

Maine Board of Licensure of Water System Operators

Meeting Minutes

~ Friday, June 30, 2023 – 9:00 am ~
Meeting via Zoom / In-Person

Members Present via In-Person:

- Mary Bowers – (Chair), NTNC Representative, Waterworks Mgmt. LLC
- Keith Levasseur – (Vice Chair), Class III Representative, Sanford Water District
- Brian Tarbuck – (Secretary), Professional Engineer Representative, Greater Augusta Utility District
- Amy Lachance – Director, Maine DHHS, Drinking Water Program
- Kerry Smart – Class II Representative, Alfred Water District
- Suzanne Yerina – VSWS Representative, Haley Ward, Inc

Members Present via Zoom: *(no vote)

- None

Members Absent:

- Brian McBride – Class IV Representative, Kennebunk, Kennebunkport, and Wells

Board Coordinator and Clerk:

- David Welch – Maine DHHS, Drinking Water Program; Licensing Coordinator
- Tina Lemieux – Maine DHHS, Drinking Water Program; Licensing Clerk

Guests:

- Shaun Yeatts – Education Representative, Maine Rural Water Association
- Louis Durgin – Management Representative, Dover-Foxcroft Water District
- Bradley Sawyer – MRWA representative
- Melissa O’Neal-Low – Director, Boards and Commissions, Governor’s Office

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Meeting called to order at **8:57 AM** by Mary Bowers.

1. Introduction of Board Members
  - a. **8** members In-Person present, **0** members Zoom present, **1** member absent, **4** guests
2. Approve meeting minutes

Motion to accept the minutes with changes - **Friday, March 3, 2023**

❖ 1<sup>st</sup>: Kerry Smart                      2<sup>nd</sup>: Keith Levasseur                      Vote: Unanimous
3. Public Comment
  - a. None
4. Agenda Additions
  - a. Email request received for demographics of Maine Water Operator Licensees – Mary Bowers, Chair
    - i. Board discussed issue of demographics request of licensees.
    - ii. Board determined that requested demographics listed in email are not part of our database documentation processes.
    - iii. Mary Bowers will return email with link to our webpage with PDF of current Water Operator Licensees of Maine.

5. New Business

- a. Budget Update – David Welch, Licensing Coordinator
  - i. Board discussed, Budget Update 2023

Motion to accept budget.

❖ 1<sup>st</sup>: Kerry Smart                      2<sup>nd</sup>: Keith Levasseur                      Vote: Unanimous

6. Old Business

- a. Status of Board Member Approvals by Governor Mills - Mary Bowers, Chair
  - i. All appointments have been addressed, processed, and sworn in
  - ii. Melissa O’Neal-Low, Director, Boards and Commissions, Governor’s Office
    - 1. In attendance at 6-30-23 meeting to swear in members after meeting

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Motion to adjourn.

❖ 1<sup>st</sup>: Brian Tarbuck                      2<sup>nd</sup>: Kerry Smart                      Vote: Unanimous

ADJOURNED – 9:47 AM

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**\*\*Next scheduled meeting: Friday, September 22, 2023**