

Maine Board of Licensure of Water System Operators

~Meeting Minutes~

~ Thursday, February 06, 2025 – 2 pm
Meeting via In-Person / Zoom
Augusta Civic Center, Hancock Room

Members Present:

- Mary Bowers – (Chair), NTNC Representative, Waterworks Mgmt. LLC
- Brian Tarbuck – (Secretary), Professional Engineer Representative, Greater Augusta Utility District
- Brian McBride – Class IV Representative, York Water District
- Shaun Yeatts – Educator Representative, Bath Water District
- Keith Levasseur – Class III Representative, Sanford Water District
- Louis (Rob) Durgin – Water System Management Representative, Dover-Foxcroft Water District

Members Present (via Zoom):

- Amy Lachance – Director, Maine DHHS, Drinking Water Program
- Suzanne Yerina – (Vice Chair), VSWs Representative, WSP Global, Inc

Members Absent:

- None

Guests:

- Willis Emmons

Board Coordinator and Clerk:

- Sarah Fundaun – Maine DHHS, Drinking Water Program; Licensing Coordinator
- Tina Lemieux – Maine DHHS, Drinking Water Program; Licensing Clerk

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Meeting called to order

**1:45 PM**

## 1. Introduction of Board Members

a. 6 members present, 2 Zoom present, 0 members absent, 1 guests

## 2. Approve meeting minutes

Motion to accept the minutes – **Friday, December 6, 2024** – Emergency Meeting, via Zoom

❖ 1<sup>st</sup>: Keith Levasseur      2<sup>nd</sup>: Brian Tarbuck      Vote: Unanimous

## 3. Public Comment

a. None

## 4. New Business

a. Election of BLWSO Officers

a. Motioned: Keith Levasseur    2<sup>nd</sup>: Brian Tarbuck    Vote: Unanimous

1. Chair: Suzanne Yerina

2. Vice Chair: Brian McBride

3. Secretary: Brian Tarbuck

b. February 2025 Budget – David Welch

a. No concerns

b. Lachance stated that the new GEC software CertTracker had been selected, contract underway, not sure when it will be implemented

- c. WPI Conference Update - Test changes & Remote Testing
  - a. Amy Lachance gave an overview of Sarah Fundaun's experience
    - 1. Tests currently in the process of being updated
    - 2. Remote testing is consistently being encouraged
    - 3. BLWSO will check for 2026 location for member attendance
- d. Operator Training and Course Approvals – Amy Lachance
  - a. Amy Lachance provided a description of the current approval process
    - 1. Requested further discussion at the next meeting
  - b. DWP to provide an overview prior to the next meeting
- e. Set dates for quarterly meetings of 2025
  - 1. Thursday, February 6, 2025 - Augusta Civic Center
  - 2. 5/9/25
  - 3. 8/8/25
  - 4. 11/7/25
- f. 2025 CEC yearly report for BLWSO Meetings – Board Clerk
  - a. Reports are available for distribution

## 5. Old Business

- a. None

\* Still need to fill Class 2 Board member position – Tina or Sarah to send all Board members a list of the current Class 2 Operators.

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ADJOURNED –

**2:29 PM**

Motion to adjourn.

❖ 1<sup>st</sup>: Brian McBride

2<sup>nd</sup>: Keith Levasseur

Vote: Unanimous

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