

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Maine Center for Disease Control and Prevention
11 State House Station
286 Water Street
Augusta, Maine 04333-0011
Tel; (207) 287-8016; Fax (207) 287-9058
TTY: Dial 711 (Maine Relay)

To: Maine Immunization Program Providers
From: Maine Immunization Program
Subject: Provider Agreement Now Available and Update on Requirements
Date: May 23, 2019

The 2019 Maine Vaccines for Children Program Provider Agreement is now available!

The Provider Agreement will now be required every other year. Physicians list, clinicians list, Vaccine Need, and emergency and routine vaccine storage and handling protocols have been removed from the agreement. These should continue to be updated on an annual basis, or more frequently if your office experiences change in staff or patient volume.

The following documentation **MUST be received by July 1, 2019** to continue receiving state-supplied vaccine from the Maine Immunization Program (MIP):

- Signed Provider Agreement – the 2019 Maine Vaccines for Children Program Provider Agreement must be completed in ImmPact and the signed signature pages faxed to MIP at 1-207-287-8127.
- Vaccine Need – the vaccine need form has been removed from the annual provider agreement and is now located on a separate link found under the ImmPact Menu bar. Enter your patient cohort populations by age and insurance status. This data is used to determine which funding sources will be utilized to purchase vaccines for your practice.
- Annual Storage and Handling Education – provider sites that did not complete the annual education requirement due by January 31, 2019, all primary and secondary vaccine coordinators must complete the Storage and Handling training located on the MIP website at: <https://www.maine.gov/dhhs/mecdc/infectious-disease/immunization/annual-education-requirement.shtml>
- Calibration Certificates – provider sites that did not complete this requirement due by January 31, 2019, all sites must fax their current thermometer calibration certificates to MIP at 1-207-287-8127.

Additionally, the 2019 Maine Vaccines for Children Program Provider Agreement continues to require contact information concerning vaccine storage and handling for your facility but has removed language regarding the protocols for emergency and routine vaccine storage and handling. Please be aware that by signing the agreement, the authorized healthcare provider does agree to follow all federal and Maine State vaccine storage and handling policies found at: <http://www.maine.gov/dhhs/mecdc/infectious-disease/immunization/documents/MIP-Policies-and-Procedures.pdf>

MIP does require that provider sites develop routine and emergency vaccine storage and handling protocols and procedures and keep these posted on or near any vaccine storage units that hold state-supplied vaccine. These are NOT required to be sent to MIP, but available for review at any scheduled or unannounced site visits at your facility. Templates are available on the Maine Immunization Program website at: www.ImmunizeMe.org

As always, thank you for your continued dedication to keep Maine's children free from vaccine preventable disease.