

SUBSURFACE WASTEWATER DISPOSAL SYSTEM PERMIT FEE SCHEDULE

Disposal System Components	Fee	State Share (25%)	DEP Surcharge
1.Complete Non-Engineered System (Includes 1 treatment tank + 1 disposal field + 1 pump)	\$250.00	\$62.50	\$15.00
2.Primitive / Limited System (graywater & alt toilet)	\$100.00	\$25.00	\$15.00
3.Alternative Toilet	\$50.00	\$12.50	NA
4.Non-Engineered Treatment Tank (Includes pre-treatment tanks and pump tanks of 750 gallons or greater)	\$150.00	\$37.50	NA
5.Holding Tank	\$100.00	\$25.00	\$15.00
6.Non-Engineered Disposal Field	\$150.00	\$37.50	NA
7.Gray Water System/ Separated Laundry System	\$35.00	\$8.75	\$15.00
8.Complete Engineered System**	\$200.00	\$50.00	NA
9.Engineered Treatment Tank (only)	\$80.00	\$20.00	NA
10.Engineered Disposal Field (only)	\$150.00	\$37.50	NA
11.Pre-Treatment (Pre-treatment components are charged as either treatment tanks or miscellaneous components)	NA	NA	NA
12.Miscellaneous Components	\$30.00	\$7.50	NA
First-Time System Variances (*State receives Fees for first time variances, <i>requiring State Approval</i> . The State does not receive fees for first time variances requiring only LPI approval)	\$20.00	\$5.00 *	NA
Replacement System Variances (No Fees go to the State)	NA	NA	NA
Seasonal Conversion Permit	\$50.00	\$12.50	NA

**Engineered Systems includes one disposal field + two tanks + pump. If two “pods” or a disposal field are more than 20 feet apart, they are charged like a separate engineered system. Additional tanks and disposal fields for an engineered system are charged with the engineered treatment tank or engineered disposal field fees. For more information, please contact subsurface.wastewater@maine.gov.

INTERNAL PLUMBING PERMIT FEE SCHEDULE

Minimum fee, includes up to 4 fixtures/hook-ups	\$40.00	\$10.00
Individual fixtures, <i>(minimum fee applies)</i>	\$10.00	\$2.50
Mobile or Modular Home – factory components & hook-up only	\$40.00	\$10.00
Hook up to public sewer <i>(minimum fee applies)</i>	\$10.00	\$2.50
Hook up to existing subsurface system <i>(minimum fee applies)</i>	\$10.00	\$2.50
Piping relocation with no new fixtures <i>(minimum fee applies)</i>	\$10.00	\$2.50
Permit transfer <i>(must be on it's own permit. Minimum fee does not apply)</i>	\$10.00	\$2.50

Submittal Directions

Please Submit Permits To:

Maine CDC Drinking Water Program
Attn: SSWW Unit
286 Water Street, 3rd Floor
11 State House Station
Augusta, ME 04333-0011

Checks should be made **payable to:** *Treasurer, State of Maine*

- The State 25% share and the DEP Water Quality Surcharge Fees must be submitted on **separate checks**.
 - If the fees are combined, they will be returned to the town office for separation and resubmittal.
- Both checks can be sent to the address at 286 Water Street. The SSWW Unit will forward the DEP check on your behalf.
- Permits submitted without payment will be returned to the town office. Likewise, payment submitted without permits will be returned to the town office.

Permits and Variances must be fully signed

- Permits that are missing signatures will be returned to the town office for completion and resubmittal.
- Permits that include a variance that is missing signatures will be returned to the town office for completion and resubmittal.

Permits Must Include All Pages

- HHE-211: the one page form is required
- HHE- 200A: the one page form is required
- HHE-200 (no variance): the three page form is required
- HHE-200 (variance): the three page form + the two page variance is required
 - If the variance is signed by the State Site Evaluator, we recommend including that letter.

Recommended: Summary Page

- This can be as simple as a page that lists the permit # and fee given to the State for each permit included in the submission.
 - It is very helpful to the State in locating discrepancies, but these are not required.

Submittal Tips and Reminders

1. Please try to submit your permits on a monthly or quarterly schedule.
2. Please ensure that all fields are filled in.
3. When correcting permits, please don't cross-out, scribble out, or over-write notations.
 - Instead, please use a white correction product to make these adjustments
4. In the event that a permit is updated with no additional fee, please note "REVISED" clearly at the top of the permit.
5. All payments should originate from the issuing municipality.
6. Municipalities are not required to report double fees, as part of the State's share. Also, municipalities are not required to report additional fees applied per local rule or ordinance. Only standard minimum fees should be reported. Revenues over and above the State 25% share of standard fees may be kept by the municipality.
7. While municipalities do have the latitude to waive *their portion* of permit fees, such as for work down at municipal or non-profit facilities, the State is still due 25% of the value of the permit, as determined by the approved fee schedule.
8. Permit transfers should be on their own permit, not combined with fees for fixtures, hook-ups and/or piping relocations.
9. Receipts for permit fee remittances are automatically sent to municipalities that provide at least one valid email address. Paper receipts for permit submittals will only be provided when specifically requested.
10. We suggest town offices have two contacts receive receipts for redundancy's sake.
11. Municipalities have the option of submitting copies of permits electronically. This submittal process has additional rules and requirements that can be sent to interested towns upon request.