

Meeting of Maine Board of Licensure of Water System Operators

November 18, 2016

Greater Augusta Utilities District WWTP, Augusta, ME

Present:

- Gregory Kidd- Chair, Educator Representative, Northeast Water and Wastewater Training Associates
 - Mary Ellen Bowers – NTNC Representative, Waterworks Management LLC
 - Jonathan Ziegler- Management Representative, Boothbay Water District
 - Brian Tarbuck – Professional Engineer Representative, Greater Augusta Utility District
 - Kerry Smart – Class II Representative, Alfred Water District
 - Brian McBride – Class IV Operator Representative, Kennebunk, Kennebunkport, and Wells
 - Roger Crouse – Maine DHHS Representative, Maine Drinking Water Program
 - Terry Trott – Licensing Officer, Maine DHHS, Drinking Water Program
 - Julia Kimball- Board Clerk, Maine DHHS, Drinking Water Program
 - Deanna White – Maine Attorney General’s Office
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- Absent: Mike MacDonald, Vice Chair – VSWS Representative, Contract Operator, New England Utility Management Enterprises
 - Jeffery Day- Class III Operator Representative, Lincoln Water District

Guests: Tera Pare- ME CDC

Bruce Berger- MWUA

Paul Gauvreau- Maine Attorney General’s Office

Mark Randlett- Maine Attorney General’s Office

Meeting called to order at 9:00 AM by Greg Kidd

1. Review of Minutes

Mary moved to accept minutes

Minutes unanimous to approve

2. Budget

The budget subcommittee presented proposed budget with three options for the future budgets. The subcommittee advised step increases on renewal fees.

Brian Tarbuck motions to accept option 3 which presented the budget having a 50% carryover at year 5 or 6. Mary 2nd.

Unanimous to approve option 3 presented.

3. ABC Conference

Jon Ziegler will be going to ABC Conference in January.

4. ABC Need to Know Guidance

Board reviewed ABC Need to Know Criteria. Safety criteria was examined. Board will use this criteria for course approval. This criteria will be implemented into the training approval policy.

Jon motions that ABC Need to Know Criteria will be implemented into course approval policy for standards. Training providers will be notified of criteria. Brian Tarbuck 2nd.

Unanimous to approve.

5. Course Approval Appeal Process

Written appeals must be in place and appeal will be heard at next meeting. This will be put into training approval policy.

6. Potential Conflict of Interest

It had been brought to Board AAG's attention that a decision made at a past meeting had a potential for conflict of interest. Training will be provided to board members of conflict of interest.

7. Administrative Hearing- Edward Stuart

Mark Randlett resided as Hearing Officer for the administrative hearing requested by Edward Stuart in regard to license revocation. Mr. Stuart received notification of hearing in writing. Mr. Stuart was not present at hearing.

Greg motions decision by default. Brian McBride 2nd.

Unanimous decision

Letter of revocation will be drafted and sent.

Adjourn – 11:05 AM

Greg moved to adjourn

Brian Tarbuck 2nd

Motion carried by vote