

Applicant Information

Maine Center for Disease Control and Prevention (Maine CDC) 220 Capitol Street
11 State House Station
Augusta, Maine 04333-0011
(207) 287-3771

Fax: (207) 287-1093 TTY Users: Dial 711 (Maine Relay)

State of Maine Temporary Officiate Application

Note: This application is valid only for the marriage solemnization for the individuals specified on the application within the State of Maine by the individual who is not otherwise authorized to do so. I hereby request the State Registrar to designate me to solemnize a particular marriage for the individuals listed on this application.

Full name:			
Street:	Email:		
Officiates Title:		Phone:	
Authorization Date or Commission	Expiration		Date of Birth:
Party A Information			
Name:(First)			
Street/P.O. Box:		(Middle)	(Last)
City:	State:		Zip:
Phone:			
Party B Information			
Name:			
(First)		(Middle)	(Last)
City:	State:		Zip:
City/Town of Wedding:		Date of Proposed Marriage:	
I certify under penalty of perjury the			
Applicant Signature:			Date:
	address list	ted above. Should you ha	a check or money order made payable ave any questions while completing this 2) 287-6490.
DRVS Approval Number:		Temporary Offici	ate Expiration Date:
State Registrar Signature:			Date Approved:

Janet T. Mills Governor

Jeanne M. Lambrew, Ph.D. Commissioner



Maine Department of Health and Human Services
Maine Center for Disease Control and Prevention
11 State House Station
220 Capitol Street
Augusta, Maine 04333-0011
Tel; (207) 287-5500; Toll Free: (888) 664-9491
TTY: Dial 711 (Maine Relay); Fax (207) 287-5470

State of Maine Request for Authorization to Officiate a Maine Civil Marriage

Should you have any questions while completing the State of Maine Temporary Officiate application, or if you are checking the status of an application submitted, please contact the Data, Research, and Vital Statistics (DRVS) office at (207) 287-6490.

Important Reminders:

- 1. Applications must be mailed at least six weeks prior to the date of the wedding. Please do not submit applications more than three months in advance.
- 2. Completed applications must be submitted with a \$100 processing fee payable to "Treasurer State of Maine". Applications approved by the State Registrar will be forwarded to the applicant.
- 3. Contact information for the applicant and marriage parties must be provided on the application.
- 4. The names of the applicant; Party A; and Party B must be typed or printed as you wish them to appear on the certificate that will be issued by DRVS. **This information must match the names printed on the marriage license.** Please use current legal names for Party A and Party B, even if one of the individuals intends to change names following the wedding. Illegible applications will cause a delay in processing.
- 5. The applicant must submit a copy of a valid commission or other evidence of authority to perform marriage ceremonies in the applicant's State of residence as proof of existence of the authority; and
- 6. The applicant must submit a copy of the applicant's State of residence statute that grants the individual authority to solemnize marriages.
- 7. The applicant must submit picture identification, such as a copy of a driver's license with the application.

Once the application is reviewed:

- 8. DRVS will issue an "Out of State Non-Resident Officiant Certificate of Solemnization" to all approved applicants along with a brochure that explains the Officiant's responsibilities per Maine law. Should you not receive the certificate four weeks prior to the wedding date, or if you have any questions related to the approval of an application submitted, please contact DRVS at (207) 287-6490.
- 9. Following the wedding, the original Certificate of Solemnization must be submitted, along with the completed marriage license, to the municipal office where the marriage license was issued.

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