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To: Maine Immunization Providers
From: Maine Immunization Program
Subject: Annual Education Requirement Updates
Date: September 28, 2018

The Maine Immunization Program (MIP) would like to inform all Providers of a new system for completing the Annual Education Requirements. Due to the numerous technical difficulties brought forth by Providers, the Program has chosen to host both required *You Call The Shots* modules online on our Program website. This process will be easier for you to complete and take less time. Once you have watched the module(s) and successfully completed the quiz(zes), both you and MIP will receive an email confirmation. Please keep the confirmation email for your records. You do not need to fax or forward the confirmation email to MIP.

Additionally, we are revising the types of education that meet the Annual Education Requirement. MIP will now only count the completion of one/both *You Call The Shots* modules as meeting the Annual Education Requirement. As a reminder, all sites are required to complete Annual Education as per the Provider Agreement. Starting in January 2019, all Providers will be required to complete their Annual Education between January 1st – January 31st. Any Education completed prior to January 1st will not count for the year 2019.

The Annual Education Requirement is as follows:

New Primary and Secondary Vaccine Coordinators who have **never** completed the *You Call The Shots* modules, must complete **both** of the following:

- Storage and Handling – *You Call The Shots* online module
- Vaccines for Children – *You Call The Shots* online module at:
<https://www.maine.gov/dhhs/mecdc/infectious-disease/immunization/annual-education-requirement.shtml>

Primary and Secondary Vaccine Coordinators who **have** completed both modules in a previous year will need to complete the following:

- Storage & Handling – *You Call The Shots* online module at:
<https://www.maine.gov/dhhs/mecdc/infectious-disease/immunization/annual-education-requirement.shtml>