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Death and Marriage Indexes Tip Sheet

The Maine CDC, Data, Research, and Vital Statistics (DRVS) Vital Records online index is intended to aid in locating the existence of a death or marriage record. This index is changing an expanding daily as DRVS staff use it and input more information into the expanded fields.

Both portals can be accessed in one convenient location via the following URL:

<https://docuware.maine.gov/DocuWare/Platform/WebClient/>

A username and password was provided with your genealogist card and/or introduction to the index portal. If you misplaced your username and password, please contact DRVS via email at VitalRecords.DHHS@maine.gov or by calling (207) 287-5451.

- Copying and pasting the username and password into the boxes can result in errors; please type them individually into the portal page login boxes. Your computer may allow you to save the username and password.

A screenshot of the DocuWare login page. The page has a light gray background. At the top left is the DocuWare logo, which consists of a blue circle with a white arrow and the text 'DocuWare'. Below the logo is a dropdown menu labeled 'DocuWare account' with a downward arrow. Underneath are two input fields: 'Username:' and 'Password:'. Below the password field is a blue link that says '> Forgot your password?'. At the bottom are two checkboxes: 'Keep me logged in' and 'Open Client in new window'. At the very bottom is a yellow 'Login' button.

The following screen is displayed after a successful log in:

Index Screenshot

DocuWare Portal VitalRec State of Maine - OIT

DHHS Vital Rec - DHHS Vital Rec Genealogist

Reset Search

Death_First_Name

Death_Middle_Name

Death_Last_Name

Date_of_Death

Location_of_Death

Marriage_Groom_PartyA_First_N...

Marriage_Groom_PartyA_Mid_N...

Marriage_Groom_PartyA_Last_N...

Marriage_Bride_PartyB_First_Na...

Marriage_Bride_PartyB_Mid_Name

Marriage_Bride_PartyB_Last_Na...

Date_of_Marriage

Place_of_Marriage

Store Date

As you can see, death and marriage can be searched from the same screen

- Search results can now be sorted by date of event by clicking the triangle next to each column header.

DocuWare Portal VitalRec State of Maine - OIT

DHHS Vital Rec - DHHS Vital Rec Genealogist

< Change search

Type	Death_First_Name	Death_Middle_Name	Death_Last_Name	Date_of_Death	Location_of_Death	Marriage_Groom_PartyA_First_Name	Marriage_Groom_PartyA_Mid_Name	Marriage_Groom_PartyA_Last_Name
	THOMAS	JOSEPH	SMITH	10/28/2010	MADISON			
	THOMAS	ARTHUR	SMITH	10/06/2005	AUGUSTA			
	THOMAS	CHARLES	SMITH	06/12/2005	BANGOR			
	THOMAS	CHARLES	SMITH	06/12/2005	BANGOR			
	THOMAS	B	SMITH	11/12/2002	WATERVILLE			
	THOMAS	B	SMITH	11/12/2002	WATERVILLE			
	THOMAS	M	SMITH	06/26/2002	BOWDOINHAM			
	THOMAS	R	SMITH	02/14/1999	HOULTON			
	THOMAS	R	SMITH	02/14/1999	HOULTON			
	THOMAS	D	SMITH	09/13/1988	PORTLAND			
	THOMAS	W	SMITH	08/07/1988	DAMARISCOTTA			
	THOMAS	D	SMITH	05/22/1986	BRUNSWICK			
	THOMAS		SMITH	02/11/1986	LEWISTON			
	THOMAS		SMITH	02/11/1986	LEWISTON			
	THOMAS	J	SMITH	10/25/1984	AUGUSTA			
	THOMAS		SMITH	09/24/1984	HOULTON			
	THOMAS	M	SMITH	04/17/1984	STRONG			
	THOMAS	B	SMITH	08/16/1983	AUGUSTA			
	THOMAS	F	SMITH	06/12/1981	BIDDEFORD			
	THOMAS	J	SMITH	02/06/1980	SACO			
	THOMAS	L	SMITH	04/25/1977	PARIS			
	THOMAS	V	SMITH	12/26/1974	WATERVILLE			

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The date of event, last name, suffix, first name, middle name, location of death are displayed.

- Not all records will have information in every field, as shown in the above example
- Some fields may be left blank although this will display a greater number of search results. Wild card “*” (asterisk) searches may be done on only name fields, not for dates.
 - **Example:** First name search field – T*, then last name search field – Smith, as seen in the screenshot below:

DocuWare Portal VitalRec State of Maine - OIT

Search

DHHS Vital Rec - DHHS Vital Rec Genealogist

Reset Search

Death_First_Name: t*

Death_Middle_Name:

Death_Last_Name: smith

Date_of_Death:

Location_of_Death:

Below, the results of searching with a wildcard are displayed:

DocuWare Portal VitalRec State of Maine - OIT

Search

DHHS Vital Rec - DHHS Vital Rec Genealogist

< Change search

Type	Death_First_Name	Death_Middle_Name	Death_Last_Name	Date_of_Death	Location_of_Death	Marriage_Groom_PartyA_First_Name	Marriage_Groom_PartyB_First_Name
	THADDEUS	C	SMITH	07/29/1892			
	TOMAS	R	SMITH	09/01/1892			
	TURNER	H	SMITH	03/21/1893			
	T	A	SMITH	06/22/1893			
	THOMAS	S	SMITH	12/15/1894			
	THOMAS		SMITH	02/13/1895			
	THEODORE	S	SMITH	02/27/1895			
	THURSA		SMITH	08/07/1895			
	TENA	L	SMITH	08/11/1896			
	TIMOTHY		SMITH	09/25/1896			
	THOMAS	A	SMITH	04/27/1898			
	THOMAS		SMITH	10/02/1898			
	THOMAS		SMITH	04/15/1899			
	THOMAS		SMITH	07/22/1899			
	THEO	S	SMITH	07/12/1901			
	THOMAS		SMITH	07/15/1901			
	THOMAS	G	SMITH	05/16/1902			
	THOMAS		SMITH	06/03/1902			
	THOMAS	M	SMITH	10/03/1903			
	THOMAS	N	SMITH	10/10/1903			
	THANKFUL	L	SMITH	06/01/1905			
	THOMAS	W	SMITH	09/30/1905			

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Please remember that the information in this database was input by humans, and there may be some spelling or database entry issues. This database is based on the information from the records as they were filed with DRVS.

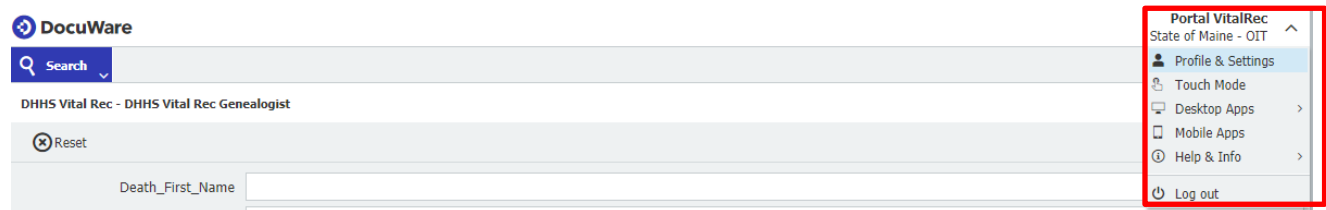
- Date fields must be in mm/dd/yyyy format: 01/01/2001 or you may select the date with the calendar icon. Avoid using /// when entering date formats; for some reason it may change the date entered.
- If a specific date is needed to be searched, please be sure input specific date in both date fields.
- Individual page results may be sorted by selecting (clicking) on the column header.

Example: Sort by groom’s first name

Marriage_Groom_PartyA_First_Name	Marriage_Groom_PartyA_Mid_Name	Marriage_Groom_PartyA_Last_Name
TAD	LINCOLN	SMITH
TAD	THEODORE	SMITH
TADD	NICHOLAS	SMITH
TALBOT	H	SMITH
TALBOT	S	SMITH
TANNER	OLIN	SMITH
TAYLOR	DOW	SMITH
TEALE	KENNETH	SMITH
TEALE	KENNETH	SMITH
TED	PAT	SMITH
TENNIS	R	SMITH
TERENCE	LEE	SMITH
TERENCE	M	SMITH
TERENCE	M	SMITH
TERENCE	WILLIAM	SMITH
TERESA	LYNN	SMITH
TERRANCE	RAMON	SMITH
TERRANCE	SCOTT	SMITH
TERRANCE	EUGENE	SMITH
TERRANCE	EUGENE	SMITH
TERRANCE	EUGENE	SMITH
TERRANCE	ALLEN	SMITH

To start a new search, click on “change search”

Please make sure to log out of the system by selecting the log out button in the upper right-hand corner of the frame.



Genealogist/Researchers:

Genealogist who hold a valid genealogist researcher card are entitled to three free non-certified copies of vital records per week.

The requested records will be processed once a week and sent out the following week. If you do not wish to request the record through this online process, you may continue to mail your requests to our office on the current application. If you have not heard from our office or received your record within two weeks, please contact us at 207-287-5451.