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| Month | Agenda Topic / Discussion | Decision (D) or Action Item (AI) |
| *Meeting topics subject to change. FMI contact: Jo Morrissey, Program Manager:* [*jlmorrisse@mainehealth.org*](mailto:jlmorrisse@mainehealth.org) | | |
| April | Draft Data Profile template  Draft Forum Guide  Draft Forum PPT template | First Review  First Review  First Review |
| May | Profile Template  Forum Guide  Forum PPT template | Finalize to send to SC for approval  Finalize to send to SC for approval  Second review |
| June | Forum PPT template  Key Informant interview guide  Electronic community health survey | Finalize to send to SC for approval  First Review  First Review |
| July | Key informant interview guide  Electronic community health survey  Community Outreach Reporting Tool (CORT) | Second Review  Second Review  First Review |
| August | Review PPT presentations (?)  Final questions/logistics for forums  CORT  Key informant interview guide and Electronic community health survey | Discussion  Discussion  Finalize to send to SC for approval  Finalize to send to SC for approval |
| September | Update on Forums | Discussion |
| October | CHNA Report Template | First Review |
| November | CHNA Report Template | Finalize to send to SC for approval |
| December | BREAK | No action necessary |
| January 2019 | Key findings | Review |

**To join the meeting**

Call: 1-877-455-0244

Code: 735-288-9394

**Adobe links:**

April: <https://stateofmaine.adobeconnect.com/mschna-CEC-4-11-18>

May: <https://stateofmaine.adobeconnect.com/mschna-CEC-5-9-18>

June: <https://stateofmaine.adobeconnect.com/mschna-CEC-6-13-18>

July: <https://stateofmaine.adobeconnect.com/mschna-CEC-7-11-18>

August: <https://stateofmaine.adobeconnect.com/mschna-CEC-8-8-18>

September: <https://stateofmaine.adobeconnect.com/mschna-CEC-9-12-18>

October: <https://stateofmaine.adobeconnect.com/mschna-CEC-10-10-18>

November: <https://stateofmaine.adobeconnect.com/mschna-CEC-11-14-18>

December: <https://stateofmaine.adobeconnect.com/mschna-CEC-12-12-18>

January: <https://stateofmaine.adobeconnect.com/mschna-CEC-1-9-19>