



*Maine Center for
Disease Control and Prevention*

*An Office of the
Department of Health and Human Services*

Paul R. LePage, Governor

Ricker Hamilton, Commissioner

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Data, Research, and Vital Statistics (DRVS)

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Maine Center for Disease Control and Prevention
Division of Public Health Operations
Division of Informatics

LD 183



AN ACT REQUIRING THE USE OF THE
ELECTRONIC DEATH REGISTRATION SYSTEM
(EDRS)



New Requirements



- LD 183 will become effective July 1, 2018.
- The new law will require a person authorized to complete or file a certificate of death, as specified in Title 22 §2842, to use the Electronic Death Registration System (EDRS) maintained by the State Registrar of Vital Statistics.

Persons Authorized ~ Title 22 §2842



- Funeral Directors and/or Practitioners

- Medical Examiners

- Health Care Providers

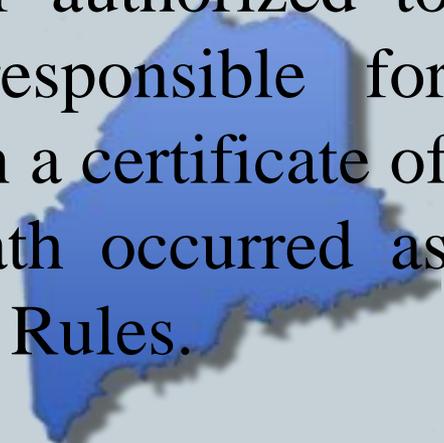
(Nurse Practitioners, Physicians, & Physicians Assistants)



Responsibility of a Health Care Provider



Health care providers who are licensed or authorized to practice in the State of Maine, are responsible for completing the medical certification items on a certificate of death within 24 to 48 hours after the death occurred as specified in Chapter 5 of 10-146 Department Rules.



- Final act of care done by a health care provider for an individual is to ensure that their death certificate is accurate, complete, and filed in a timely manner so the family can bring closure to the business matters of the deceased.

EDRS Access

Obtaining User Name & Password



- Some facilities may have an EDRS Administrator on-site that may provide health care providers with a username and password.
- Health care providers also have the option to register for an EDRS account, retrieve access to online training tutorials, and obtain printable materials by visiting the DRVS website at: <http://www.maine.gov/dhhs/mecdc/public-health-systems/data-research/vital-records/edrs/medicalcertifiers.html>
- Contact the EDRS Help Desk & Support line (8:00a.m.-5:00p.m.) at 1-888-664-9491 (option 7) or (207) 287-5447.

Types of Trainings for Health Care Providers

ONLINE TRAINING

<http://www.maine.gov/dhhs/mecdc/public-health-systems/data-research/vital-records/edrs/medicalcertifiers.html>

WEB-EX TRAINING (coming soon)

<http://www.maine.gov/dhhs/mecdc/public-health-systems/data-research/vital-records/edrs/general-training/index.shtml>

TRY ON YOUR OWN TRAINING

https://gatewaytest.state.maine.us/EVRS_MIRROR_WEB/Logon.aspx

HANDS ON TRAINING/SITE VISITS

Contact Melissa Boynton, Supervisor , Electronic Data Solutions to schedule a site-visit at (207) 287-5451 or Melissa.Boynton@maine.gov.



Electronic Death Registration System

Browser tabs: Title 22, §2846: Authoriz... x Rule Chapters for the De... x https://gateway.maine.g... x Medical Certifiers- office... x Logon x

Address bar: Secure | https://gatewaytest.state.me.us/EVRS_MIRROR_WEB/Logon.aspx

Navigation: Apps | Free Hotmail | Suggested Sites | Imported From IE | USAA / Welcome to | Maine Genealogy & | Mid-Maine Regional | Policy and Legal Anal

Maine

Department of Health and Human Services

Username:

Password:

Version #: 16.1.0.49059

Login

[Forgot your password?](#)

Once a username and password have been provided, health care providers may certify deaths electronically in the EDRS. Passwords expire within 120 days.

Electronic Death Registration System

Maine
Department of Health and Human Services

Select your Office:

- [Alfond Center for Health](#)
- [Maine Medical Center](#)

Version #: 16.1.0.49059

[Cancel](#)

If a health care provider is associated with more than one facility, they must select the facility in which the death occurred. This will populate the health care providers (certifiers information) on the death case.

javascript:WebForm_DoPostBackWithOptions(new WebForm_PostBackOptions("ctl00\$ctl00\$Body\$MPCContent\$IstDomains\$ctl00\$InkOffice", "", true, "fields", "", false, true))

Electronic Death Registration System (EDRS)

Home x

Secure | https://gatewaytest.state.me.us/EVRS_MIRROR_WEB/UI/Pages/Common/Default.aspx

Apps Free Hotmail Suggested Sites Imported From IE USAA / Welcome to Maine Genealogy & Mid-Maine Regional Policy and Legal Anal

Maine Medical Center Welcome back: Traindoc01 Logout

Main Life Events Queues Forms Help

Death Locate Case Start/Edit New Case and Human Services

Fast Links

Messages Current Activities Death Locate Case Death Start/Edit New Case

https://gatewaytest.state.me.us/EVRS_MIRROR_WEB/UI/Pages/Common/Default.aspx#

Select [Life Events](#) and [Death](#) to create or find a death case.

Two types of searches:

- [Locate Case](#) finds existing cases you have already started or created.
- [Start/Edit New Case](#) creates a new death case or finds a death case that may have been started by the funeral director.

Required Fields

Case Search x

Secure | https://gatewaytest.state.me.us/EVRS_MIRROR_WEB/UI/Pages/LifeEvents/Death/CaseList.aspx?Header=2

Apps Free Hotmail Suggested Sites Imported From IE USAA / Welcome to Maine Genealogy & Mid-Maine Regional Policy and Legal Anal

Main Medical Center Welcome back: Traindoc01 Logout

Main Life Events Queues Forms Help

Maine Department of Health and Human Services

Death Start/Edit New Case

Decedent's Information

First:	<input type="text"/>	Last:	<input type="text"/>	Date of Death:	<input type="text"/>
Sex:	<input type="text"/>	SSN:	<input type="text"/>	Date of Birth:	<input type="text"/>
Case Id:	<input type="text"/>	ME Case Number:	<input type="text"/>	Medical Record Number:	<input type="text"/>

Place of Death Location Type: Place of Death:

Enter the decedent's **First and Last Name**, **Date of Death** and **Sex** and select **Search**.

Death Search Results

The screenshot shows a web browser window with the URL https://gatewaytest.state.me.us/EVRS_MIRROR_WEB/UI/Pages/LifeEvents/Death/CaseList.aspx?Header=2. The browser's address bar shows the page is secure. The browser's toolbar includes navigation buttons and a search bar. The browser's tabs show "Case Search" and "Free Hotmail". The browser's bookmarks bar includes "Suggested Sites", "Imported From IE", "USAA / Welcome to", "Maine Genealogy & I", "Mid-Maine Regional", and "Policy and Legal Anal".

The page header includes the text "Maine Medical Center" and "Welcome back: Traindoc01" with a "Logout" button. The navigation menu includes "Main", "Life Events", "Queues", "Forms", and "Help". The page title is "Maine Department of Health and Human Services".

The main content area is titled "Death Search Results" and contains a table with the following data:

Case Id	Decedent's Name	Date of Death	Sex	Place of Death	Date of Birth
386901	Coffee, Ineed	Feb-26-2018	Female	Cumberland	Preview

Below the table, it says "Total records : 1". At the bottom right of the table area, there are two buttons: "Start New Case" and "New Search".

If there is a death case that matches the information entered, the results will be displayed. Select the decedent's name link ([Coffee, Ineed](#)) in blue to bring you to the death case to complete the medical certification information.

If there are no matches, select the [Start New Case](#) button at the bottom of the search results to start a new death case.

Medical Certification

Decedent

Secure | https://gatewaytest.state.me.us/EVRS_MIRROR_WEB/UI/pages/LifeEvents/Death/Decedent.aspx

Main Life Events Queues Forms Help

Welcome back: Traindoc01 Logout

A case number is assigned.

Maine Department of Health and Human Services

386904 Ineed coffee Feb-26-2018
/New Event/New Event/Not Registered/Unsigned/Uncertified/NA

Decedent

Decedent's Legal Name

Prefix First Middle Other Middle Last Suffix

Ineed coffee

Aliases

Add/Edit Alias Names

Sex Social Security Number None Unknown

Female -- --

Date of Birth Years Months Days Hours Minutes

Verify SSN UNVERIFIED (0)

Decedent's Birth Place

City or Town State Country

United States

Ever in US Armed Forces?

Validate Page **Next** **Clear** **Save** **Return**

Select the **Validate Page** button then **Next**.

The **Sex**, **SSN**, **Date of Birth** and **Birth Place** are completed by the funeral director. It may or may not be populated depending on the case status.

Medical Certification ~ Pronouncement

Pronouncement

Secure | https://gatewaytest.state.me.us/EVRS_MIRROR_WEB/UI/pages/LifeEvents/Death/Pronouncement.aspx

Main Life Events Queues Forms Help

Maine Medical Center Welcome back: Traindoc01 Logout

Maine Department of Health and Human Services

Death Registration Menu

- Personal Information
- Decedent
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 - Place of Death
 - Cause of Death
 - Other Factors
 - Certifier
- Other Links
 - Attachments
 - Comments
 - Print Forms
 - Refer to Medical Examiner
 - Relinquish Case
 - Transfer Case
 - Validate Registration
 - Switch User

386904 :Ineed Some Coffee Feb-26-2018
/Personal Invalid/Medical Invalid/Not Registered/Unsigned/Uncertified/NA/Personal Pending/Medical Pending/FIPS Coding Required

Pronouncement

Date of Death: Feb-26-2018 Date of Death Modifier: Actual date of death
Time of Death: : Time of Death Modifier: Actual date of death

Validate Page Next Clear Save Return

Validation Results List All Errors Save Overrides Hide

Error Message Override Goto Field Popup

DR_6218: The time of death modifier cannot be left blank.
Enter the appropriate modifier for the time of death. [fix] [fix]

DR_6221: Time of death cannot be left blank.
Enter the exact time of death (hours and minutes) according to local time. One minute after 12 midnight is entered as 12:01 a.m. of the new day. If the exact time of death is unknown, the time should be approximated by the person who pronounces death. [fix] [fix]

Pronouncement consists of selecting the correct information from the **Date of Death Modifier** dropdown, entering the **Time of Death** and selecting the correct information from the **Time of Death Modifier** dropdown. (If time of death is unknown, enter 9999.)

Select **Validate Page**. Any errors on the page will show in the **Validation Results**. Correct any errors and select **Next**.

Medical Certification ~ Place of Death

Place of Death

Secure | https://gatewaytest.state.me.us/EVRS_MIRROR_WEB/UI/pages/LifeEvents/Death/PlaceOfDeath.aspx

Maine Medical Center Welcome back: Traindoc01 Logout

Main Life Events Queues Forms Help

Maine Department of Health and Human Services

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386904 :Ineed Some Coffee Feb-26-2018
/Personal Invalid/Medical Invalid/Not Registered/Unsigned/Uncertified/NA/Personal Pending/Medical Pending/FIPS Coding Required

Place Of Death

Type of place of death Other Specify

Facility Name Maine

Address

Street Number 123 Pre Direct

City or Town Portland

Country United States

Post Directional Apt #, Suite #, etc

Zip Code 04102

Medical Record Number

Validate Page Next Clear Save Return

Select the correct **Type of Place of Death** from the dropdown. Most selections from the dropdown will automatically populate the **Facility Name** and **Address**. **Decedent Home** will only populate if the funeral director has completed the demographic information, otherwise the decedent's address will need to be completed by the health care provider. Select **Validate Page** and **Next**.

Medical Certification ~ Cause of Death

Title 22, §2842: Registrati x Cause of Death x

Secure | https://gatewaytest.state.me.us/EVRS_MIRROR_WEB/UI/pages/LifeEvents/Death/CauseOfDeath.aspx

Main **Life Events** Queues Forms Help

Maine Department of Health and Human Services

Welcome back: Traindoc01 Logout

See the NCHS Recommendations for Entry of Cause of Death in the packets provided.

Death Registration Menu

- Personal Information
- ✓ Decedent
- Medical Certification
- ✓ Pronouncement
- ✓ Place of Death
- ✓ **Cause of Death**
- ✗ Other Factors
- ✗ Certifier
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Respiratory arrest or ventricular fibrillation without showing the etiology. DO NOT ABBREVIATE. DO NOT ENTER OLD AGE. Enter only one cause of line. Add additional lines if necessary.

Sequentially list conditions, if any, leading to the cause listed on line a. Enter the UNDERLYING CAUSE (disease or injury that initiated the events resulting in death) LAST.

		Approximate Interv Onset to Death
PART I	Immediate Cause (Final disease or condition resulting in death)	
Line a	Rupture of myocardium	minutes
Line b	Due to or as a consequence of Acute myocardial infarction	6 days
Line c	Due to or as a consequence of Coronary Artery thrombosis	5 years
Line d	Due to or as a consequence of Atherosclerotic coronary artery disease	7 years
PART II	Other significant conditions Diabetes, Chronic obstructive pulmonary disease, smoking	

Complete the **Cause of Death** and **Approximate Interval**, select **Validate Page**.
Fix any errors or save the yellow overrides. Select **Next**.

Validate Page Next Clear Save Return

Medical Certification ~ Cause of Death

The screenshot shows a web browser window with the URL https://gatewaytest.state.me.us/EVRS_MIRROR_WEB/UI/pages/LifeEvents/Death/CauseOfDeath.aspx. The page is titled "Maine Medical Center" and "Maine Department of Health and Human Services". The navigation menu includes "Main", "Life Events", "Queues", "Forms", and "Help". The "Life Events" menu is expanded, showing "Cause of Death" as the selected item. The form displays three lines of cause of death information:

- Line b: Due to or as a consequence of
- Line c: Due to or as a consequence of
- Line d: Due to or as a consequence of

Below the form, there are buttons for "Validate Page", "Next", "Clear", "Save", and "Return". A "Validation Results" section is visible, containing an "Error Message" and "Override Goto Field Popup" buttons. The error message reads: "DR_3053: The condition you reported in line c indicates trauma. Causes of death that are not natural or involve injury or trauma must be referred to the ME. Please verify your entry for cause of death. If your entry indicates a possible injury or trauma it must be referred to ME or the certifier must be ME or a Tribal or Military Authority." There are two "fix" buttons next to the error message.

Cause of death terms that require the review of a Medical Examiner (ME) will appear as a hard edit in system. These types of cases must be referred to the Medical Examiner for investigation.

Medical Certification ~ Other Factors

Other Factors

Secure | https://gatewaytest.state.me.us/EVRS_MIRROR_WEB/UI/pages/LifeEvents/Death/OtherFactors.aspx

Apps Free Hotmail Suggested Sites Imported From IE USA / Welcome to Maine Genealogy & Mid-Maine Regional Policy and Legal Anal

Main Medical Center Welcome back: Traindoc01 Logout

Main Life Events Queues Forms Help

Maine Department of Health and Human Services

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386904 :Ineed Some Coffee Feb-26-2018
/Personal Invalid/Medical Invalid/Not Registered/Unsigned/Uncertified/NA/Personal Pending/Medical Pending/ME Review Required/FIPS Coding Required/ICD Coding Required

Other Factors

Autopsy Performed

Autopsy findings available to complete cause of death

If decedent was female, was decedent pregnant within the last year?

Did tobacco use contribute to death

Manner of Death

Was ME Contacted? ME Case Number

[Validate Page](#) [Next](#) [Clear](#) [Save](#) [Return](#)

Validation Results [List All Errors](#) [Save Overrides](#) [Hide](#)

Error Message [Override](#) [Goto Field](#) [Popup](#)

DR_5011: Referred to ME cannot be left blank
Indicate whether this case was referred to an ME/coroner. All non-natural cases must be referred to a Medical Examiner. [fix](#) [fix](#)

Select the correct items from the dropdown on the **Other Factors** page. The **Manner of Death** must indicate **Natural** if a Health Care Provider is certifying the death, otherwise the case will need to be referred/completed by a Medical Examiner. Select the **Validate Page** and **Next**.

Medical Certification ~ Certifier

386904 :need Some Coffee Feb-26-2018
/Personal Invalid/Medical Invalid/Not Registered/Unsigned/Unverified/NA/Personal Pending/Medical Pending/FIPS Coding Required/ICD Coding Required

Certifier

Certifier Type

Certifier Name
License Number

First Last Suffix

Title Other Specify

Certifier Address

Edit Certifier Address

Street Number Pre Directional Street Name, Rural Route, etc. Street Designator Post Directional Apt #, Suite #, etc.

City or Town State Country Zip Code

Date Signed Was Body Viewed after Death?

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 - Validate Registration
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Select the **Certifier Type** from the dropdown and select **Validate Page**. The **Date Signed** will system fill once certified.

Select **Yes** or **No** from dropdown

Certifying the Death

Browser: Certifier x
Address: https://gatewaytest.state.me.us/EVRS_MIRROR_WEB/UI/pages/LifeEvents/Death/Certifier.aspx
Welcome back: Traindoc01 [Logout](#)

Main **Life Events** Queues Forms Help

Maine Department of Health and Human Services

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386904 :Ineed Some Coffee Feb-26-2018
/Personal Invalid/Medical Valid/Not Registered/Unsigned/Uncertified/NA/Personal Pending/FIPS Coding Required/ICD Coding Required/Certification Required

Certifier

Certifier Type:

Certifier Name

License Number:

First: Middle: Last: Suffix:

Title: Other Specify:

Certifier Address

Edit Certifier Address

Street Number	Pre Directional	Street Name, Rural Route, etc.	Street Designator	Post Directional	Apt #, Suite #, etc.
<input type="text" value="123"/>	<input type="text"/>	<input type="text" value="Any Street"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

City or Town	State	Country	Zip Code
<input type="text" value="Portland"/>	<input type="text" value="Maine"/>	<input type="text" value="United States"/>	<input type="text" value="04102"/>

Date Signed: Was Body Viewed after Death?

[Validate Page](#) [Clear](#) [Save](#) [Return](#)



Select the **Certify** link to certify the death. This is considered the health care providers electronic signature.

Certify/Affirm ~ Electronic Signature

The screenshot shows a web browser window with the URL https://gatewaytest.state.me.us/EVRS_MIRROR_WEB/UI/pages/LifeEvents/Death/DeathAffirm.aspx?Insurity.Tahoe.Web.AuthType=Certify. The page header includes 'Maine Medical Center' and 'Welcome back: Traindoc01' with a 'Logout' button. The navigation menu has 'Main', 'Life Events', 'Queues', 'Forms', and 'Help'. The main content area shows 'Maine Department of Health and Human Services' and a 'Death Registration Menu' sidebar. The sidebar lists 'Personal Information', 'Medical Certification', and 'Other Links'. The 'Medical Certification' section is expanded, showing 'Decedent', 'Pronouncement', 'Place of Death', 'Cause of Death', 'Other Factors', and 'Certifier'. The 'Certify' button is highlighted. The main content area displays the case number '386904 :Ineed Some Coffee Feb-26-2018' and the status '/Personal Invalid/Medical Valid/Not Registered/Unsigned/Uncertified/NA/Personal Pending/FIPS Coding Required/ICD Coding Required/Certification Required'. The 'Affirmations' section is highlighted, and a checkbox is checked. An arrow points to the checkbox. At the bottom right, there are 'Affirm', 'Clear', and 'Return' buttons.

Death Registration Menu

- Personal Information
- ✓ Decedent
- Medical Certification
 - ✓ Pronouncement
 - ✓ Place of Death
 - ✓ Cause of Death
 - ✓ Other Factors
 - ✓ Certifier
- Certify
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386904 :Ineed Some Coffee Feb-26-2018
/Personal Invalid/Medical Valid/Not Registered/Unsigned/Uncertified/NA/Personal Pending/FIPS Coding Required/ICD Coding Required/Certification Required

Affirmations

Affirmations following:

By submitting this information, I affirm under the penalty of perjury that I am the authorized certifier whose name will appear on this certificate, and to the best of my knowledge, death occurred due to the cause(s) and manner of death stated.

Affirm **Clear** **Return**

Check the box under **Affirmations** and select the **Affirm** button. (The status bar will indicate “certified” once the case has been affirmed.) The medical certification is complete.

The case will be ready for registration once the funeral director has signed the demographic information.

The health care provider may un-certify a death case to make changes or correct any errors up until the point of registration.

Registered Case

Decedent x

Secure | https://gatewaytest.state.me.us/EVRS_MIRROR_WEB/UI/pages/LifeEvents/Death/Decedent.aspx

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Maine Medical Center Welcome back: Traindoc01 Logout

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386904 201850003 :Ineed Some Coffee Feb-26-2018
/Personal Valid/Medical Valid/Registered/Signed/Certified/NA/ICD Coding Required

Decedent

Decedent's Legal Name

Prefix	First	Middle	Other Middle	Last	Suffix
	Ineed	Some		Coffee	

Aliases
Add/Edit Alias Names

Sex: Female Social Security Number: 999-99-9999 None Unknown

Date of Birth: Feb-21-1943 Age: 75 Years Months Days Hours Minutes Under 1 Year Under 1 Day

SSN Verification Status: UNVERIFIED (0) Verify SSN

Decedent's Birth Place

City or Town	State	Country
Augusta	Maine	United States

Ever in US Armed Forces? Yes

Validate Page Next Clear Save Return

A **SFN** is assigned to the case once the record has been registered and will appear by the case id number and decedent's name. A system e-mail is generated in the EDRS to notify health care providers the record has been registered.

Questions?



The EDRS Help Desk & Support line is here to help.

Please contact us at:
1-888-664-9491 (Option 7)

or (207) 287-5447

edrs.dhhs@maine.gov

8:00a.m. ~ 5:00p.m.