

State of Maine
Board of Licensure of Water System Operators
Department of Health and Human Services
Maine Center for Disease Control and Prevention
Division of Environmental Health
11 State House Station
Augusta, ME 04333-0011

Meeting name: Board of Licensure of Water System Operators

Location: Key Bank Plaza, 286 Water Street, Augusta

Date: Friday, June 20, 2014

Time: 9:00 a.m.

Members Present: Gregory Kidd, Chairperson NEWWTA; Christopher Crovo, Portland WD; Kerry Smart, Alfred WD; Michael MacDonald, NEUME; Brian McBride, KKWW, and Teresa Trott, Drinking Water Program.

Absent: David Bartlett, and Jeffrey Day, Lincoln WD

Present: Doris Labranche, Board Clerk

Minutes prepared by: Doris Labranche, DWP

Minutes reviewed by: Teresa Trott, DWP

Call to order: 9:15 a.m. by Gregory Kidd

Subject	Discussion	Resolution
Review of Minutes:	The May minutes were accepted with revisions to name changes. Chris moved to accept the revised minutes, Brian accepted.	Vote: Unanimous to approve the revised minutes as amended.
Financial Report:	No new news.	No change.
Operator/Systems Update:	A. Renewals: As of March 2 nd , 2014, 54 people did not renew – this number does not include retirees or deceased operators. B. Systems without operators: Terry distributed a list of names of people, who worked for a water system, who have not renewed. These ‘other’ 109 operators, will be ‘in-active’ before the end of the 2 nd year. C. DWP Policy Update: Terry distributed the ‘Policy & Procedure	

	for DWP's Role in Addressing a Designated Operator's Failure to Perform the Operator's Duties for a PWS Properly'. Page 7 contained one revision, under 'reason for complaint'. Mike moved to accepted the new language; Chris 2 nd the motion.	Vote: Unanimous to accept the Policy as revised.
Exams:	<p>A. Annual Report: Terry distributed the 2013 Exam Results. The pass rate is 55%.</p> <p>B. CBT sound levels: All sites are designed to remove any distractions. Ear plugs are provided when individuals request them. Are facilities meeting the criteria?</p> <p>The discussion revolved around proctoring paper exams in Presque Isle sometime in May or November. ABC requires 2 proctors. DEP has worked jointly with the DWP in the past to provide joint testing. Terry to discuss with DEP. Mike moved for Terry to contact DEP, 2nd by Kerry.</p> <p>Terry stated that Portland, Brunswick, Boothbay and Bath are each providing their own pre-test training.</p> <p>Brian stated that MRWA use to offer a 6 week class that was excellent.</p> <p>Greg inquired on formula sheets. Terry stated that the formula sheets that we are using are part of the National Standardized Exam.</p>	<p>A. No action.</p> <p>B. Terry to post website statement regarding 'quiet' areas and include on evaluation forms.</p> <p>Vote: Unanimous vote for Terry to contact DEP regarding joint testing.</p> <p>Terry to research 'expanded results' to see if there is a particular time they are taking their exams.</p> <p>Terry to contact Todd (Lafoun ?) at ABC/AMP (?) regarding the formula sheets.</p>
TCHs	Terry distributed a list of TCH approved classes. Six classes have been approved since the last meeting, they include: MRWA, plumbing course, climate training, capacity development grants – well head protection, main extension & service lines, and safe operator of new drilling machine training.	No action required.
Stakeholder and Associates Update:	<p>A. ABC – no new news to report.</p> <p>B. EPA -</p> <ol style="list-style-type: none"> i. Training update: July training – disinfection process. ii. Annual report: National Rural Water to provide funds to Maine Rural Water; RCAP to do web/tech assistance to systems; Enviro. Finance Center in So. Portland to to finance & accounting with systems as part of a 	Terry distributed an EPA requirement report to be posted on the DWP website and possibly

	<p>collaboration outreach; RCAP to focus on non-compliance systems.</p> <p>C. NEWWA – Internship guide still a work in progress. Chris mentioned an ‘operator exchange program’ with NEWEA and Terry also suggested Maine Water Environmental. The discussion included possible collaboration with community colleges; on-line credits (example Kirkwood.edu), and Montana on-line.</p> <p>D. MWUA – Terry stated that Nate Saunders was working on Sanitary Survey Reports and those reports may be included in Cross Connections. Training locations are Portland, Bangor, and Caribou – dates are still pending.</p> <p>E. JETCC – Terry has put together a calendar topics list. A location is still needed for Management Candidate School.</p> <p>F. DWP staff updates – Christine Blais has filled the vacant Assistant Lab Certification Officer position and Jeremiah Haws has filled a vacant Compliance Officer position.</p>	<p>post in the newsletter.</p> <p>Terry to research TCHs for operator exchange.</p> <p>Terry will be attending a meeting next Friday at York Water District.</p>
Other items:	Greg to research other states ‘in-active’ operator status	Pending Greg.
Meeting adjourned:	Kerry moved to adjourn, Chris 2 nd the motion.	Vote – unanimous to adjourn at 10:55 a.m.