

Board of Licensure of Water System Operators
December 2, 2022, 9:00 AM

Key Bank Plaza, [286 Water Street](#), Augusta, Room 16

Watch the meeting via Zoom:

<https://mainestate.zoom.us/j/89130610203>

[Remote meeting policy](#) - review before requesting Zoom participation

Masks Optional

Call to Order

1. Introduction of guests and board members

Num	Name	Term expiration	Representing	Attend mtg?
1	Kerry Smart	6/4/2020	Class 2 license	
2	Keith Levasseur	10/28/2021	Class 3 license	
3	Brian McBride	6/4/2021	Class 4 license	
4	Brian Tarbuck	1/26/2022	PE	
5	Greg Kidd	6/4/2020	Educator	
6	Vacant		Management	n/a
7	Suzanne Yerina	6/12/2022	VSWS	
8	Mary Bowers	2/12/2021	Mgr NTNC system	
9	Amy Lachance		DHHS Rep	

2. Approve meeting minutes of Sept. 16, 2022- (Note: Minutes of the 9/16/22 are not posted on the BLWSO until they are approved. They will be sent to Board Members only in a separate email)- VOTE

3. Public comment

4. New business

- a. David Welch- [Budget update](#)
- b. Kerry Smart- TCH Tracking Process
- c. ABC Conference
- d. Set Meeting Dates for 2023

5. Old business

- a. Follow-up on complaint discussed 9/16/22 (Turner v. Michael Corson)
- b. Rulemaking - update BLWSO rules
 - i. [Draft rules](#) – Current Status (Have been submitted to Tera Pare, MeDWP for review)
 - ii. [Streamline complaint procedure](#) - Status
 - iii. Fee changes (suggested \$25.00 increase) Review, Discuss, and if consensus is reached go to rulemaking
- C. Status of Board Member Approvals by Gov. Mills

6. Adjourn - **VOTE**

Meeting schedule: See Agenda Item 4.e.

Meeting quorum: A quorum shall consist of a majority of the Board, meaning **not less than five (5) members**. All matters requiring the action of the Board shall be determined by the vote of the majority of the board members in attendance provided a quorum is present.

Links to documents that the Board would likely need to refer to in the course of a meeting:

- [Rules](#)
- [Bylaws](#)
- [Remote meeting policy](#)