

5 Quick

Permit Submittal Tips

1

Check for Signatures

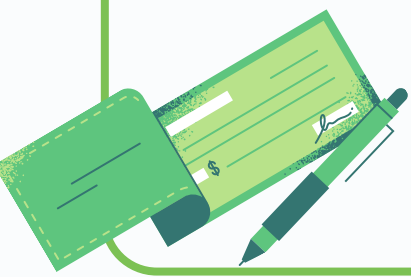
- LPI signature
- Property Owner signature
- All signatures on variance request forms



Separate Fees onto Two Checks

- One Check for State 25% Share
- One Check for \$15.00 WQS Fees
- Both Checks Made Payable to:
Treasurer, State of Maine

- Both checks can be sent to the SSWW Unit. We will forward the WQS checks to DEP.



2

3

Use a Summary Sheet

[Click Here to Download](#)

Summary sheets help both you and us to double check fee values and find discrepancies, making the process faster and easier.



Include All Permit Pages

Septic Permits are scanned and added to an online database. We want these permits to be as complete as possible for anyone who needs to reference them in the future.



4

5

Ask for Help

Check out our:

[Municipal Office Resources](#)

Email Questions to:

subsurface.wastewater@maine.gov



MAINE CDC DRINKING WATER PROGRAM
ATTN: SSWW UNIT
286 WATER STREET, 3RD FLOOR
11 STATE HOUSE STATION
AUGUSTA, ME 04333-0011

SEND HERE

