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May 17, 2016

Dear Maine WIC Authorized Store Manager:

Enclosed you will find the new Cashier Guide & Approved Food List. This list will become effective on **June 6, 2016** when we begin distributing it to our Maine WIC participants with their new Participant Folders.

For the three month period **from June 6th to September 6th, 2016**, your cashiers will be seeing two WIC Participant Folders: this new version and the older folder with boy with the apples on the front. It will take three months to fully switch our WIC participants over to their new folders. Please remind the cashiers to use the Approved Food List that matches the customer's WIC Folder for the correct food list during this time period. **After September 6th**, the June 2016 Cashier Guide & Approved Food List with the colorful produce on the front will be the only food list in effect.

There is an entirely new format to the Cashier Guide & Approved Food List. Inside the front cover there is a Table of Contents to aid in finding the various sections and on the back cover there is are Quick Steps to Taking a WIC Check. Inside on pages 5-10 there are more detailed instructions for accepting WIC checks, checks specific to infant formula, and fruit and vegetable checks.

Please note that there are a number of changes to the foods on the Approved Food List, including the addition of brand specific yogurts and whole wheat pastas. I have enclosed a page that identifies the changes. Cashiers will need to review the new Approved Food List for specific changes to product categories.

Please call our office at 207-287-3991 for any questions you may have about the new Food List. We'll be happy to assist you. If you would like to receive a copy of the UPC codes for the foods added to this list please contact Ana Scovil at this number. Thank you for your continued service to your WIC customers.

Sincerely,

Tina Bernier, Vendor Manager
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encl.: Summary of Changes, Cashier Guide & Approved Food List