

Maine Board of Licensure of Water System Operators

~Meeting Minutes~

Friday, May 16, 2025, at 9:30 am

Meeting via In-Person / Zoom

Location: MAINE CDC BLDG, 3rd floor, RM 10 (Fishbowl)

Members Present:

- Suzanne Yerina – (Chair), VSWS Representative, WSP Global, Inc
- Brian McBride – (Vice Chair), Class IV Representative, York Water District
- Mary Bowers –NTNC Representative, Waterworks Mgmt. LLC
- Shaun Yeatts – Educator Representative, Bath Water District
- Keith Levasseur –Class III Representative, Sanford Water District
- Louis (Rob) Durgin – Water System Management Representative, Dover-Foxcroft Water District
- Amy Lachance – Director, Maine DHHS, Drinking Water Program

Members Present (via Zoom):

- None

Members Absent:

- Brian Tarbuck – (Secretary), Professional Engineer Representative, Greater Augusta Utility District

Guests:

- David Welch, DWP, Budget
- Margaret Machaiek, AAG
- Mackenzie Lee, DWP, Compliance

Board Coordinator and Clerk:

- Sarah Fundaun – Maine DHHS, Drinking Water Program; Licensing Coordinator
- Tina Lemieux – Maine DHHS, Drinking Water Program; Licensing Clerk

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Meeting called to order

**9:30 PM**

### 1. Introduction of Board Members

a. 7 members present, 0 Zoom present, 1 members absent, 3 guests

### 2. Approve meeting minutes

Motion to accept the minutes – **Friday, February 6, 2025** – Quarterly Meeting

❖ 1<sup>st</sup>: Louis Durgan                      2<sup>nd</sup>: Keith Levasseur                      Vote: Unanimous

### 3. Public Comment

a. None

### 4. New Business

a. May 2025 – Budget, ~ David Welch

a. Amy Lachance to check status of rules process and prgr, before October 1, 2025

Motion to accept May Budget 2025 as presented by David Welch

❖ 1<sup>st</sup>: Mary Bowers                      2<sup>nd</sup>: Susanne Yerina                      Vote: Unanimous

b. WPI Conference Update - Test changes & Remote Testing, ~ Sarah Fundaun

a. PSI will allow the Board to review the exams

1. Possible Reviewers: Matt Demers, Tom Bahun, Greg Kidd, Shawn Yeatts

b. Deadline until end of 2025

c. Training Credit Hours (TCHs) – Amy Lachance

- a. Discussion – End of Cycle expiration of TCHs
- b. Update Renewal Form to reflect changes

Motion to adopt the water operator license renewal date as the beginning of the new cycle in which to begin gaining TCHs toward the next cycle, \*(retroactive to 2023 for the 2025 renewal cycle).

❖ 1<sup>st</sup>: Brian McBride      2<sup>nd</sup>: Susanne Yerina      Vote: Unanimous

d. Operator Training and Course Approvals – Amy Lachance

- a. Discussion – organization of the implementation of Course Approvals
- b. Will discuss more at the next meeting, (8-8-25)

**5. Old Business**

- a. None

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ADJOURNED –

**11:14 PM**

Motion to adjourn.

❖ 1<sup>st</sup>: Amy Lachance      2<sup>nd</sup>: Louis Durgin      Vote: Unanimous

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**Next Meetings: Quarterly 2025**

- 1. Q1 – 2/6/2025
- 2. Q2 - 5/16/2025
- 3. Q3 - 8/8/2025
- 4. Q4 - 11/7/2025