



FFY2021 Maine WIC State Plan Changes. Please see www.maine.gov/wic for state plan noticing and comments.

Section	Document Name/Type	Page/Question Number	Description of Amendment
<i>Procedures</i>	<i>Training of Breastfeeding Peer Counselors Policy No. BFPC-3</i>	<i>1.1</i>	<i>Updated link</i>
<i>Procedures</i>	<i>Breastfeeding Food Packages Policy No. BF-5</i>	<i>3.1</i>	<i>Language for fully breastfeeding for monthly participation</i>
<i>Policy</i>	<i>No-Show Rate Policy No. CM-1</i>	<i>3,</i>	<i>Reference to Food Instruments removed</i>
<i>Procedures</i>	<i>No-Show Rate Policy No. CM-1</i>	<i>3.5,.2.1</i>	<i>Inserted use online nutrition education options and offer</i>
<i>Description of Proposed Space</i>	<i>Proposed Site Description Form Policy CM-2-A</i>	<i>Row 20</i>	<i>Removed references to check/stock</i>
<i>Policy</i>	<i>Eligibility Application Process, Identification Requirements and Documentation Policy No. CE-1</i>	<i>6.</i>	<i>Removed Check language</i>
<i>Procedure</i>	<i>Income Eligibility Determination and Documentation Policy No. CE-2</i>	<i>13.2</i>	<i>Income</i>

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<i>Procedures</i>	<i>Nutrition Risk Determination, Documentation, and Priority Assignment Authority Policy No. CE-3</i>	<i>57.3, 60</i>	<i>57.3 Removed/60 Updated language re: Self diagnosis</i>
<i>Policy</i>	<i>Certification Periods and Termination of WIC Benefits Policy CE-4</i>	<i>6.4</i>	<i>Check language removed</i>
<i>Procedure</i>	<i>Transfer of Certification and Verification of Certification (VOC) Policy CE-5</i>	<i>9.3.1</i>	<i>Updated link/Renumbered to 8.3.1</i>
<i>Appendix</i>	<i>WIC Participant Booklet Appendix CE-1-A</i>		<i>eWIC language added/Bnft app information added/Foods Updated</i>
<i>Appendix</i>	<i>Rights and Responsibilities Appendix CE-1-C</i>		<i>Added alternative representative language and removed references to checks</i>
<i>Appendix</i>	<i>Income Eligibility Guidelines Appendix CE-2-A</i>		<i>(Effective June 1, 2020 – June 30, 2021)</i>
<i>Appendix</i>	<i>Declaration of Zero Income Appendix CE-2-C</i>		<i>Updated in October 2019</i>
<i>Procedures</i>	<i>Special Populations Policy No. CR-7</i>	<i>11.1, 12.3, 15.2</i>	<i>Updated check language to eWIC language/diagnosis of error/Updated services provided by/</i>
<i>Appendix</i>		<i>Instruction 3</i>	<i>Updated instruments to benefits</i>
<i>Appendix</i>	<i>Appendix CR-5-B</i>	<i>Pg 29/37</i>	<i>Updated address/Poster/Link</i>

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<i>Appendix</i>	<i>Appendix CR-5-C</i>	<i>Pg 15/21</i>	<i>Updated address/Poster/Link</i>
<i>Appendix</i>	<i>Appendix CR-5-D</i>	<i>Pg 33/44</i>	<i>Updated address/Poster/Link</i>
<i>Policy</i>	<i>State Agency WIC Expenditures and Drawdown Procedures Policy No. FM-2</i>	<i>1., 3., 4.</i>	<i>Schedule of draw down funds and eWIC language updated</i>
<i>Procedures</i>	<i>State Agency Reporting Requirements Policy No. FM-4</i>	<i>4.1.3, 4.2.1</i>	<i>Updated to eWIC language</i>
<i>Title</i>	<i>Documentation of Allowable Costs via Time Study Policy No. FM-8</i>	<i>Title</i>	<i>State and Local Agency Allowable Costs</i>
<i>Policy</i>	<i>Participant Fees Policy No. FM-11</i>	<i>1.2</i>	<i>eWIC language update</i>
<i>Procedures</i>	<i>Local Agency Administration of WIC FMNP Policy No. FMNP-8</i>	<i>1.4, 1.5., 4</i>	<i>Removed/updated language</i>
<i>Policy</i>	<i>Food Delivery System Overview Policy No. FD-1</i>	<i>1., 2., 3.</i>	<i>Removed paragraph 3. Updated language to eWIC</i>
<i>Procedures</i>	<i>Food Delivery System Overview Policy No. FD-1</i>	<i>1., 1.1., 1.2, 4.3, 5.2</i>	<i>Updated language to eWIC</i>
<i>Policy</i>	<i>Food Benefits Pick-up and Transaction Policy No. FD-2</i>	<i>1., 2., 3.</i>	<i>Paragraph 2 was removed. 1 and 3 updated to eWIC</i>
<i>Procedures</i>	<i>Food Benefits Pick-up and Transaction</i>	<i>2., 3.3.4,6</i>	<i>Removed paragraphs 2 & 3/Updated language to eWIC/3.4 was added to facilitate mailing of card</i>

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	<i>Policy No. FD-2</i>		
<i>Policy</i>	<i>Food Benefit Redemption and Disposition Policy No. FD-3</i>	<i>1., 2.</i>	<i>Updated language to eWIC</i>
<i>Procedures</i>	<i>Food Benefit Redemption and Disposition Policy No. FD-3</i>	<i>1.– 10.</i>	<i>Removed 1.1-1.3 (renum.) Added new 2.1/New 3./Updated language to eWIC</i>
<i>Policy</i>	<i>Special Food Benefits Issuance Accommodations Policy No. FD-4</i>	<i>1., 2.</i>	<i>Updated language to eWIC</i>
<i>Procedures</i>	<i>Special Food Benefits Issuance Accommodations Policy No. FD-4</i>	<i>1.– 1.4, 1.5., 1.5.1</i>	<i>Updated for eWIC language/alternate representative language</i>
<i>Policy</i>	<i>Proxy Assignment Policy No. FD-6</i>	<i>1.</i>	<i>Updated for eWIC language</i>
<i>Procedures</i>	<i>Proxy Assignment Policy No. FD-6</i>	<i>1., 2., 4.6, 5</i>	<i>Updated for eWIC language</i>
<i>Procedures</i>	<i>Return of Unused WIC Formula and Foods Policy No. FD-7</i>	<i>3.</i>	<i>Insert comma</i>
<i>Appendix</i>	<i>Food Instrument Signout FD-Appendix-2-A</i>	<i>Table</i>	<i>Restructured table to accommodate cards and not checks</i>
<i>Appendix</i>	<i>WIC Card/Food Replacement Affidavit FD-Appendix-3-A</i>	<i>Table</i>	<i>Restructured table to accommodate cards and not checks</i>
<i>Procedure</i>	<i>System Planning and Operation</i>	<i>2.2</i>	<i>Updated to eWIC language</i>

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	<i>Policy No. IS-01</i>		
<i>Policy</i>	<i>Functional Requirements Checklist Policy No. IS-03</i>	<i>1.9, 1.11., 1.13.,1.18.,</i>	<i>Updated to eWIC language</i>
<i>Program Overview</i>	<i>Annual Report Template MA-Appendix -2-B</i>	<i>Pg 1., 3.,</i>	<i>Removed old admin. ref./Updated eWIC language</i>
<i>Table</i>	<i>MER Form MA-Appendix -2-B</i>	<i>Various Sheets</i>	<i>Updated to eWIC language</i>
<i>Procedure</i>	<i>Nutrition Counseling Authority Policy No. NS-1</i>	<i>6.1.2., 9.7., 9.8., 11.6., 11.8., 15.1</i>	<i>Video Conferencing/Bnft App language/Update eWIC language/Added language for Appendix 6-A</i>
<i>Policy</i>	<i>Food Package Design Policy No. NS-2</i>	<i>3.1., 9.1.2., 10.1.,</i>	<i>FY Date update/website link update/added language</i>
<i>Procedure</i>	<i>Nutrition Coordinator Responsibilities Policy No. NS-4</i>	<i>1.8.4., 1.9</i>	<i>Update language for properly discarded and update link refence link</i>
<i>Procedure</i>	<i>Nutrition Services Referrals Policy No. NS-5</i>	<i>3.3</i>	<i>Grammatical error only</i>
<i>Procedure</i>	<i>Medically High-Risk Participants Policy No. NS-6</i>	<i>3.1., 3.2</i>	<i>High risk referral language updated/3.2 New language added</i>
<i>Appendix</i>	<i>WIC Appointment Quick Guide NS-Appendix-NS-1-D</i>	<i>Pg 1</i>	<i>Added re-certification</i>
<i>Table</i>	<i>Formula Reconstitution Monthly Amounts NS-Appendix-NS-2-d</i>		<i>Amounts updated</i>

Section	Document Name/Type	Page/Question Number	Description of Amendment
<i>Chart</i>	<i>WIC State Agency Organizational Chart Policy No. OM-1-A</i>		<i>Personnel Updates</i>
<i>Procedure</i>	<i>Participant Fraud and Abuse of WIC Funds and Services Policy No. OM-7</i>	<i>1.4. – 1.10., 4.5.4., 5.2.2 -5.2.9</i>	<i>eWIC language updated</i>
<i>Procedure</i>	<i>Media Relations Policy No. OM-11</i>	<i>7.1</i>	<i>Personnel update</i>
<i>Title</i>	<i>Training and Continuing Education Requirements for Direct Service Staff Authority Policy No. OM-12</i>		<i>Updating Policy number only</i>
<i>Footnote</i>	<i>Employee Conflict of Interest Statement OM Appendix-12-B</i>	<i>Footnote correction</i>	<i>Update to foot not only</i>
<i>Heading</i>	<i>Fair Administrative Hearing Request OM-Appendix-16-B</i>	<i>Heading</i>	<i>Address/Phone Number</i>
<i>Bullet</i>	<i>Child Nutrition Guide NS-Appendix-1-B</i>	<i>Pg 6</i>	<i>Food Stamps changed to SNAP</i>
<i>Requirements</i>	<i>Vendor Agreement VM-1-D</i>	<i>Multiple pages and sections</i>	<i>Language updated and added to reflect transition to eWIC. Removed references to food instruments/checks/etc.</i>
<i>Policy</i>	<i>Vendor Selection and Authorization VM-1</i>	<i>5.,6, 6.2.1., 6.16.,10</i>	<i>Updated language for timeline on accepting vendor applications/Removed pharmacy reference/added electronic requirements/Updated Peer Group numbers</i>
<i>Procedures</i>	<i>Vendor Selection and Authorization VM-1</i>	<i>1.1.,3.3.,7</i>	<i>Removed upcoming application language/Updated to eWIC language/Removed Paragraph 7 and subs referencing Vendor Stamp</i>
<i>Policy</i>	<i>Vendor Training Authority</i>	<i>1.3.,3</i>	<i>Updated language to eWIC/Added new Paragraph 3 and renum/</i>

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	<i>VM-2</i>		
<i>Procedures</i>	<i>Vendor Training Authority VM-2</i>	<i>2.,</i>	<i>Added language for eWIC</i>
<i>Policy</i>	<i>High Risk Vendor Identification VM-3</i>	<i>1.1</i>	<i>Updated eWIC language</i>
<i>Procedures</i>	<i>High Risk Vendor Identification VM-3</i>	<i>2.2</i>	<i>Updated eWIC language</i>
<i>Procedures</i>	<i>Routine Monitoring VM-4</i>	<i>1.2., 1.4.,1.6</i>	<i>Updated to eWIC language</i>
<i>Policy</i>	<i>Compliance Investigations Authority VM-5</i>	<i>4.2., 5.4</i>	<i>Updated to eWIC language</i>
<i>Procedures</i>	<i>Compliance Investigations Authority VM-5</i>	<i>2</i>	<i>Updated to eWIC language</i>
<i>Policy</i>	<i>Vendor Sanction System VM-6</i>	<i>1.,3.,3.4.,6</i>	<i>Updated to eWIC language/Removed disqualification per FNS guidance/</i>
<i>Policy - State Violations</i>	<i>Vendor Sanction System VM-6</i>	<i>3.4. & 3.12.,3.15-3.26</i>	<i>Removed/Added new</i>
<i>Policy – Other Violations</i>	<i>Vendor Sanction System VM-6</i>	<i>7-16</i>	<i>Added new & changed language to State MIS</i>
<i>Policy</i>	<i>Administrative Review of State Agency Actions</i>	<i>1.4.,2.9</i>	<i>Removed/eWIC language updated</i>

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	<i>VM-7</i>		
<i>Procedures</i>	<i>Administrative Review of State Agency Actions VM-7</i>	<i>4.</i>	<i>Appeal timeframes updated</i>
<i>Policy</i>	<i>Staff Training on Vendor Management VM-9</i>	<i>1.14</i>	<i>Added new</i>
<i>Procedures</i>	<i>Vendor Price Lists VM-11</i>	<i>3.5.</i>	<i>Updated eWIC Language</i>
<i>Policy</i>	<i>Vendor Operations VM-12</i>	<i>1.10.,1.10.1.,1.21& 1.25-1.27., 1.11-1.28</i>	<i>Updated eWIC Language/Added new/Removed/Updated eWIC language and changed participant to customer</i>
<i>Procedures</i>	<i>Vendor Operations VM-12</i>	<i>1.1-1.7.,</i>	<i>Removed and added new language/Updated eWIC language</i>