



Boat Pumpout Grant Program

Eligible Costs and Reporting Requirements

The Maine Boat Pumpout Grant Program has two grant types; system installation, and operation and maintenance. This fact sheet will provide you with details on eligible costs for both types as well as any reporting requirements.

System Installation

The primary purpose of the pumpout grant program is to provide funding for the installation of pumpout systems. **MEDEP will pay 75% of the cost of system purchase (90% for municipalities), installation, construction costs and administrative costs associated with installation of the system including connection to a public sewer line or installation of a holding tank.**

There are only 2 restrictions on eligible costs for system installation.

1. The PGP will not pay for the installation of a septic system that includes a leach field or disposal field. Both MEDEP and the administrators of the Clean Vessel Act do not feel that holding tank waste can be adequately treated in a standard subsurface disposal system in typical Maine soils. **Holding tanks are eligible.**
2. The PGP will not pay the entire cost for the dock or float the system is to be located on. The assumption is that the dock or float has several purposes aside from being the location of the pumpout system and so the cost of the dock or float would be prorated. The only exception is a pumpout float, the entire cost of which is eligible even if used as part of a longer dock and for other purposes.

Operation and Maintenance

A new facet of the Maine PGP is the addition of a *reimbursement* grant for operations and maintenance (O&M) costs. **MEDEP will pay 75% of the O&M of the pumpout system purchase (90% for municipalities)** including:

- ✓ Cost of waste disposal from the holding tank.
- ✓ Cost of waste disposal to the public sewer.
- ✓ Electricity cost of the pumpout station (if that cost can be separated from the rest of the facility).
- ✓ Personnel costs (salary + overhead) to operate the pumpout system (the cost of that person actually operating the system).
- ✓ Cost of any repair that is not covered under warranty as long as the cost is not due to negligence or misuse.

Operation and Maintenance con't

In order to get reimbursed for operations and maintenance costs, the applicant must:

1. Maintain records of pumpout use including but not limited to:
 - a) date serviced,
 - b) approximate length of vessel,
 - c) type of vessel (power/sail),
 - d) hailing port of vessel,
 - e) estimate of volume pumped and
2. Provide receipts/invoices for disposal costs if applicable, and/or
3. Provide a personnel time summary including per hour rate and % of their time devoted to pumpouts if applicable, and/or
4. Provide receipts/invoices for any other cost (electricity, repair, parts etc.), if applicable.
5. Provide copies of the pumpout inspection and maintenance log.

Weatherproof log book and pencil attached to self serve systems will meet the record keeping requirement. Weatherproof log books are available from MEDEP free of charge. The applicant will submit the log (or copies of applicable pages) at the end of the operating year. Pumpout inspection and maintenance can be noted in the pumpout log.

Contractual Agreement

If your facility has any combination of slip space and moorings for 18 or more vessels 24 feet or greater in length, **you are required to have a pumpout system or provide for pumpouts through a contractual agreement approved by the MEDEP** (38 M.R.S.A. §423-B). The cost of a contractual agreement (like system installation) is eligible for funding through the PGP. The MEDEP will pay 75% of the cost of the contractual agreement (90% for municipalities) as long as the contractual agreement is more effective or more feasible than a pumpout installation.

To qualify for a grant for a contractual agreement, the applicant must provide a copy of the contract, including cost of service, service time expectations and pumpout cost cap of \$5, and length of contract,

Billing and Payment

In order to receive prompt payment or reimbursement through the pumpout grant program, you must:

Have a current pumpout grant that has adequate funding to cover the costs;
Provide an invoice from your facility to the DEP detailing the total cost, the match, and the total amount being billed (example included with this packet);
Submit all the necessary back up materials as detailed above.

If the MEDEP receives all the information detailed in this handout, **we will pay the invoice within 15 working days**. If you do not hear from us or receive a check within 30 days, please contact Pam Parker immediately at (207)287-7905.