Board of Licensure of Water System Operators

February 2, 2024, 9:00 AM

Key Bank Plaza, [286 Water Street,](https://goo.gl/maps/Q9i1QMNxq1zTRybBA) Augusta, Room 16

Watch the meeting via Zoom- Link on MeDWP Water Operators Webpage

<https://mainestate.zoom.us/j/86184278615>

[Remote meeting policy](https://drive.google.com/file/d/1Ri55OTdLbIAwP1uQczgfRPsI5vgExNlh/view?usp=sharing) - Review before requesting Zoom participation

**Masks Optional**

**Call to Order**

1. Introduction of guests and board members.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Num**  | **Name**  | **Term expiration**  | **Representing**  | **Attend mtg?**  |
| **1**  | Kerry Smart  |   | Class 2 license  |  |
| **2**  | Keith Levasseur  |   | Class 3 license  |  |
| **3**  | Brian McBride  |   | Class 4 license  |  |
| **4**  | Brian Tarbuck  |   | PE  |  |
| **5**  | Shaun Yeatts  |   | Educator  |  |
| **6**  | Louis (Rob) Durgin  |  | Management  |   |
| **7**  | Suzanne Yerina  |   | VSWS  |  |
| **8**  | Mary Bowers  |   | NTNC system  |  |
| **9**  | Amy Lachance  |  | DHHS MeDWP Rep  |  |

1. Approve meeting minutes of September 22, 2023- (Note: Minutes of this meeting are not posted on the BLWSO until they are approved). **VOTE**
2. New business
	1. Election of Officers for 2024: Chair, Vice Chair, Secretary (**VOTE**) Set meeting dates for 2024.
	2. Roger Paradis appeal for a time extension for Nathan Caldwell 12/28/23

Facts: Caldwell passed the Class 1, Distribution Sys. Water Operators Exam 7/29/22, gave the request for Water Operators License to the Portland Water District Administrator who did not submit it to the MeDWP (Tina) within the 1 year period as required by the Rules.)

* 1. Discussion of cybersecurity event on January 5, 2024- At issue is that publicly available personal contact information for licensed drinking water operators (on the BLWSO page of the MeDWP website) was used for phishing attempt
	2. David Welch- Budget Update
1. Old Business
	1. Review and discussion of the Annual Certification Program Report- Please take a look at the format and content of the Report and be ready to discuss any changes you would like to see:

[Annual Report 2022 with Comments from Keith Levasseur](https://www.maine.gov/dhhs/mecdc/environmental-health/dwp/wrt/documents/2022MaineOpCertAnnualReportrev1_KLEdits.pdf)

[Annual Report 2021](https://www.maine.gov/dhhs/mecdc/environmental-health/dwp/wrt/documents/woAnnualReport.pdf)

1. Adjourn - **VOTE**

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**Next Meeting: TBD- See Agenda Item 3.**

Meeting quorum: A quorum shall consist of a majority of the Board, meaning **not less than five (5) members**. All matters requiring the action of the Board shall be determined by the vote of the majority of the board members in attendance provided a quorum is present.

**Links to documents that the Board would likely need to refer to in the course of a meeting:**

* [Rules](https://drive.google.com/drive/folders/0B_Zq7311XwOkWVFXY2gyX01fQnc?usp=sharing)
* [Bylaws](https://docs.google.com/document/d/1b_2Gwm2qO2hw8du6o0oecLESRQTzNYmnf5l_UYRMnTw/edit?usp=sharing)
* [Remote meeting policy](https://docs.google.com/document/d/15GS5j1sO1YriCX4HY50q33blvp3mo8Qq/edit?usp=sharing&ouid=108887387491595831727&rtpof=true&sd=true)