

2025

# Docket For Schools

USER GUIDE

MAINE IIS

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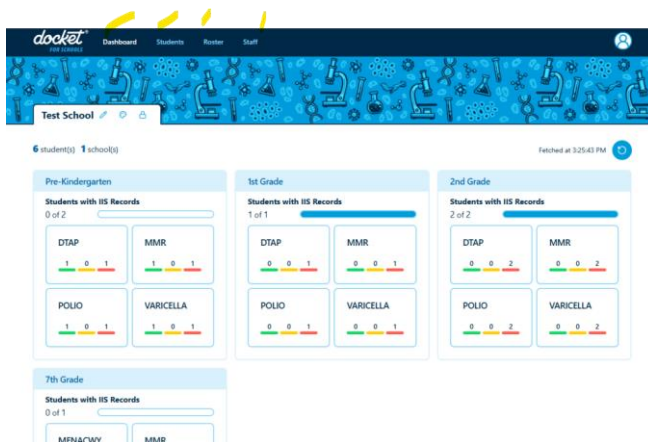
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## Docket For Schools

Top menu allows users to navigate between each portion of the program depending on level of access.

- Dashboard
  - Provides a high-level view of a school's compliance by grade level.
- Students
  - View students by grade and their compliance.
- Roster
  - Update student by grade/individual or whole school upload.
- Staff
  - Add/Remove staff, send invitations to new staff based on role.



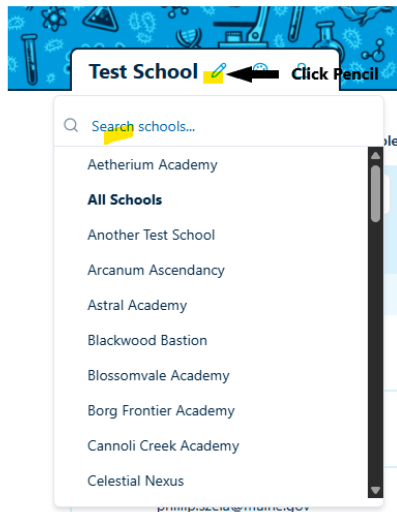
### Navigate to a School.

Search between and navigate to each individual school.

Click Pencil Icon.

Type all or part of school name.

Select School.



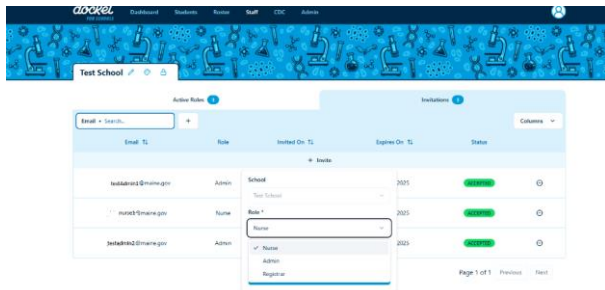
## Staff

Access to DFS is role based and by email invitation only.

Via the staff page, Navigate to any school.

Staff can be invited to each school by email domain match.

Click **Staff** top of page.

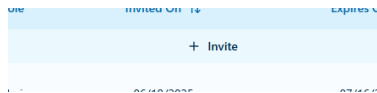


Navigate to school as described above.

Select **Active Roles** to View current Staff at each school.

Select **Invitations** for new invites or to view/confirm pending invitations.

Within invitations a Nurse or Admin can **invite** all roles to their school.



Click “+ Invite”

## Role selection

### Admin

Can invite or remove staff and run CDC reports. Ability to view dashboard level aggregate data.

Commented [SK1]: Ability to view dashboard level aggregate data

### Nurse

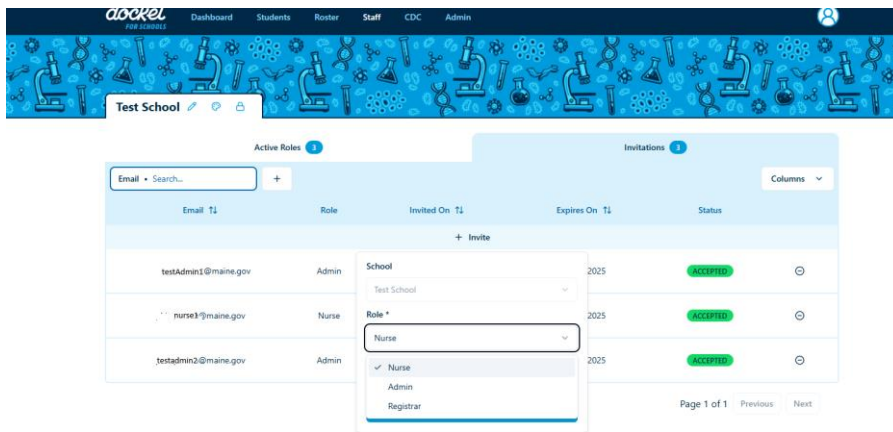
Can add/update student rosters or add individual students. Nurses can view student names and vaccinations in each grade. Nurses can apply overrides/exemptions for vaccine groups of non-compliant students.

Also, nurses can create recall letters for non-compliant students.

### Registrar

Can update student rosters. Either through upload or individual edit/add.

Within the Staff page a user can navigate to each school they have access and **invite** based on the role desired.



Invited user's email must match that school's domain e.g.  
frank@windamprivatehighschool.com


School


Test School

Role \*

Nurse

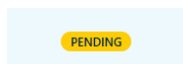
Email \* ⓘ



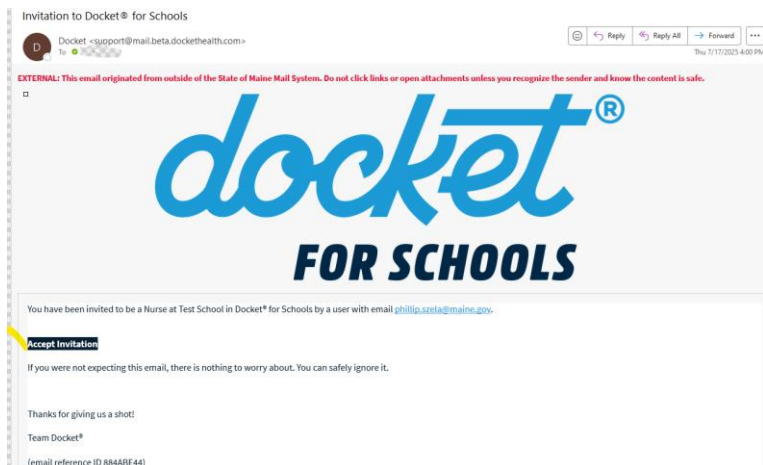


Click Send Invite. An email invite link will be emailed to that individual; docket doesn't use passwords only these email links.

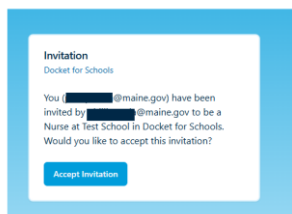
Once an invite is sent, that email's status in the staff invitations page will change to pending.



The invite will be delivered to that email as a clickable link in the phrase "Accept Invitation".



Clicking this link will bring the user to a webpage where they will click “Accept Invitation”.



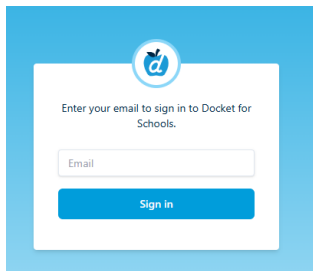
Once a staff member has Accepted this Invitation, their email on the staff invitation page will change to.

ACCEPTED

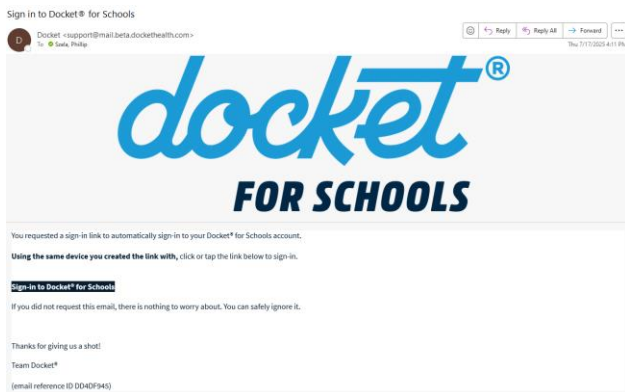
**Sign-In** to Docket For Schools is the same as the initial accepting of invitation.

Navigate to [me.schools.dockethealth.com](https://me.schools.dockethealth.com)

Enter users personal email



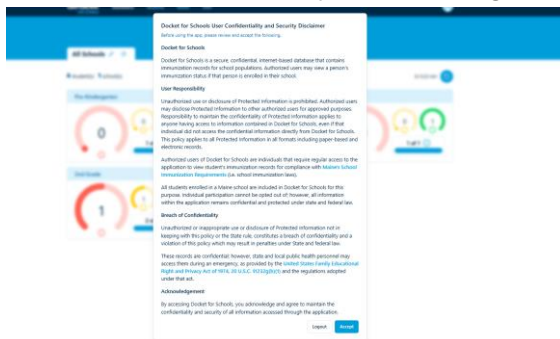
Go to user personal email inbox and click “Sign-in To Docket For Schools”



The users default browser will then open Docket For Schools to the Dashboard

## Docket for Schools User Confidentiality and Security Disclaimer

Users will have to accept an acknowledgement of confidentiality and security.





# Roster

Clicking **Roster** at the top of the page will open the roster for the users current school.

Navigate between schools as described above.

Registrars and Nurses have access to be able to update individual or bulk student names, grades, start dates and contacts.

If updating in bulk it is imperative that the current roster is downloaded first this will preserve internal ids and any changes that are made.

## Bulk Update

Nurses and Registrars can add to/update their Roster for each school in bulk by first downloading their Roster. If no students are rostered, a blank roster will download.

### Step One

Export the existing roster as a CSV file. Edit the file to add, remove, or modify existing students. If your school has no students in the roster yet, you can use this to download a template.

[Download](#)[View Examples](#)

## File Format

View a template of the desired format above. By clicking “View Examples”

The format for the file by column heading is described below. .csv, .xls, .xlsx acceptable file formats (default is .csv), or simply download the first blank roster adding student rows as needed.

Required Header	Example	Can be left Blank	Description
studentId	123456789	yes	The unique student identifier (ID) for the student used by the Department of Education. (optional)

firstName	Alice	no	Provide the first name of the student.
lastName	Docket	no	Provide the last name of the student.
contactFirstName	Johnny	yes	Provide the first name of the student's parent or guardian.
contactLastName	Docket	yes	Provide the last name of the student's parent or guardian.
contactPhone	372-555-5555	yes	Provide a valid US phone number for the student's parent or guardian.
gradeStartDate	2025-09-12	no	Provide the date the student started their current grade in any of the following formats: yyyy-MM-dd,M/d/yy,MM/dd/yyyy,MM-dd-yyyy,M/d/yyyy,M-d-yyyy,MM/dd/yy,MM-dd-yy. Example: 2021-01-01.
dateOfBirth	1/20/2018	no	Provide the student's date of birth in any of the following formats: yyyy-MM-dd,M/d/yy,MM/dd/yyyy,MM-dd-yyyy,M/d/yyyy,M-d-yyyy,MM/dd/yy,MM-dd-yy. Example: 2021-01-01
legalSex	female	no	Provide the student's legal sex as one of the following; male,female,other,unknown, m, f , o, u
grade	3	no	Provide the student's grade as one of the following: Pre-K,K,1,2,3,4,5,6,7,8,9,10,11,12.
INTERNAL_USE_ONLY_ID		yes	This is reserved for internal use only. Do not edit.

After additions or edits are applied to the downloaded roster file.

Proceed to Step two.

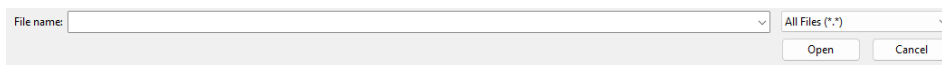
## Step Two

Upload the CSV/Excel file you made your changes in. If there are validation errors, please fix them and try to upload the file again.

 Upload

Clicking upload will open a dialog allowing for upload of the edited/updated Roster file.

Select the file. Click open.

A file upload dialog box with a 'File name:' text field, a file type dropdown menu set to 'All Files (\*.\*)', and 'Open' and 'Cancel' buttons at the bottom right.

Step Three is confirm changes.

## Individual Student Add\Update

Docket For Schools also allows editing or adding students individually.

**Roster**

Click Roster.

Click Student Editor.

**Student Editor**

Students can be added to individual grades, within any school a Registrar or Nurse has access to.

Navigate to desired school.

A navigation bar with a blue background and white icons. It includes a 'Test School' label, a 'File Sync' button, a 'Student Editor' button, a search bar with the text 'Name • Search...', and a row of grade buttons: 'Pre-K', '1st', '2nd', and '7th'.

Click the desired grade and select the “Add Student” icon to add a student individually.

Test School

File Sync

Student Editor

Pre-K

K

1st

2nd

7th

Name

Search...

+ Add Student

<input type="checkbox"/>	Name	Student ID	Contact Name	Phone	Legal Sex	DOB	Grade Start	Actions
<input type="checkbox"/>	RICHEL RICH		POUND NOTE	207-776-1256	male	03/24/2018	07/21/2027	<div>EditDelete</div>
<input type="checkbox"/>	JAZZLYN NORRIS		PHILLIP NORRIS	(207)342-6522	female	11/29/2017	07/20/2027	<div>EditDelete</div>

Page 1 of 1

Previous

Next

This will open a dialog box to add a student to that school in that grade. Make sure all fields meet the requirements described above.

Add Student

×

First Name \*

Last Name \*

Grade \*

Legal Sex

Pre-Kindergarten

unknown

Date of birth \*

Grade Start \*

Student ID

mm/dd/yyyy

mm/dd/yyyy

Contact

First Name

Last Name

Phone

Submit

An alternative grade can be selected if needed

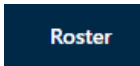
Grade *	Leg
Pre-Kindergarten	ui
✓ Pre-Kindergarten	: *
Kindergarten	yyy
1st Grade	
2nd Grade	
3rd Grade	
4th Grade	
5th Grade	
6th Grade	
7th Grade	
8th Grade	
9th Grade	

Click Submit to add student to that school and grade.

**Editing** an individuals information can be accomplished by downloading the roster and making changes and reuploading after.

Each individual within each grade has a pencil icon at the end of their row click this to edit individuals, see below.

Click Roster.



Navigate To School as described above.

Click Student Editor.

Student Editor

Pre-K

1st

2nd

7th


Select Grade.

highlighted grade represents selection.

Search for or find a student in that grades list

Name • Search...

Click the Pencil on the student needing changes.

+ Add Student							
<input type="checkbox"/>	SHILOHAIRA MCENTEGARTAIRA	KARTWOLDAIRA MCENTEGARTAIRA	616-408-6488	female	04/01/2020	07/19/2027	

Edit the student as needed. Click Submit.

### Edit Student

First Name \*

SHILOHAIRA

Last Name \*

MCENTEGARTAIRA

Grade \*

Pre-Kindergarten

Legal Sex

female

Date of birth \*

04/01/2020

Grade Start \*

07/19/2027

Student ID

Contact

First Name

KARTWOLDAIRA

Last Name

MCENTEGARTAIRA

Phone

616-408-6488

Submit

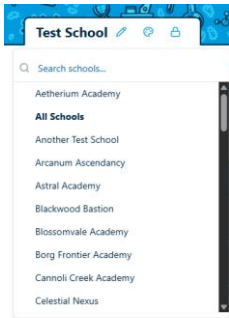
\*Note after any change the students vaccine history will have to be requested again. New students records will be automatically requested.

## Students

Clicking

Students

Navigate to a school as described above.



Select an individual grade to review/override student compliance to vaccine requirements for that grade.

Pre-K

1st

2nd

7th

### Request Immunization Records From IIS

- Records are requested initially.
- Records must be requested for review.
- An “X” in the record column of student states no request for records has been made.

<input type="checkbox"/>	Name ↑↓	Trajectory ↑↓	Record ⓘ
<input type="checkbox"/>	DUSTIN DOWLER	-	<div>X</div>

To request student vaccination records from the state database. Select one or all students in a grade via the checkbox to left of each individuals name. Select all is defined below.

☐

All 2

Name ↑↓

☐ SHILOHAIRA MCENTEGARTAIRA

☐ HRCHCJOS TESTHRCHCKEE

☒

All 2

Name ↑↓

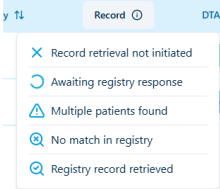
☒ SHILOHAIRA MCENTEGARTAIRA

☒ HRCHCJOS TESTHRCHCKEE

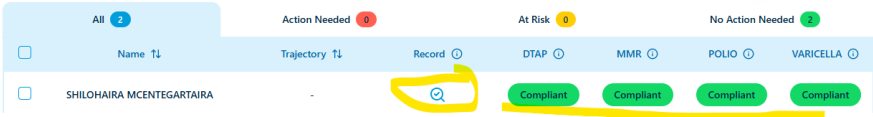
Select one, all, or many students then Request Student Records.



The icon in the students record column will cycle until a result is found or there is no registry match etc.



Ideally a student returns a record and is compliant for all vaccinations for that grade level.



If so no further action is needed for that student.

### Enhanced Student Search

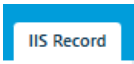
The ImmPact Help Desk ([Immimpact.Support@maine.gov](mailto:Immimpact.Support@maine.gov)) can now assist you by adding a student's current last name under "AKA" in the system, enabling record retrieval without modifying provider-data.

Hover over a students name and click.



Their Student Sheet will slide in on the right side of the screen.





Within each student record, you can now edit search query criteria—such as the mother’s first and last name or an AKA to improve record matching.

Query Adjustments ⓘ

Edit

First Name	<input type="checkbox"/>	None	Mother's Maiden First	<input type="checkbox"/>	None
Middle Name	<input type="checkbox"/>	None	Mother's Maiden Last	<input type="checkbox"/>	None
Last Name	<input type="checkbox"/>	None			

Upcoming Requirements

Students can be viewed with the upcoming years requirements applied by toggling the upcoming requirements in the student view.

Students Select current grade of students and toggle.

Not Asher Smith below in 6<sup>th</sup> grade.

Test School ⓘ

Labels Access Banner Art

Pre-K K 1st 2nd 6th 7th

Add Filter + Name Search...

Compact Badges Upcoming Requirements ⓘ Columns ▾

All ⓘ Action Needed ⓘ At Risk ⓘ No Action Needed ⓘ

Name abc ↕ Trajectory ↕ Record ↕ Record Age ↕ DTAP ⓘ MMR ⓘ POLIO ⓘ VARICELLA ⓘ

ASHER SMITH

-

<1 day

Compliant

Compliant

Compliant

Compliant

And toggled to 7<sup>th</sup> grade with the corresponding upcoming requirements applied.

Test School ⓘ

Labels Access Banner Art

Pre-K K 1st 2nd 6th 7th

Add Filter + Name Search...

Compact Badges Upcoming Requirements ⓘ Columns ▾

Applying Upcoming Requirements  
You are currently viewing 6th Grade with the 7th Grade requirements applied.

All ⓘ Action Needed ⓘ At Risk ⓘ No Action Needed ⓘ

Name abc ↕ Trajectory ↕ Record ↕ Record Age ↕ MENACWY ⓘ MMR ⓘ POLIO ⓘ TDAP ⓘ VARICELLA ⓘ

ASHER SMITH

-

<1 day

Non-Compliant

Compliant



Compliant


Non-Compliant

Compliant



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# Compliance

Students can/will also return a record that is Non-Compliant even if that record has a  Registry record retrieved  symbol.

<input checked="" type="checkbox"/>	Name ↑↓	Trajectory ↑↓	Record ⓘ	DTAP ⓘ	MMR ⓘ	POLIO ⓘ	VARICELLA ⓘ
<input checked="" type="checkbox"/>	RICHIE RICH	-		Non-Compliant	Non-Compliant	Non-Compliant	Non-Compliant

In that case those students will appear in both the All tab and the Action Needed tab. Clicking the action needed tab will bring all Non-compliant students into a short list for that grade.

All <span>2</span>		Action Needed <span>2</span>	At Risk <span>0</span>		No Action Needed <span>0</span>		
<input type="checkbox"/>	Name ↑↓	Trajectory ↑↓	Record ⓘ	DTAP ⓘ	MMR ⓘ	POLIO ⓘ	VARICELLA ⓘ
<input type="checkbox"/>	RICHIE RICH	-		Non-Compliant	Non-Compliant	Non-Compliant	Non-Compliant
<input type="checkbox"/>	JAZZLYN NORRIS	-		Non-Compliant	Non-Compliant	Non-Compliant	Non-Compliant

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Next

Clicking the information icon next to each vaccine group will state the requirement for that grade.

Record ⓘDTAP ⓘMMR ⓘ

For students ages six years old and younger, a total of five doses of are required, except that, if the fourth dose was administered on or after the child's fourth birthday, then only four doses are required. For students seven years of age and older, a minimum of three doses with the last dose administered on or after the child's fourth birthday is required. A student who did not complete their primary series requires a single dose of Tdap followed by either Tdap or Td until three doses have been achieved.

To Make Non-Compliant Students compliant access their [Student Sheet](#).

Student Sheet

RICHIE RICH

Overview

Engage

Controls

IIS Record

Student ID

Contact

Grade Start

Grade

DOB

Sex

Internal ID

POUND NOTE 207-776-1256

07/21/2027

2nd Grade

03/24/2018

male

2626b5e8-0905-4139-96c9-5ff7323a6d0d

Compliance ⓘ

Action Needed

POLIO	Non-Compliant
VARICELLA	Override
MMR	Non-Compliant
DTAP	Non-Compliant

Hover over a students name and click.

Name ↑↓

RONNY WHEELER

Their Student Sheet will slide in on the right side of the screen.

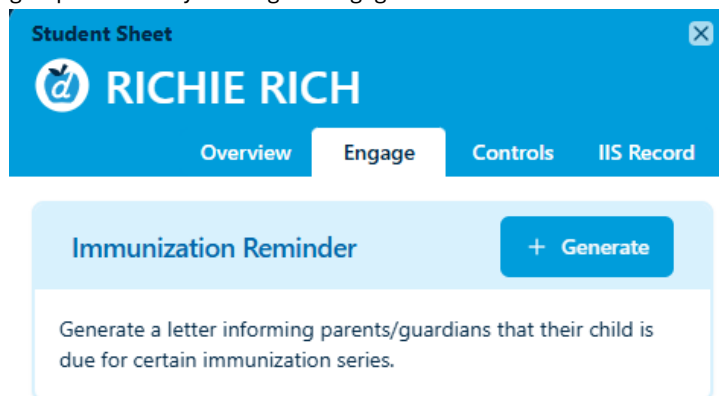
This represents all the information entered on the student (Overview) and the information returned from the the records request (IIS Data).

Here exemptions and overrides that can also be applied and their supporting documentation stored (Controls).

## Overview

Students roster information appears with an overview of compliance.

Quickly create a letter for their Parent/Guardian stating they need whichever vaccine groups are due by clicking the Engage tab and + Generate button.



The screenshot shows the 'Student Sheet' interface for 'RIChie RICH'. The 'Engage' tab is selected, and a '+ Generate' button is visible. Below the button, a text box says: 'Generate a letter informing parents/guardians that their child is due for certain immunization series.'

## Controls

To override, exempt, or add an enrollement condition documentation is recommended. Prepare documentation of Physical Proof of Immunity, Physical Immunization Record, Medical Exemption, enrollment waiver etc. Save it to a location accessible on your local machine.

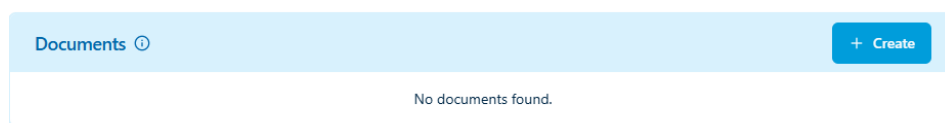
Within the Student Sheet



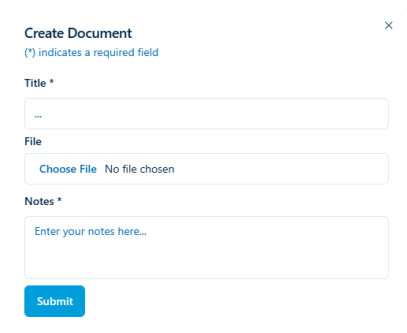
Click Controls

## Create Document

Within the Documents row select +Create



The screenshot shows the 'Documents' row in the Student Sheet interface. A '+ Create' button is visible in the top right corner. Below the button, the text 'No documents found.' is displayed.



**Create Document** ×

(\*) indicates a required field

Title \*

File

Choose File No file chosen


Notes \*

Enter your notes here...

Submit

This will open the dialog for adding documents individually to a students record. Title it and add notes optionally.

Then click choose file, navigate to previously saved file and click open.



File name:  All Files (\*.\*)

Open Cancel

Then click submit.

A document can now be used as **Evidence**.

In the absense of a certificate of immunization, a child must present the school with laboratory evidence demonstrating immunity or a reliable documented history of immunity provided by physcian or other primary care provider.

Proof of Immunity means laboratory evidence of immunity or reliable documented evidence from a physician, nurse practitioner or physician assistant that the individual is immune to a specific disease.

[www.maine.gov/dhhs/mecdc/sites/maine.gov/dhhs/mecdc/files/Maine%20School%20Immunization%20Law.pdf](http://www.maine.gov/dhhs/mecdc/sites/maine.gov/dhhs/mecdc/files/Maine%20School%20Immunization%20Law.pdf)

Exemptions and Overrides can be applied to one or all of the vaccine groups required for that grade.



Click to create an override, exemption, enrollment condition.

This will open a dialog box on the right side.

## Exemptions

Click Create+  on the exemption row.

### Exemption Details

(\*) indicates a required field

Immunization Requirement \*

Reason \*

Expires

Evidence \*

Within that dialog select one, more, or all vaccine groups for that student in that grade.

### Exemption Details

(\*) indicates a required field

Immunization Requirement \*

☒ POLIO

☒ VARICELLA

☐ MMR

☐ DTAP

Evidence \*

Expires

mm/dd/yyyy

Choose an expiration if desired

Click the drop down menu and select the document (optional) you attached

Choose Documents



MedicalExemptionEvidence

Click submit

Submit

The student will now show Exempt for that vaccine group/groups

VARICELLA ⓘ

Exempt

## Overrides

To Create an override.

Click Patient Name, sliding open their Student Sheet

Student Sheet



RICHIE RICH

Create a document (optional) for evidence for the override


Documents ⓘ

+ Create

Follow document directions above.

Submit document.

Click Create+  on the Override row

Overrides 

+ Create

Override Details

(\*) indicates a required field

Immunization Requirement \*

Series

Reason \*

Physical Proof of Immunity

Expires

mm/dd/yyyy

Evidence \*

Choose Documents

Submit

Select one, more or all Vaccine Series to which the override applies.



**Override Details**  
(\* indicates a required field)  
**Immunization Requirement \***

Series

POLIO

VARICELLA

MMR

DTAP

**Evidence \***  

Choose Documents

Submit

Select Reason from the dropdown menu.

**Override Details**  
(\* indicates a required field)  
**Immunization Requirement \***

2 selected

**Reason \***  

Physical Proof of Immunity

✓ Physical Proof of Immunity

Physical Immunization Record

Discretionary

Choose Documents

Submit

Select Expiration (optional).

**Override Details**  
(\*) indicates a required field

**Immunization Requirement \***

Series

**Reason \***

Physical Proof of Immunity

**Expires**

mm/dd/yyyy

**Evidence \***

Choose Documents

**Submit**

Choose the document (optional) with the dropdown menu providing override evidence.

**Override Details**  
(\*) indicates a required field

**Immunization Requirement \***

1 selected

**Reason \***

Physical Proof of Immunity

**Expires**

mm/dd/yyyy

**Evidence \***

Choose Documents

MedicalExemptionEvidence

ProofImmunityVaricella

## Override Details

(\*) indicates a required field

### Immunization Requirement \*

1 selected

### Reason \*

Physical Proof of Immunity

### Expires

mm/dd/yyyy

### Evidence \*

1 Selected

Submit

Click submit.

The screenshot shows the 'Override Details' form with a modal overlay. The modal contains the following text: 'By clicking **Continue**, I certify that I have received and reviewed, and maintain on file laboratory evidence demonstrating this student's immunity, reliable documented history of immunity, or a certificate of immunization that specifies the immunizing agent, the dosage administered, and date(s) of administration which indicates this student's compliance with the schedule set forth in 10-144 CMR Chapter 261/05-071 Chapter 126, Section 5.' Below this text are 'Continue' and 'Cancel' buttons. The 'Continue' button is highlighted in blue. The 'Submit' button is also visible at the bottom of the modal. The background form shows the 'Reason' dropdown set to 'Physical Proof of Immunity' and the 'Evidence' dropdown set to 'Choose Documents'.

Attest to the override.

The override will now appear in the override row.

Overrides ⓘ

+ Create

Physical Proof of Immunity ⓘ

Series

1 series ⓘ

Expires

Never

Evidence

1 document ⓘ

Created

07/18/2025

The override will also appear on the student overview.

<input type="checkbox"/>	Name ⓘ	Trajectory ⓘ	Record ⓘ	DTAP ⓘ	MMR ⓘ	POLIO ⓘ	VARICELLA ⓘ
<input type="checkbox"/>	RICHIE RICH	-		Non-Compliant	Non-Compliant	Non-Compliant	Override

## Enrollment Conditions

Students can have a grace period applied to their compliance.

Click the student name sliding open the Student Sheet on the right side the screen.



Click Controls.

Create a document (optional) as evidence for their enrollment grace period or McKinney-Vento Status.

Documents ⓘ

+ Create

Follow directions above for creating a document.

After the evidence document is added to the Student Sheet, Click Create+ on the Enrollment Conditions row.

Enrollment Conditions ⓘ

+ Create

Enrollment Condition Details

(\*) indicates a required field

Reason \*

McKinney-Vento

▼

Begins \*

mm/dd/yyyy

Evidence \*

Choose Documents

▼

Submit

Select a reason from the Reason dropdown menu.

Enrollment Condition Details

(\*) indicates a required field

Reason \*

McKinney-Vento

▼

Grace Period

✓ McKinney-Vento

Evidence \*

Choose Documents

▼

Submit

Enter a start date.

### Enrollment Condition Details

(\*) indicates a required field

Reason \*

Begins \*

Evidence \*

In the dropdown menu underneath the Evidence heading, select the supporting document (optional) providing evidence for the Grace Period/McKinney-Vento status.

### Enrollment Condition Details

(\*) indicates a required field

Reason \*

Begins \*

Evidence \*

Click submit.

Enrollment Condition Details

(\*) indicates a required field

Reason \*

McKinney-Vento

▼

Begins \*

07/15/2025

Evidence \*

1 Selected

▼

Submit

The enrollment condition is now saved and will change the status from non-compliant for the series.

Enrollment Conditions ⓘ

Condition

Reason

Expires

Evidence

Created

McKinney-Vento

Never

1 document ⓘ

07/18/2025

✎

⊖

The student status is now **Conditional** through McKinney-Vento status.

<input type="checkbox"/>	Name ↑↓	Trajectory ↑↓	Record ⓘ	DTAP ⓘ	MMR ⓘ	POLIO ⓘ	VARICELLA ⓘ
<input type="checkbox"/>	JAZZLYN NORRIS	-	<input type="text"/>	Conditional	Conditional	Conditional	Conditional

**Status Explanation** Conditional

A student in this status is missing immunizations, but is permitted to attend school conditionally for some reason.

How was this calculated?  
The following pieces of evidence were used to determine this status:

- In the absence of any other evidence, the default status is Non-Compliant.
- The student will be eligible for McKinney-Vento when beginning their grade.

Previous Next

## Bulk Exempt/Override

Within each grade of a school bulk exemptions and bulk overrides can be utilized to update multiple students with exemption or override at the same time.

Click Students. 

Students

Select one, all, or many students then click Exempt or Override.

☐

All 2

Name ↑↓

☐ SHILOHAIRA MCENTEGARTAIRA

☐ HRCHCJOS TESTHRCHCKEE

☒

All 2

Name ↑↓

☒ SHILOHAIRA MCENTEGARTAIRA

☒ HRCHCJOS TESTHRCHCKEE

2 of 2 student(s).

Request Student Records

Exempt

Override

## Exemption Bulk Update

A dialog to select one, many, or all Vaccine series **Requirement** and **Reason** for Exemption and an optional expiration date of the exemption (Reason can be altered in next screen).



Defaults

Set default values for all the exemptions that will be added.

Requirement \*

Series

Reason \*

Medical

Expires

mm/dd/yyyy

Cancel

Continue

Click choose file, follow above directions to add file to each student row. Adjust vaccine series applied to, adjust exemption reason, expiration (optional) per student if necessary.

Bulk Exemptions

Upload documents and attach them as evidence to new exemptions in bulk.

Status: 0 of 2 submitted successfully

JAZZLYN NORRIS	<div>Choose File</div> <div>No file chosen</div>	2 selected	Medical	mm/dd/yyyy
RICHIE RICH	<div>Choose File</div> <div>No file chosen</div>	2 selected	Medical	mm/dd/yyyy

Close

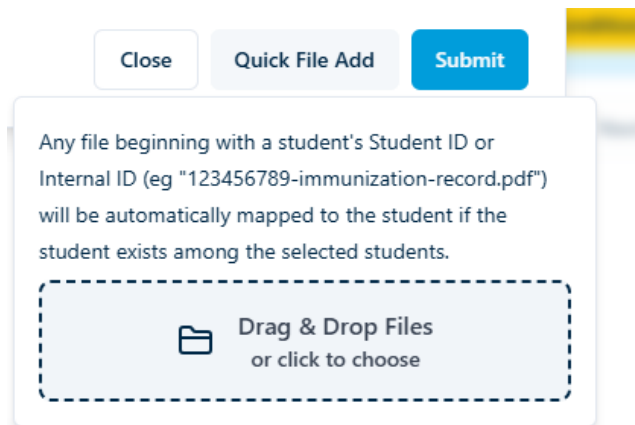
Quick File Add

Submit

Click Submit exemption status will update for all students updated.

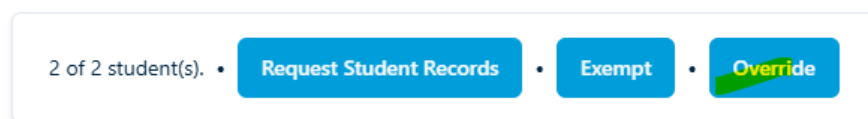
Quick File Add

Quickly add files (optional) by drag and drop by clicking quick file add and dropping files for these selected students.



## Bulk Overrides

After selecting student and clicking Override when multiple are selected



A dialog box will appear to select series override will apply to and reason (this can be altered next screen).

Defaults

×

Set default values for all the overrides that will be added.

Requirement \*

Series

Reason \*

Physical Proof of Immunity

Expires

mm/dd/yyyy

Cancel

Continue

Click choose file, follow above directions to add file to each student row (optional). Adjust vaccine series applied to, adjust exemption reason, expiration (optional) per student if necessary.

Bulk Overrides

Upload documents and attach them as evidence to new overrides in bulk.

Status: 0 of 2 submitted successfully

JAZZLYN NORRIS	<div>Choose File</div> <div>No file chosen</div>	2 selected	Physical Proof o...	mm/dd/yyyy
RICHIE RICH	<div>Choose File</div> <div>No file chosen</div>	2 selected	Physical Proof o...	mm/dd/yyyy

Close

Quick File Add

Submit

## Quick File Add

Quickly add files by drag and drop by clicking quick file add and dropping files for these selected students.

## IIS Data

This portion of the student sheet returns the demographic information matching and vaccination history for the student returned by the Maine Immunization Information System. The screen defaults to vaccine groups (series) for the grade the student needs compliance for, however all immunization data is available for view or export.

## Patient

This portion of IIS Data of the Student Sheet shows the information returned by record request from the Maine Immunization Information System.

Patient ⓘ

Selected

Name	RICHIE RICH	Address	DOLLAR STREET COIN CITY ME 04036
DOB	03/24/2018	Phone	+12075652265
Sex	M	Email	
Identifier	342463		

Immunizations

This portion of IIS Data of the Student Sheet shows the series needed for compliance.

Immunizations ⓘ

4 of 8 series ▾

Export

DTAP

Date	05/24/2018
Code	107 (CVX) • 90700 (C4)
Validity	Valid
Lot	Unknown
Facility	Unknown
Route	Unknown
Admin Site	Unknown

DTAP

Date	10/11/2018
Code	110 (CVX) • 90723 (C4)
Validity	Valid
Lot	Unknown
Facility	Unknown
Route	Unknown
Admin Site	Unknown

DTAP

Date	08/11/2020
Code	130 (CVX) • 90696 (C4)
Validity	Valid
Lot	Unknown
Facility	Unknown
Route	Unknown
Admin Site	Unknown

DTAP

Date	08/11/2018
Code	120 (CVX) • 90698 (C4)
Validity	Valid
Lot	Unknown
Facility	Unknown
Route	Unknown
Admin Site	Unknown

MMR

Date	05/01/2025
Code	94 (CVX) • 90710 (C4)
Validity	Valid
Lot	Unknown
Facility	Unknown
Route	Unknown
Admin Site	Unknown

POLIO

Date	10/11/2018
Code	110 (CVX) • 90723 (C4)
Validity	Valid
Lot	Unknown
Facility	Unknown
Route	Unknown
Admin Site	Unknown

POLIO

Date	
Code	
Validity	
Lot	
Facility	
Route	
Admin Site	

VARICELLA

Date	
Code	
Validity	
Lot	
Facility	
Route	
Admin Site	

Select the dropdown menu to select and show more series here.

4 of 8 series ▾

DTAP

DTAP

FLU

HepB

HIB

MMR

PneumoPCV

POLIO

VARICELLA

Export Records

A version of the students immunization record is available for export as well.'

Export

Click export

The students immunizations will download to the default browser download folder in PDF format.



State of Maine  
Immunization Record  
07/18/2025



Patient Name:	<b>RICHE RICH</b>	Tracking Schedule:	<b>ACIP</b>
Birth Date:	<b>03/24/2018</b> 7 years, 3 months, 24 days	Gender:	<b>Male</b>

Vaccine Group	Date Admin	Series	Vaccine (Trade Name)	Mfg Code	Lot #	Bot Rt.	Bot Ls.	Provider of Information
DTAP	05/24/2019	1	DTaP, unspecified formulation					
	09/11/2019	2	PENTACEL					
	10/11/2019	3	PEDIARIX					
	09/11/2020	4	DTaP-IPV					
FLU	10/15/2018	1	Fluzone, quadrivalent, preservative free	PMC	FLUQ35	SUBC	UTAH	SIGGY TEST
HepB	03/24/2018	1	Hep B, unspecified formulation					
	10/11/2018	2	PEDIARIX					
HB	09/11/2019	1	PENTACEL					
MMR	05/01/2025	1	PROQUAD					
PneumoPCV	05/24/2018	1	Pneumococcal conjugate PCV 13					
POLIO	09/11/2018	1	PENTACEL					
	10/11/2018	2	PEDIARIX					
	09/11/2020	3	DTaP-IPV					
VARICELLA	05/01/2025	1	PROQUAD					

For questions about your ImmPact immunization record:  
[info@doctordoc.com](mailto:info@doctordoc.com)  
 Powered by Doctor Health, Inc. | U.S.A.  
[doctordoc.com](http://doctordoc.com)