Maine Center for Disease Control and Prevention
WIC Nutrition Program

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Policy No. VM-9

Staff Training on Vendor Management

Authority
7 CFR §246.4(a)(14)(ii),(iii),(iv),and (xi)

Policy

1. Routine formal training is required for State Agency staff regarding vendor management practices covering the following:
   1.1. Vendor selection and authorization
   1.2. Vendor training
   1.3. Routine monitoring
   1.4. Compliance investigations
   1.5. Inventory audits
   1.6. Corrective actions and sanctions
   1.7. Criminal investigations
   1.8. Vendor appeals and administrative reviews
   1.9. Federal and State WIC regulations
   1.10. Prevention of vendor fraud and abuse
   1.11. WIC/SNAP information sharing
   1.12. High-risk vendor identification
   1.13. Vendor management information system