideration or an appeal if the disability determination is denied by the Medical Review Team or if the level of care requirement is denied by Acentra.
 - **Reconsideration:** If there is new medical evidence, complete and return the Request for Reconsideration form included with the disability decision letter and send it back to OFI.
 - **Appeal:** You can appeal the Medical Review Team's and/or Acentra's decision. When you request an appeal, the Medical Review Team or Acentra will file a report with the DHHS Fair Hearing Department notifying them of your request. The DHHS Fair Hearing Office will schedule a date and time for the fair hearing to take place. They will notify both you and the Medical Review Team/Acentra of the scheduled date and time.



It is important to read every letter you receive in full to make sure you are getting all the important information.

- If you have any questions about the letters you receive from OFI, call OFI at 1-855-797-4357 and select the menu option for Long Term Care.
- If you have any questions about the letters you receive from Acentra, call 1-866-521-0027, option 2.



Sample Notice of Decision Letter from OFI



Maine Department of Health and Human Services
Office for Family Independence

Regional Office Address
457 Alfred Street
Biddeford, ME 04005

Re. SARAH SMITH
ID: 17000001A
Next Review: Aug 31, 2026

SARAH SMITH
35 ANTHONY AVE
AUGUSTA, ME 04330

Nov 4, 2025

Notice of Decision

Why am I getting this letter?

You are getting this letter because we have made a decision on your MaineCare benefits.

Who is in this household?

Name	Date of Birth	ID Number
SARAH SMITH	Jul 30, 1980	17000001A
MATT SMITH	Apr 1, 1980	17000002A
SAM SMITH	Jun 13, 2008	17000000A
CHRIS SMITH	Dec 13, 2013	17000003A

MaineCare Eligibility Results

What are SAM SMITH's MaineCare eligibility results? (ID: 17000000A)

Program	Status	Date
Katie Beckett	Approved	Starting Dec 1, 2025

What other information do I need to know about the household's approved MaineCare benefits?

Katie Beckett is an eligibility category in the MaineCare program that provides medical coverage for children who have long-term disabilities or complex medical needs and who live at home. There is a monthly premium for this coverage. They will receive a bill with instructions on how to pay. Premiums are due the first of each month. If premiums are not paid timely coverage will end.

Questions? Call 855-797-4357 (TTY call Maine relay 711)
You can call Monday - Friday, 7am to 4pm
To receive your notices electronically, go to <http://www.MyMaineConnection.gov>

Sample Letter from Acentra

Janet T. Mills
Governor

Sara Gagné-Holmes
Commissioner



Maine Department of Health and Human Services
11 State House Station
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-3005
TTY: Dial 711 (Maine Relay)

October 27, 2025

Guardian of [REDACTED]
[REDACTED]

RE: Katie Beckett Medical Eligibility Determination Assessment Outcome

Dear Parent or Guardian of [REDACTED]

During your child's Katie Beckett assessment on [REDACTED] he/she was found to be medically eligible for the Katie Beckett program under the following section of the MaineCare Benefits Manual:

- Nursing Facility
- Psychiatric Hospital
- Individuals with Intellectual Disabilities, Nursing
- Individuals with Intellectual Disabilities, Group Home
- Hospital (approval by OMS Medical Director is required)

During your child's Katie Beckett assessment on _____ he/she was found NOT to be medically eligible for the Katie Beckett program for the following reason(s):

- Medical documents did not support the need for institutional level of care as described in the MaineCare Benefits Manual.
- Other: _____

The eligibility decision was made in accordance with the following policies in the MaineCare Benefits Manual.

<https://www.maine.gov/soc/cec/rules/10/ch101.htm>

Chapter X, Section 3 - Katie Beckett Benefit
Chapter II, Section 45 - Hospital Services
Chapter II, Section 46 - Psychiatric Hospital Services
Chapter II, Section 50 - Individuals with Intellectual Disability Services
Chapter II, Section 67 - Nursing Facility Services



Step 5:

Pay Premiums

Premiums are what you pay each month for insurance. They are based on household income and family size. Premiums for the Katie Beckett program are reduced if your child has other insurance.

Note: If insurance costs are paid by the Private Health Insurance Premium (PHIP) program, no reduction will be applied. (More information about PHIP can be found at www.maine.gov/dhhs/oms/mainecare-options/limited-benefits)

Premiums begin when coverage is granted and are billed every three months. Your premium may include a retroactive period. For example, if coverage was requested for two months prior to the application month, a premium will be due for each of those two months and the initial three-month period.

Premiums can be paid in full at any time during the three-month period but must be paid no later than the 15th of the final month in that period. For example, if the three-month period is from January to March, the premium must be paid by March 15. If the premium is not paid by the 15th of the final month in that period, a gap in coverage may occur.

To pay your premiums online, go to <https://me.accessgov.com/ofl/Forms/Page/ofl/dhhspayment/1>. You will receive more information on paying premiums in the Notice of Decision letter sent by OFI.

Sample Premium Letter from OFI



Maine Department of Health and Human Services
Office for Family Independence

Regional Office Address
457 ALFRED STREET
BIDDEFORD, ME 04005

Re: SAM SMITH
ID: 10000000A
LE-CME112

SARAH SMITH
35 ANTHONY AVE
AUGUSTA, ME 04330

November 5, 2025

MaineCare Premium – Action Required

Why Am I Getting This Notice?

The following members of your family get Katie Beckett Waiver.

Sam Smith 10000000A

To get this type of MaineCare coverage you must pay a fee.

How Much Is The Fee?

You must pay \$51.00 each month.

When Do I Need to Pay the Fee?

Here is a list of the monthly fees and their due dates. Fees must be paid on or before the due date.

PERIOD	AMOUNT DUE	DUE DATE
December 2025	\$51.00	December 31, 2025
January 2026	\$51.00	January 31, 2026
February 2026	\$51.00	February 28, 2026

Total Balance Due: \$153.00

Amount Paid: \$0.00

How Do I Pay The Fee?

You can send payments to the following address:

Payment Processing Center
11 High Street
Houlton, ME 04730

You can also pay online. Please visit OFI's webpage for more information and the link to the online payment portal: <https://www.maine.gov/dhhs/ofi/programs-services/health-care-assistance>

If the fee is not paid by the 15th of each month, a lapse in coverage may occur.

What Happens if I Don't Pay the Fee by the Due Date?

If you don't pay the fee by the due date, Katie Beckett Waiver coverage may end for the persons listed above.

What if I Have Questions?

You can call 855-797-4357 to talk with an eligibility worker.

Reminder:

- Do not send cash
- Make check or money order payable to: **TREASURER, STATE OF MAINE**
- Please make sure you have signed the check and have included both your check and this premium notice in the enclosed return envelope.
- You do not need a stamp.

Step 6:

Annual Renewals

Eligibility for MaineCare coverage through the Katie Beckett program is reviewed annually.

OFI will review financial eligibility for MaineCare on an annual basis. You will receive a renewal form to complete every 12 months to see if the child can continue to receive MaineCare benefits and coverage through the Katie Beckett program. Recent income verification for the child and parents/legal guardians will need to be submitted with the renewal.

Sometimes, financial eligibility can be determined without you having to submit any documents. This is called an automated, or *ex parte*, renewal. OFI will check financial eligibility by using other reliable, available data sources, like tax data from the Internal Revenue Services. *Ex parte* renewals reduce the administrative burden on both members and OFI staff by reducing the amount of paperwork that must be completed and processed. If the child's financial eligibility can be renewed this way, you will not receive and will not need to complete a renewal form.

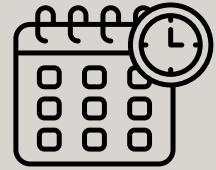
The **Medical Review Team** will review medical eligibility and will determine when the next disability redetermination date will be, if needed. This date is set by the Medical Review Team and may be one year from the initial determination or several years out. Call OFI at 1-855-797-4357 and select the menu option for Long Term Care to find out the child's disability redetermination date.

Acentra will review level of care eligibility on an annual basis. You will receive a letter from Acentra two months before the review is due that will include a list of the medical records you will need to gather before your interview. Acentra will call you one month before reassessment is due to schedule the assessment.



Helpful tips

OFI works to process MaineCare applications within 45 days. You should expect to receive communications from OFI in that timeframe. If it has been over 45 days since you submitted a MaineCare application and you haven't heard anything from OFI, call OFI at 1-855-797-4357.



If you receive a Notice of Decision letter that says the child doesn't financially qualify for MaineCare, you should hear from OFI about the next steps of the Katie Beckett application process. If you don't, call OFI at 1-855-797-4357 and select the option for Long Term Care.



Talk with the child's medical providers about the application. It can be helpful to talk with the child's provider about correct medical terminology and language to use when filling out the paperwork. Additionally, giving the provider a heads up about the paperwork that will need to be released can help speed up the process.



If you receive a Notice of Decision letter that says the child doesn't qualify for the Katie Beckett program, you can call OFI to ask why. If after speaking with OFI, you still believe the child may meet the eligibility requirements, you can request an administrative hearing or a reassessment. OFI can help support you through the process and make sure you understand all available options.



Pay your premiums on time. Late payments can cause MaineCare to close your coverage. While you can appeal the closure, you may need to reapply and may lose coverage for a period of time.



Who do I contact if I have a question about...



- MaineCare application
- MaineCare renewal
- Disability Determination packet
- Any question about the Katie Beckett application process

Office for Family Independence

- Call 1-855-797-4357 and select the menu option for Long Term Care.
- In-person at local DHHS offices.

- Level of care medical assessment
- Level of care medical reassessment

Acentra

Call 1-866-521-0027, option 2.

- Covered services and benefits
- Cost of care cap

MaineCare Member Services

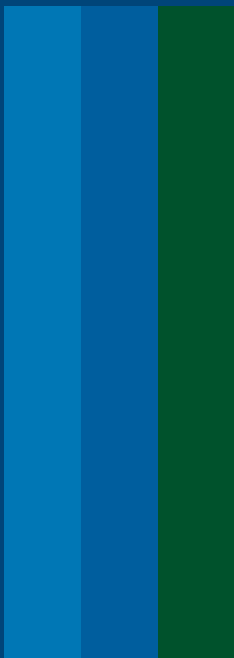
Call 1-800-977-6740.

- Prescriptions and medications

Pharmacy Helpdesk

Call 1-866-796-2463.





Additional Resources

Katie Beckett Program Application Process Checklist



Use this checklist to keep track of your progress.

MaineCare Application

→ Applications can be submitted at anytime to the Office for Family Independence.

Did you submit a MaineCare application?

Disability Determination Packet

→ This can be submitted at the same time as or after the MaineCare application.

- Did you fill out the entire packet in full?
 - Did you include a release for each of the child's providers you listed?
 - Did you contact the child's provider(s) to let them you have requested a MaineCare disability determination?
 - Did you mail the completed packet and medical release forms to the Office for Family Independence?
-

Level of Care Medical Assessment

→ Once disability has been determined, Acentra will call to schedule the assessment.

- Did you fax or mail the child's medical documentation needed for the assessment?
 - Did you complete the required medical review with the nurse from Acentra?
-

Premiums

→ Premiums begin when coverage is granted.

- Have you paid the premiums for the child's Katie Beckett coverage?



Application Process Flowchart

