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Governor

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**Address Confidentiality Program (ACP)  
Filing Intentions & Issue of Marriage License  
Standard Operating Procedure  
Data, Research, and Vital Statistics  
Vital Records Office**

Secretary of State (SOS) rules, 29-250, Chapter 900, specifies that an individual who is certified as a program participant in the Address Confidentiality Program is issued a program participant's authorization card. The authorization card includes their name, authorization code, designated address, certification expiration date, and voter code. The card is valid for four years.

Program participants can request (at the time of creation of a new record) that an agency use the designated address assigned by the SOS as their residential or mailing address by showing the program participant authorization card.

Program participants who are planning to give birth must present the program participant's authorization card to the facility. The health and medical worksheets completed at the facility must match the designated address assigned on the program participant's authorization card.

Program participants who are planning to get married must present the program participant's authorization card to the municipality of residence designated on the authorization card. If the other party to the marriage resides in a different municipality, they may file their marriage intentions in that municipality upon presentation of the program participant's authorization card. The marriage intentions, marriage license and certificate must match the designated address assigned on the program participant's authorization card.

The program participant's authorization card will always designate 48 State House Station, Augusta, Maine 04330 as the participant's legal residence.

Access to vital records may be further restricted as specified in Title 22 §2706 (5).

If you have any questions, please reach out to Nicole Ladner, Special Project's Director with the Secretary of State's office at (207) 626-8407 or [nicole.ladner@maine.gov](mailto:nicole.ladner@maine.gov).