

# Maine Board of Licensure of Water System Operators

## ~Meeting Minutes~

~ Friday, November 01, 2024 – 9:00 am ~  
Meeting via In-Person / Zoom

### Members Present via In-Person:

- Mary Bowers – (Chair), NTNC Representative, Waterworks Mgmt. LLC
- Suzanne Yerina – (Vice Chair), VSWS Representative, Haley Ward, Inc
- Brian Tarbuck – (Secretary), Professional Engineer Representative, Greater Augusta Utility District
- Brian McBride – Class IV Representative, York Water District
- Amy Lachance – Director, Maine DHHS, Drinking Water Program
- Shaun Yeatts – Educator Representative, Bath Water District

### Members Present via Zoom:

- Keith Levasseur – Class III Representative, Sanford Water District
- Louis (Rob) Durgin – Water System Management Representative, Dover-Foxcroft Water District

### Members Absent:

- None

### Board Coordinator and Clerk:

- Sarah Fundaun – Maine DHHS, Drinking Water Program; Licensing Coordinator
- Tina Lemieux – Maine DHHS, Drinking Water Program; Licensing Clerk

### Guests:

- Donald R Stevens Jr
- Stephen Langsdorf, Atty
  - [slangsdorf@preti.com](mailto:slangsdorf@preti.com)
- Margaret Machaiek, AAG
- Denise Douin, PWS – online
- Tera Pare, CDC
- Maraquita Hollman, DWP
- Author McClean
- Brad Sawyer, MRWA
- Kirsten Hebert, MRWA
- Mackenzie Lee, DWP

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Meeting called to order

**9:02 AM**

## 1. Introduction of Board Members

a. 6 members In-Person present, 2 members Zoom present, 0 members absent, 9 guests

## 2. Approve meeting minutes

Motion to accept the minutes,

– **Friday, August 02, 2024** – Quarterly Meeting

❖ 1<sup>st</sup>: Suzanne Yerina 2<sup>nd</sup>: Brian Tarbuck Vote: Unanimous

Motion to accept the minutes,

– **Friday, September 17, 2024** – Emergency Meeting

❖ 1<sup>st</sup>: Brian Tarbuck 2<sup>nd</sup>: Keith Levasseur Vote: Unanimous

## 3. Public Comment

a. None

## 4. New Business

a. Budget Update - Sarah Fundaun

Motion to accept the 2024 November Budget

❖ 1<sup>st</sup>: Brian Tarbuck 2<sup>nd</sup>: Suzanne Yerina Vote: Unanimous

**5. Complaint, Donald R Stevens Jr (Lisbon Water District)**

- a. 9-17-24, Emergency Meeting – Complaint form #002, submitted, approved by BLWSO
  - b. 9-17-24, Notice of Complaint Letter, mailed to Mr. Stevens Jr
  - c. 10-3-24, Response, received via email
- \*Additional response notes – from Mr. Stephens Jr.

Motion to issue Mr. Stephens Jr a Letter of Reprimand, “by working with counsel to generate a letter of reprimand of licensee regarding management and operations violations for failing to contact the Drinking Water Program in the event of an emergency situation, pursuant to **10-144 CMR 231 sec 11**, and ensure that the relevant elements of the administrative procedure act are contained in the notice.”

- ❖ 1<sup>st</sup>: Brian Tarbuck 2<sup>nd</sup>: Keith Levasseur Vote: (**Yea – 6, Nay – 1, Abstain – 1**) **PASS**
- Yea – Brian Tarbuck, Mary Bowers, Shaun Yeatts, Keith Levasseur, Rob Durgin, Suzanne Yerina
  - Nay – Brian McBride
  - Amy Lachance – abstained from vote

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ADJOURNED –

**10:39 AM**

Motion to adjourn.

- ❖ 1<sup>st</sup>: Brian Tarbuck 2<sup>nd</sup>: Suzanne Yerina Vote: Unanimous
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