Maine Secretary of State

Board or Commission Annual Report
Covering calendar year 2011

STATEWIDE COORDINATING COUNCIL FOR PUBLIC HEALTH
Katie Woodbury, Clerk of the Board
DHHS
286 Water Street
Augusta, ME 04333-0011

SOS Tracking #: 5169
Title 5, Chapter 379: 5 MRSA § 12004-G, sub-§ 12-G

Name of Person Completing the Report: Katie Woodbury
Estimate of the number of hours that the Clerk spent working for the board or commission: 56.00
Date Report Filed: December 19, 2011

Is your board or commission active?: Yes
Did your board or commission meet in 2011?: Yes

Summary of the activities of the board or commission related to accomplishing its mission in 2011:
• Participate as appropriate to help ensure the state public health system is ready and maintained for accreditation;
• Provide a mechanism for the Advisory Council on Health Systems Development under Title 2, section 104 to obtain statewide input for the state health plan under Title 2, section 103;
• Provide a mechanism for disseminating and implementing the state health plan; and
• Assist the Maine Center for Disease Control and Prevention in planning for the essential public health services and resources to be provided in each district and across the State in the most efficient, effective and evidence-based manner possible.

Meeting information for 2011:

Meeting or Other Activity 1
Date of meeting or other activity: 03/24/2011
Location of meeting or other activity: Augusta, Maine
Number of members attending: 15 of 0
Length of meeting or other activity: 4.00 hours

Total Per diem compensation received by board members for each meeting or other activity of the board. This expense category includes per diem payments only.: $0.00

Total Expenses for which board members were reimbursed for each meeting or other activity of the board. This expense category includes, but is not limited to, mileage, lodging, tolls and meals and incidentals.: $0.00

Total Reimbursement to board members other than for per diem or expenses such as a stipend.: $0.00

Total Expense related to the functioning of the board for facility rental costs for a meeting or other activity of the board. This expense category may also include, but is not limited to, the cost associated with internet connections, audio visual equipment or telecommunication connections and equipment.: $125.00
Funding source: Federal Fund: $125.00

Total Expense related to the functioning of the board for refreshment costs for a meeting or other activity of the board.: $0.00

Total Expense related to the functioning of the board for public hearing costs for a meeting or other activity of the board.: $0.00

Total Expense related to the functioning of the board for other expenses not classified in 5 MRSA Section 12005-A, sub-section 6-A, paragraph D. This expense category may include, but is not limited to, the cost of professional services. This expense category (as well as the other expense categories) does NOT include State employee (personal services) costs to support the board; this information does not need to be reported.: $0.00

Meeting or Other Activity 2
Date of meeting or other activity: 06/23/2011
Location of meeting or other activity: Augusta, Maine
Number of members attending: 20 of 0
Length of meeting or other activity: 4.00 hours
Total Per diem compensation received by board members for each meeting or other activity of the board. This expense category includes per diem payments only.: $0.00

Total Expenses for which board members were reimbursed for each meeting or other activity of the board. This expense category includes, but is not limited to, mileage, lodging, tolls and meals and incidentals.: $0.00

Total Reimbursement to board members other than for per diem or expenses such as a stipend.: $0.00

Total Expense related to the functioning of the board for facility rental costs for a meeting or other activity of the board. This expense category may also include, but is not limited to, the cost associated with internet connections, audio visual equipment or telecommunication connections and equipment.: $125.00
Funding source: Federal Fund: $125.00

Total Expense related to the functioning of the board for refreshment costs for a meeting or other activity of the board.: $0.00

Total Expense related to the functioning of the board for public hearing costs for a meeting or other activity of the board.: $0.00

Total Expense related to the functioning of the board for other expenses not classified in 5 MRSA Section 12005-A, sub-section 6-A, paragraph D. This expense category may include, but is not limited to, the cost of professional services. This expense category (as well as the other expense categories) does NOT include State employee (personal services) costs to support the board; this information does not need to be reported.: $0.00

Meeting or Other Activity 3
Date of meeting or other activity: 09/22/2011
Location of meeting or other activity: Augusta, Maine
Number of members attending: 22 of 0
Length of meeting or other activity: 4.00 hours

Total Per diem compensation received by board members for each meeting or other activity of the board. This expense category includes per diem payments only.: $0.00
Total Expenses for which board members were reimbursed for each meeting or other activity of the board. This expense category includes, but is not limited to, mileage, lodging, tolls and meals and incidentals.: $0.00

Total Reimbursement to board members other than for per diem or expenses such as a stipend.: $0.00

Total Expense related to the functioning of the board for facility rental costs for a meeting or other activity of the board. This expense category may also include, but is not limited to, the cost associated with internet connections, audio visual equipment or telecommunication connections and equipment.: $125.00
Funding source: Federal Fund: $125.00

Total Expense related to the functioning of the board for refreshment costs for a meeting or other activity of the board.: $0.00

Total Expense related to the functioning of the board for public hearing costs for a meeting or other activity of the board.: $0.00

Total Expense related to the functioning of the board for other expenses not classified in 5 MRSA Section 12005-A, sub-section 6-A, paragraph D. This expense category may include, but is not limited to, the cost of professional services. This expense category (as well as the other expense categories) does NOT include State employee (personal services) costs to support the board; this information does not need to be reported.: $0.00

Meeting or Other Activity 4
Date of meeting or other activity: 12/08/2011
Location of meeting or other activity: Augusta, Maine
Number of members attending: 19 of 0
Length of meeting or other activity: 5.00 hours

Total Per diem compensation received by board members for each meeting or other activity of the board. This expense category includes per diem payments only.: $0.00

Total Expenses for which board members were reimbursed for each meeting or other activity of the board. This expense category includes, but is not limited to, mileage, lodging, tolls and meals and incidentals.: $0.00
Total Reimbursement to board members other than for per diem or expenses such as a stipend.: $0.00

Total Expense related to the functioning of the board for facility rental costs for a meeting or other activity of the board. This expense category may also include, but is not limited to, the cost associated with internet connections, audio visual equipment or telecommunication connections and equipment.: $598.00
Funding source: Federal Fund: $299.00
Funding source: Private Fund: $299.00

Total Expense related to the functioning of the board for refreshment costs for a meeting or other activity of the board.: $0.00

Total Expense related to the functioning of the board for public hearing costs for a meeting or other activity of the board.: $0.00

Total Expense related to the functioning of the board for other expenses not classified in 5 MRSA Section 12005-A, sub-section 6-A, paragraph D. This expense category may include, but is not limited to, the cost of professional services. This expense category (as well as the other expense categories) does NOT include State employee (personal services) costs to support the board; this information does not need to be reported.: $0.00

Total number of meetings in 2011: 4
Average number of members attending: 19.00
Average length of meetings: 4.25 hours

Members of the Board or Commission as recorded in the Secretary of State's office as of the date of filing:

Seat 01
MEGAN ROCHELO
COASTAL HEALTHY COMMUNITIES COALITION HM, 655 MAIN STREET, SACO, ME 04072
Appointment Date: 06/25/2009
Expiration Date: 06/24/2012

Seat 02
STEPHEN FOX, DEPUTY CHIEF
S. PORTLAND FIRE DEPT., 20 ANTHOINE STREET, SOUTH PORTLAND, ME 04106
Appointment Date: 06/25/2011
Expiration Date: 09/24/2014
Seat 03
LORRIE POTVIN, PLANNING MANAGER
ST. MARY'S HEALTH SYSTEM, 96 CAMPUS AVE, 3RD FLOOR RM 32, LEWISTON, ME 04240
Appointment Date: 06/25/2011
Expiration Date: 09/24/2013

Seat 04
CONNIE PUTNAM
KNOX COUNTY COMMUNITY HEALTH COALITION, 120 UNION STREET, ROCKPORT, ME 04856
Appointment Date: 06/25/2010
Expiration Date: 06/24/2013

Seat 05
EMILIE VAN EEGHEN
MAINE GENERAL MEDICAL CENTER, 10 WATER STREET, SUITE 302, WATERVILLE, ME 04901
Appointment Date: 06/25/2010
Expiration Date: 06/24/2013

Seat 06
ROBIN MAYO
MAYO REGIONAL HOSPITAL, 897 WEST MAIN STREET, DOVER-FOXCROFT, ME 04426
Appointment Date: 06/25/2010
Expiration Date: 06/24/2013

Seat 07
KATHY NORWOOD
DOWNEAST HEALTH SERVICES, 52 CHRISTIAN RIDGE ROAD, ELLSWORTH, ME 04605
Appointment Date: 06/25/2009
Expiration Date: 06/24/2012

Seat 08
JIM DAVIS
PINES HEALTH SERVICES, PO BOX 40, CARIBOU, ME 04736
Appointment Date: 09/25/2011
Expiration Date: 09/24/2012

Seat 09
SHEILA PINETTE
MAINE CENTER FOR DISEASE CONTROL & PREVE, 286 WATER STREET, SHS#11, AUGUSTA, ME 04333
Appointment Date:
Expiration Date:

Seat 10
GEOFFREY MILLER
MAINE OFFICE OF SUBSTANCE ABUSE, 41 ANTHONY AVENUE, SHS#11, AUGUSTA, ME 04333
Appointment Date: 06/25/2009
Expiration Date: 06/24/2012

Seat 11
DAVID STOCKFORD
DEPARTMENT OF EDUCATION, CROSS BLDG., SHS#23, AUGUSTA, ME 04333
Appointment Date: 09/25/2010
Expiration Date: 09/24/2012

Seat 12
MELANIE LOYZIM, ACTING DIRECTOR
AIR QUALITY BUREAU, 25 TYSON DR. #17 SHS, AUGUSTA, ME 04333
Appointment Date: 06/25/2011
Expiration Date: 09/22/2013

Seat 13
JOANNE JOY
HEALTHY COMMUNITIES CAPITOL AREA, 36 BRUNSWICK AVENUE, GARDINER, ME 04345
Appointment Date: 06/25/2009
Expiration Date: 06/24/2012

Seat 14
ANDREW COBURN
MUSKIE SCHOOL, PO BOX 9300, PORTLAND, ME 04104
Appointment Date: 09/25/2011
Expiration Date: 09/24/2014

Seat 15
JERRY WHALEN, VICE PRESIDENT
EASTERN MAINE HEALTHCARE, 43 WHITING HILL ROAD, BREWER, ME 04412
Appointment Date: 09/25/2011
Expiration Date: 09/24/2014
Seat 16
JOEL KASE
EMERGENCY PHYSICIAN-MEGENERAL MED CENTER, 149 NORTH ST, WATERVILLE, ME 04901
Appointment Date: 06/25/2009
Expiration Date: 06/24/2012

Seat 17
JESSICA L. MAURER
MAINE ASSOCIATION OF AREA AGENCIES ON AG, PO BOX 5415, ONE WESTON COURT, AUGUSTA, ME 04332
Appointment Date: 09/25/2011
Expiration Date: 09/24/2014

Seat 18
TOM LIZOTTE
DIRECTOR OF MARKETING, 897 WEST MAIN STREET, DOVER-FOXCROFT, ME 04426
Appointment Date: 09/25/2011
Expiration Date: 09/24/2014

Seat 19
JULIE SULLIVAN
CITY OF PORTLAND/DIVISION OF PUBLIC HEAL, 389 CONGRESS STREET, PORTLAND, ME 04101
Appointment Date: 06/25/2009
Expiration Date: 06/24/2012

Seat 20
CARL TONEY
COMMUNITY PARTNERSHIPS, 41 OLD NECK ROAD, SCARBOROUGH, ME 04074
Appointment Date: 09/25/2011
Expiration Date: 09/24/2014

Seat 21 - Chair
SHAWN YARDLEY
CITY OF BANGOR, 103 TEXAS AVENUE, BANGOR, ME 04401
Appointment Date: 09/25/2011
Expiration Date: 09/24/2014

Seat 22
CLARISSA WEBBER
TRIBAL DISTRICT LIAISON, 88 BELL ROAD, SUITE 2, LITTLETON, ME 04730
Appointment Date: 09/25/2011
Expiration Date: 09/24/2014

Total seats vacant as of December 31, 2011: 0
Griswold, Mark

From: Poulin, Tim  
Sent: Wednesday, November 25, 2009 9:13 AM  
To: Mills, Dora A.; Griswold, Mark  
Subject: RE: Statewide Coordinating Council for Public Health

Mark,

You will need 2 pieces of information to access the system the SOS Tracking number and pin assigned to your commission; the link will be provided in the email announcing the need to file the report by 12/31 later today. If your board will be meeting in December, you need to wait to file until after that meeting. Here is your login information:

SOS Tracking #: 5169  
Pin: SCC1

If you want to see what information will be required on the report, please see 5 MRSA §12005-A (http://www.mainelegislature.org/legis/statutes/5/title5/sec12005-A.html). In this section, items 1-3 are pre-populated so only changes to addresses can be made for the members.

Have any members been appointed as defined by 22 MRSA §412, sub-§6? For most of the boards and commissions listed in Title 5, chapter 379, the Governor or Legislative leadership makes the majority of the appointments. We have a defined protocol to get this information from them. In cases where appointments are not done by the Governor, we are often the last to know. As appointments are made, we must also receive copies of any formal appointment letters for our files.

If you have any questions about any of this, please contact me. My direct dial is list below.

Tim

Timothy R. Poulin  
Director,  
Division of Corporations, UCC and Commissions  
Bureau of Corporations, Elections and Commissions  
Department of the Secretary of State  
Telephone: 207.624.7533  
Fax: 207.287.5874

-----Original Message-----
From: Mills, Dora A.  
Sent: Tuesday, November 24, 2009 9:52 PM  
To: Poulin, Tim; Griswold, Mark  
Subject: RE: Statewide Coordinating Council for Public Health

Thank you, Tim. I am sorry I did not realize the Statewide Coordinating Council for Public Health (SCC, as we call it) fits into a board that we need to report on to the SOS’s Office. We’re happy to do this. Mark Griswold I believe is the appropriate person to do so, and if you can provide him with the information needed, that would be much appreciated.

11/30/2009