

# eWIC Vendor meeting minutes

Conference Toll-Free Dial-In Number: 877-455-0244  
Call: Conference code: 207 287 5366

Date: Tuesday, June 9, 2020  
Meeting held the 2nd Tuesday of each month 10am ET (1hr) - except holidays

Time: 10am ET (1hr)

Attendees: ME WIC Vendors

## Agenda items

- Maine WIC APL -  
Update was sent out early May. New process will be sent nightly to the eWIC Processor  
We want to make sure we have all the WIC approved foods on our list. Please take some time to look over UPCs make sure we have included all your eggs and milk on our list, especially if you have products from a local provider. We want to make sure WIC participants can purchase all WIC eligible foods at your store.
- All Maine stores completed task  
By now all WIC vendors have reached out to your register system provider and have a plan. You are getting ready to accept eWIC. Be sure
  - You update your system with the APL daily
  - You can map your PLUs
  - You can process eWIC on your systemLet ME WIC know your system status, if other than ready so that WIC is aware and can complete Level3 testing. Also so that we can coordinate an eWIC strategy for your store.
- Production Test Card Information, has been provided and Vendors can now perform a Balance Inquiry. This has been very exciting to see. Complete a balance inquiry if you have not done so already. If you have not received a card number and pin by email to complete this test, please contact us.
- Next step will be a Level 3 Certification. Four of our Maine WIC staff will be traveling to your stores to drop off the eWIC card. Please be on the lookout for us on Fri June 12
- On Monday June 15th we will start a Remote Level 3 Certification. Let us know your store point of contact for Level 3 please complete the ME eWIC L3 Survey. Maximus will be directly contacting stores to schedule testing sessions.
- Pilot 2 stores in Kennebec, Aroostook, Hancock, Somerset, and Washington

- Production environment is now available. Email from Solutran sent out on Monday 6/8.
    - Download Production APL
  - Production Test Card Information, Vendors can perform a Balance Inquiry. Please perform balance inquiries as requested to confirm
  - eWIC Cards will be mailed to you. Please be on the lookout for ME eWIC L3 Survey email. We want to have your stores L3 contact.
- Rollout phase, stores in Cumberland, York, Androscoggin, Oxford, Knox, Waldo, Sagadahoc, Lincoln, Franklin, and New Hampshire stores.  
We will send out notification when you can start your production testing.

Maine eWIC training document for your system. Please send us a copy [WICVendor.DHHSMECDC@maine.gov](mailto:WICVendor.DHHSMECDC@maine.gov). This is helpful to have for the day of level 3 cert. Confirm that cashiers are trained with training documents from your cash register system provider.

- Transition Period eWIC cards & WIC checks
  - With this eWIC project you will be seeing both types of WIC benefits. Starting Mid-June (6/22) - Fall.
  - Stores are to continue to accept both until the state notifies them.
  - State will notify stores when all checks have been redeemed and no other cards issued.
- The new Vendor Agreement - Is in the works. Vendors will have the ability to sign electronically and submit to WIC
- Where can retailers go for questions  
207-287-3991  
[WICVendor.DHHSMECDC@maine.gov](mailto:WICVendor.DHHSMECDC@maine.gov)
- Next Meeting  
July 14th at 10am

#### QUESTIONS:

- Local milk raw - Milk PLU's what does this apply to for submitting UPC's - regular milk, not organic/raw Example: Houlton dairy milk - local provider not seen statewide or local egg producers surrounding a grocery store.
  - Transaction manual - This needs to be acquired from the cash register provider. This is not a manual provided by WIC
  - Mapping - Mapping PLU's - Maine will have all the PLU's that are approved in the APL, any UPC like container of strawberries this needs to be mapped to an approved PLU per Walmart- Sharon.
- Closing - Level3 certification scheduling will be taking place this week and next week. Needed to make sure that the plastic cards were received prior to scheduling testing appointments. There is a survey requesting who the testing contact is. Please send back so scheduling is successfully completed with the appropriate person from your store.